

ANNUAL REPORT
TOWN OF STEILACOOM

0604
(MCAG NUMBER)

SUBMITTED PURSUANT TO RCW 43.09.230
TO THE
WASHINGTON STATE AUDITOR'S OFFICE

FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015

CERTIFIED CORRECT TO THE BEST OF MY BELIEF AND
KNOWLEDGE

GOVERNMENT INFORMATION

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TOWN OF STEILACOOM

ANNUAL FINANCIAL REPORT

For The Fiscal Year Ended
December 31, 2015

Prepared By

Paul Loveless, CPA
Town Administrator

**TOWN OF STEILACOOM
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2015**

As management of the Town of Steilacoom, we offer readers of the Town of Steilacoom's financial statements this narrative overview and analysis of the financial activities of the Town of Steilacoom for the fiscal year ended December 31, 2015. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished within the basic financial statements including the financial statement notes.

FINANCIAL HIGHLIGHTS:

1. The assets and deferred outflows of resources of the Town of Steilacoom exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$46,292,725 (*net position*). Of the total amount, \$9,495,790 (*unrestricted*) may be used to meet the government's ongoing obligations to citizens and creditors.
2. The government's total net position would have increased by \$1,333,859 of which \$1,269,834 related to governmental activities and \$64,025 related to business-type activities, however, an adjustment of (\$1,467,359) in net position was required due to the adoption/implementation of Governmental Accounting Standards Statement #68 – Accounting and Financial Reporting for Pensions. The net change was effectively a decrease of \$133,500 in net position.
3. As of the close of the current fiscal year, the Town of Steilacoom's governmental funds reported combined ending fund balances of \$7,865,482, an increase of \$373,529 in comparison with the prior year. Approximately \$3,587,490 of this total is *available for spending* at the government's discretion (*unassigned*). The increase was due to the Town taking a very conservative approach to revenue recognition and remaining fiscally conservative on the expenditure side, especially given the on-going economic situation. It also reflects major investments in infrastructure in 2015 which are not reflected in the governmental statements but are reflected in the entity-wide statements.
4. At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,587,490 or approximately 77% of the total general fund non-capital, ongoing expenditures.
5. The Town of Steilacoom has no external debt associated with bonds or loans, however, the Town does recognize long-term liabilities for compensated absences, other post-employment retiree benefit (OPEB) obligations due to the one LEOFF 1 retiree, and the net pension obligations related to the Town's participation in statewide retirement plans.

OVERVIEW OF THE FINANCIAL STATEMENTS:

This discussion and analysis are intended to serve as an introduction to the Town of Steilacoom's basic financial statements. The Town of Steilacoom's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of Steilacoom's finances, in a manner similar to private-sector business.

The *Statement of Net Position* presents information on all of the Town of Steilacoom's assets and liabilities, with the difference between the two reported as *Net Position*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town of Steilacoom is improving or deteriorating.

The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave are some examples).

Both of the government-wide financial statements distinguish functions of the Town of Steilacoom that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town of Steilacoom include general government, public safety, streets, economic development, and culture and recreation. The business-type activities of the Town of Steilacoom include an electric utility, water utility, sewer utility, and storm drain utility.

The government-wide financial statements include only the Town of Steilacoom itself. The Town has no other *component units* for which it is financially accountable.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Steilacoom, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town of Steilacoom can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds

Governmental Funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. Governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented in *governmental funds* with similar information presented in *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances. All these statements provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Steilacoom maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Capital Projects Fund, both of which are considered to be major funds. Data from the other two governmental funds are combined into a single, aggregated presentation.

The Town of Steilacoom adopts a biannual appropriated budget for all of its funds. A budgetary comparison statement has been provided for the General Fund.

Proprietary Funds

The Town of Steilacoom maintains two different types of proprietary funds. *Enterprise Funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town of Steilacoom uses *enterprise funds* to account for its electrical utility, water utility, sewer utility, and storm drain utility. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the Town of Steilacoom's various functions. The Town of Steilacoom uses an internal service fund to account for its purchasing, communications, technology support, fleet management, and fleet replacement. Because these services benefit both governmental and business-type functions, the Internal Service Fund has been prorated between and reported in *governmental activities* and *business-type activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the electric operating fund, water operating fund, sewer operating fund, and storm drain fund all of which are considered to be major funds of the

Town of Steilacoom. The one internal service fund is presented in the proprietary fund statements.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Steilacoom's own programs. The accounting for fiduciary funds is much like that used for proprietary funds. The Town utilizes one fiduciary fund to account for customers' utility deposits. This fund is presented in the Statement of Fiduciary Net Position.

Notes to the Financial Statements

The *Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report presents *required supplementary information* concerning the Town of Steilacoom's combining statements referred to earlier in connection with the nonmajor governmental and proprietary funds.

GOVERNMENT-WIDE FINANCIAL ANALYSIS:

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town of Steilacoom, assets exceeded liabilities by \$46,292,725 at the close of the most recent fiscal year.

By far, the largest portion of the Town of Steilacoom's net position (70% - \$32,376,506 of \$46,292,725) reflects its investment in capital assets (e.g. land, buildings, machinery, operating plant in service, and infrastructure). The Town of Steilacoom uses these capital assets to provide services to citizens; consequently, these assets are not available for future services. In the case of infrastructure, it is a matter of continuing debate within the accounting profession whether or not these items truly are assets once constructed and placed into operations. Although the Town of Steilacoom's investment in its capital assets is reported net of related debt of which there was none as of December 31, 2015, it should be noted that the resources that would be needed if debt existed to repay this debt would be provided from other sources, since capital assets themselves could not be used to liquidate these liabilities.

TOWN OF STEILACOOM – NET POSITION

	GOV'T ACTIVITIES	BUSINESS ACTIVITIES	2015 TOTAL	2014 TOTAL
Current Assets	\$ 8,907,633	\$ 7,354,299	\$ 16,261,932	\$15,756,467
Restricted Assets		165,530	165,530	163,197
Capital Assets	16,404,959	15,971,547	32,376,506	31,202,798
Net Pension Assets	399,206		399,206	
Total Assets	\$ 25,711,798	\$23,491,376	\$ 49,203,174	\$47,122,462
Deferred Outflows	189,451	97,920	287,371	
Total Assets and Deferred Outflows	\$25,901,249	\$23,589,296	\$49,490,545	\$47,122,462
Current Liabilities	\$ 214,518	\$ 571,086	\$ 785,604	\$ 289,979
Long-Term Liabilities	1,285,427	773,309	2,058,736	406,258
Total Liabilities	\$ 1,499,945	\$1,344,395	\$2,844,340	\$696,237
Deferred Inflows of Resources	243,302	110,178	353,480	
Net Assets				
Invested in Capital Net of Related Debt	\$16,404,959	\$15,971,547	\$32,376,506	\$31,202,798
Restricted	643,552	165,530	809,082	3,873,066
Assigned	3,634,440		3,634,440	
Unrestricted	3,498,144	5,997,646	9,495,790	11,350,361
Total Net Position	\$24,158,002	\$ 22,134,723	\$46,292,725	\$46,426,225

An additional portion of the Town of Steilacoom's net position (9.6% - \$4,443,522 of the \$46,292,725 represents resources that are subject to external and internal restrictions on how they may be used. The remaining balance of *unrestricted net assets* (\$9,495,790) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town of Steilacoom is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

Governmental and Business Type Activities – Changes in Net Position:

Governmental activities would have increased the Town of Steilacoom’s net position by \$1,269,834 and business-type activities increased net position by \$64,025 for a total increase of \$1,333,859, however an adjustment/decrease of \$1,467,359 to net position was necessary due to the adoption/implementation of Governmental Accounting Standards Board Statement #68 – Accounting and Financial Reporting for Pensions. Excluding the impacts of the prior period adjustment, the key elements of these increases may be attributed to the Town’s continuing efforts in cost containment, revenue maximization and establishing charges for services in both governmental and business-type activities that reflect recovery of the true full costs of providing the services. Additionally, the Town was very successful in obtaining third-party grant funding for infrastructure improvements.

TOWN OF STEILACOOM’S CHANGES IN NET POSITION

	GOVT'L ACTIVITIES	BUSINESS ACTIVITIES	2015 TOTAL	2014 TOTAL
Revenues				
Program Revenues				
Charges for Services	\$ 970,965	\$ 7,187,003	\$ 8,157,968	\$8,003,999
Operating Grants and Contributions	278,698		278,698	187,665
Capital Grants and Contributions	1,380,606	101,750	1,482,356	3,016,360
General Revenues				
Property Taxes	2,197,222		2,197,222	2,093,028
Other Taxes	1,561,645		1,561,645	1,516,765
Other Revenues	54,709	74,357	129,066	112,090
Total Revenues	\$6,443,845	\$ 7,363,110	\$13,806,955	\$14,929,907
Expenses				
General Government	\$ 1,598,181		\$ 1,598,181	\$1,472,637
Public Safety	2,335,367		2,335,367	2,243,821
Streets	1,211,789		1,211,789	2,596,999
Economic Development	210,857		210,857	192,060
Culture and Recreation	376,297		376,297	355,530
Interest on Debt				
Electric Utility		\$ 3,193,152	3,193,152	2,712,211
Water Utility		783,260	783,260	774,195
Sewer Utility		2,463,999	2,463,999	2,372,066
Storm Drain Utility		300,194	300,194	289,768
Other				
Total Expenses	\$ 5,732,491	\$ 6,740,605	\$12,473,096	\$13,009,287
Increase in Net Assets Before Transfers	\$ 711,354	\$ 622,505	\$ 1,333,859	\$1,920,620
Transfers	558,480	(558,480)	0	0
Net Position – January 1	\$23,583,934	\$22,842,291	\$46,426,225	\$44,505,605
Adjustment – GASB 68	(695,766)	(771,593)	(1,467,359)	
Net Position – Dec. 31	\$24,158,002	\$ 22,134,723	\$46,292,725	\$46,426,225

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS:

As noted earlier, the Town of Steilacoom uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Town of Steilacoom's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town of Steilacoom's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town of Steilacoom's governmental funds reported combined ending fund balances of \$7,865,482, an increase of \$373,529 from the prior year. The principal reason for this increase is the conservative nature of Town officials in projecting revenues which came in better than anticipated, careful control of expenditures, and the receipt of third-party funding for infrastructure projects. Of the \$7,865,482, approximately \$3,587,490 constitutes *unassigned fund balance*, which is available for spending at the government's discretion. The remainder of the fund balance is either restricted or assigned indicating that external or internal limitations have been placed on the use of those funds and they are not available for general purposes (\$4,277,992).

The General Fund is the chief operating fund of the Town of Steilacoom. At the end of the current fiscal year, unassigned fund balance of the general fund was \$3,587,490, which represents 100% of the general fund total fund balance and approximately 77% of total expenditures excluding internal transfers for the current fiscal year.

The Town of Steilacoom's General Fund balance decreased by approximately \$194,594 reflecting management's decision to transfer \$500,000 to the Capital Projects Fund to be used for road and other infrastructure construction.

The Capital Projects fund has an ending fund balance of \$3,917,217 reflecting an increase of \$560,619 for the year. This increase was due primarily to the transfer of \$500,000 from the General Fund to be used for road and other infrastructure construction.

Proprietary Funds

The Town of Steilacoom's proprietary funds provide information on the Town's utility operations. Complete disclosure of relevant information may be found in the government-wide financial statements. Highlights for 2015 include:

Electric Utility – Significant resources were invested in infrastructure as part of the Town's ongoing effort to modernize the system. Due to BPA rate increases

and continued emphasis on infrastructure modernization, a 6% rate increase was approved effective January 1, 2016.

Water Utility – 2014 saw significant infrastructure investment. In 2015 and projected into 2016, capital reserves were/will be replenished and continued investment in replacing the infrastructure will continue in 2017. A 3% rate increase was approved effective January 1, 2016.

Sewer Utility - 2014 saw significant infrastructure investment. In 2015 and projected into 2016, capital reserves were/will be replenished and continued investment in replacing the infrastructure will continue in 2017. A 3% rate increase was approved effective January 1, 2016.

Storm Water Utility - 2014 saw significant infrastructure investment. In 2015 and projected into 2016, capital reserves were/will be replenished and continued investment in replacing the infrastructure will continue in 2017. A 3% rate increase was approved effective January 1, 2016.

General Fund Budgetary Highlights

The original Revenues and Other Resources spending plan/budget for 2015 of \$4,755,523 was not increased during the year. The actual total revenue received was \$4,980,707 or a difference of \$225,184. The difference was primarily due to construction related revenue being stronger than anticipated and intergovernmental awards being received which had not been included in the initial budget.

The original General Fund Expenditure and Other Uses spending plan/budget for 2015 of \$5,215,892 was not increased during the year. Actual expenditures of \$5,175,301 were \$40,591 less than budgeted and reflect normal fluctuations/deviations due primarily to personnel differences.

CAPITAL ASSET AND DEBT ADMINISTRATION:

Capital Assets

The Town of Steilacoom's investment in capital assets for its governmental and business-type activities as of December 31, 2015, amounts to \$32,376,506 (net of accumulated depreciation). The capital asset investment net of related debt as of December 31, 2014 was also \$32,376,506 reflecting the fact that the Town has no outstanding debt related to capital assets. This investment in capital assets includes land, buildings, equipment, operating plant in service (utilities), and infrastructure (roads, etc).

Major capital asset events during the current year included the following:

1. Capitalization of the Chambers Creek Road Street overlay project.
2. Capitalization of the Union Avenue overlay project.
3. Capitalization of the Hewitt Drive overlay project.

4. Capitalization of the Sentinel Way reconstruction project engineering.
5. Capitalization and/or removal of the various pieces of equipment acquired or disposed of during the year.
6. Capitalization of reroofing Town Hall.
7. Capitalization of replacement of utility-related infrastructure.

Additional information related to changes in capital assets may be found in Note VI to the financial statements.

Long-Term Liabilities

The Town of Steilacoom has no external debt associated with bonds or loans, however, the Town does recognize long-term liabilities for compensated absences, other post-employment retiree benefit (OPEB) obligations due to the one LEOFF 1 retiree, and the net pension obligations related to the Town’s participation in statewide retirement plans.

Changes in the governmental long-term liabilities for 2015 were as follows:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Compensated Absences	\$ 91,556	\$ 140,618	\$ 134,557	\$ 97,617
OPEB	277,967		3,477	274,490
Net Pension Obligation	695,766	241,958		937,724
Total:	\$ 1,065,289	\$ 382,576	\$ 138,034	\$ 1,309,831

The “OPEB” liability amounts to the full accrual of the actuarial accrued liability for the LEOFF 1 medical benefit for the Town’s one (1) LEOFF 1 retiree.

Changes in business-type activities long-term debt during 2015 were as follows:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Compensated Absences	\$ 50,928	\$ 75,240	\$ 77,466	\$ 48,702
Net Pension Obligation	771,593		34,810	736,783
Total	\$ 822,521	\$ 75,240	\$ 112,276	\$ 785,485

ECONOMIC FACTORS AND THE 2015-2016 BIENNIUM BUDGET:

The Town took into account the following factors when preparing the 2015-2016 Biennium Budget:

1. The national and statewide economies continue experiencing a slow economic recovery.
2. The owner of the mill site property, the one industrial property in Town, has not submitted a redevelopment plan. Consequently, we did and do not anticipate anything occurring with this property during the budget period.
3. Utility rate increases for the sewer and storm utilities were adopted effective January 1, 2015. Although not included in the 2015-2016 Biennium Budget, rate increases for all of the utilities were adopted and

went into effect January 1, 2016. The rate structure for each utility will again be reviewed during the upcoming biennium budget process.

REQUESTS FOR INFORMATION:

This financial report is designed to provide a general overview of the Town of Steilacoom's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Town of Steilacoom
Paul Loveless, Town Administrator
1030 Roe Street
Steilacoom, Washington 98388

TOWN OF STEILACOOM
STATEMENT OF NET POSITION
DECEMBER 31, 2015

	PRIMARY GOVERNMENT		TOTAL
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	
ASSETS AND OTHER DEBITS:			
<u>CURRENT ASSETS:</u>			
Cash and Cash Equivalents	\$30,976	(\$112,900)	(\$81,924)
Investments	7,918,241	6,785,437	14,703,678
Taxes Receivable	50,941		50,941
Accounts Receivable (net)	907,475	681,762	1,589,237
Due From Other Governments	0		0
Net Current Assets:	<u>\$8,907,633</u>	<u>\$7,354,299</u>	<u>\$16,261,932</u>
<u>RESTRICTED ASSETS:</u>			
Restricted Cash and Cash Equivalents		\$165,530	\$165,530
Net Restricted Assets:	<u>\$0</u>	<u>\$165,530</u>	<u>\$165,530</u>
<u>CAPITAL ASSETS:</u>			
Land	\$4,886,195		\$4,886,195
Buildings	6,008,356	\$72,350	6,080,706
Accumulated Depreciation	(4,729,879)	(72,350)	(4,802,229)
Equipment	921,729	1,415,094	2,336,823
Accumulated Depreciation	(672,170)	(1,129,919)	(1,802,089)
Operating Plant In Service		26,878,677	26,878,677
Accumulated Depreciation		(11,192,305)	(11,192,305)
Infrastructure	19,431,867		19,431,867
Accumulated Depreciation	(9,441,139)		(9,441,139)
Net Capital Assets:	<u>\$16,404,959</u>	<u>\$15,971,547</u>	<u>\$32,376,506</u>
<u>NET PENSION ASSETS:</u>			
Net Pension Assets	\$399,206		\$399,206
Net Pension Assets:	<u>\$399,206</u>	<u>\$0</u>	<u>\$399,206</u>
<u>DEFERRED OUTFLOWS OF RESOURCES:</u>			
Deferred Outflows Related to Pensions:	\$189,451	\$97,920	287,371
TOTAL DEFERRED OUTFLOWS:	<u>\$189,451</u>	<u>\$97,920</u>	<u>\$287,371</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS:	<u>\$25,901,249</u>	<u>\$23,589,296</u>	<u>\$49,490,545</u>
<u>LIABILITIES:</u>			
<u>CURRENT LIABILITIES:</u>			
Accounts Payable	\$169,102	\$544,450	\$713,552
Deposits	8,500		8,500
Due To Other Governmental Units	12,512	14,460	26,972
Compensated Absences	24,404	12,176	36,580
Total Current Liabilities:	<u>\$214,518</u>	<u>\$571,086</u>	<u>\$785,604</u>
<u>NON-CURRENT LIABILITIES:</u>			
Compensated Absences	\$73,213	\$36,526	\$109,739
Other Post-Employment Benefits	274,490		274,490
Net Pension Obligation	937,724	736,783	1,674,507
Total Noncurrent Liabilities:	<u>\$1,285,427</u>	<u>\$773,309</u>	<u>\$2,058,736</u>
TOTAL LIABILITIES:	<u>\$1,499,945</u>	<u>\$1,344,395</u>	<u>\$2,844,340</u>
<u>DEFERRED INFLOWS OF RESOURCES:</u>			
Deferred Inflows Related to Pensions	\$243,302	\$110,178	\$353,480
TOTAL DEFERRED INFLOWS OF RESOURCES:	<u>\$243,302</u>	<u>\$110,178</u>	<u>\$353,480</u>
<u>NET POSITION:</u>			
Invested In Capital Assets, Net of Related Debt	\$16,404,959	\$15,971,547	\$32,376,506
Restricted For:			
Capital Projects	627,428	165,530	792,958
Public Safety	16,124		16,124
Assigned	3,634,440		3,634,440
Unrestricted	3,498,144	5,997,646	9,495,790
TOTAL NET POSITION:	<u>\$24,158,002</u>	<u>\$22,134,723</u>	<u>\$46,292,725</u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF STEILACOOM
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2015**

Functions/Programs	PROGRAM REVENUES			NET (EXPENSE) REVENUES AND CHANGE IN NET POSITION			
	Expenses	Charges For Services	Operating Grants and Contributions	Capital Contributions	PRIMARY GOVERNMENT		Total
					Governmental Activities	Business-Type Activities	
Primary Government							
Governmental Activities:							
General Government	\$1,598,181	\$469,696	\$185,190		(\$943,295)		(\$943,295)
Public Safety	2,335,367	102,069	52,029		(2,181,269)		(2,181,269)
Streets	1,211,789	2,850		\$1,380,606	171,667		171,667
Economic Development	210,857	217,925	24,995		32,063		32,063
Culture and Recreation	376,297	178,425	16,484		(181,388)		(181,388)
Total Governmental Activities:	\$5,732,491	\$970,965	\$278,698	\$1,380,606	(\$3,102,222)	\$0	(\$3,102,222)
Business-Type Activities:							
Electric	\$3,193,152	\$2,567,669		\$59,550		(\$565,933)	(\$565,933)
Water	783,260	1,035,082		16,335	268,157		268,157
Sewer	2,463,999	3,032,655		21,315	589,971		589,971
Storm	300,194	551,597		4,550	255,953		255,953
Total Business-Type Activities:	\$6,740,605	\$7,187,003	\$0	\$101,750	\$548,148		\$548,148
Total Primary Government:	\$12,473,096	\$8,157,968	\$278,698	\$1,482,356	(\$3,102,222)	\$548,148	(\$2,554,074)
General Revenues:							
Property Taxes					\$2,197,222		\$2,197,222
Sales Taxes					361,039		361,039
Franchise Fees					798,950		798,950
Other Taxes					401,656		401,656
Investment Earnings					54,709	\$74,357	129,066
Transfers:					558,480	(558,480)	0
Total General Revenues and Transfers					\$4,372,056	(\$484,123)	\$3,887,933
Change In Net Position					\$1,269,834	\$64,025	\$1,333,859
Net Position - January 1, 2014					\$23,583,934	\$22,842,291	\$46,426,225
Adjustment Due to the Adoption of GASB 68					(695,766)	(771,593)	(1,467,359)
Net Position - Restated - January 1, 2014					\$22,888,168	\$22,070,698	\$44,958,866
Net Position - December 31, 2015					\$24,158,002	\$22,134,723	\$46,292,725

The notes to the financial statements are an integral portion of this statement.

TOWN OF STELLACOOM
BALANCE SHEET
GOVERNMENTAL FUNDS - COMBINED
DECEMBER 31, 2015

	GENERAL FUND	CAPITAL PROJECTS FUND	SUBI OTHER GOVERNMENTAL FUNDS	TOTAL
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:				
ASSETS:				
Cash and Cash Equivalents	\$25,319	\$2,656	\$909	\$28,884
Investments	3,681,216	3,337,479	359,866	7,378,555
Taxes Receivable	50,941			50,941
Accounts Receivable (net)	144,175	588,300		732,475
TOTAL ASSETS :	<u>\$3,901,645</u>	<u>\$3,928,435</u>	<u>\$360,775</u>	<u>\$8,190,855</u>
DEFERRED OUTFLOWS OF RESOURCES:				
Deferred Outflows Related to Pensions				
TOTAL DEFERRED OUTFLOWS OF RESOURCES:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:	<u>\$3,901,645</u>	<u>\$3,928,435</u>	<u>\$360,775</u>	<u>\$8,190,855</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:				
LIABILITIES:				
Accounts Payable	\$153,562	\$11,218	0	\$164,780
Deposits Payable	8,500			8,500
Due To Other Governmental Units	12,512			12,512
Unearned Revenues	139,581			139,581
TOTAL LIABILITIES:	<u>\$314,155</u>	<u>\$11,218</u>	<u>\$0</u>	<u>\$325,373</u>
DEFERRED INFLOWS OF RESOURCES:				
Deferred Inflows Related to Pensions				
TOTAL DEFERRED INFLOWS OF RESOURCES:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
FUND BALANCE:				
Restricted		\$282,777	\$360,775	\$643,552
Assigned		3,634,440		3,634,440
Unassigned	\$3,587,490			3,587,490
TOTAL FUND BALANCES:	<u>\$3,587,490</u>	<u>\$3,917,217</u>	<u>\$360,775</u>	<u>\$7,865,482</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$3,901,645</u>	<u>\$3,928,435</u>	<u>\$360,775</u>	<u>\$8,190,855</u>
Amounts reported for the governmental activities in the Statement of Net Position are different because:				
Uncollected taxes and court receivable are not available to pay for current-period expenditures and are shown as unearned revenues in the governmental funds.				\$139,581
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.				16,326,164
Long-term liabilities are not reported in governmental funds.				
Compensated Absences:				(92,373)
Other Post-Employment Benefits				(274,490)
Assets, Liabilities, Deferred Inflows, and Deferred Outflows related to pensions are not reported in governmental funds				
Net Pension Assets				399,206
Deferred Outflows Related to Pensions				182,774
Net Pension Obligation				(887,489)
Deferred Inflows Related to Pensions				(235,790)
Reallocation of the Internal Service Fund Assets, Deferred Outflows, Liabilities, and Deferred Inflows.				
Cash/Investments				541,778
Accounts Receivable				175,000
Equipment (Net of Accumulated Depreciation)				76,795
Deferred Outflows Related to Pensions				6,677
Accounts Payable				(4,322)
Compensated Absences				(5,244)
Net Pension Obligation				(50,235)
Deferred Inflows Related to Pensions				(7,512)
NET POSITION OF GOVERNMENTAL ACTIVITIES				<u>\$24,158,002</u>

**TOWN OF STEILACOOM
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015**

	GENERAL FUND	CAPITAL PROJECTS FUND	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES				
Taxes:				
Property	\$2,199,469			\$2,199,469
Sales and Use	321,824		\$39,216	361,040
Utility and Franchise	798,950			798,950
Other	94,866	\$306,790		401,656
Licenses & Permits	152,631			152,631
Intergovernmental	136,787	1,494,459		1,631,246
Charges for Service	604,317	108,345		712,662
Fines & Forfeitures	54,127		496	54,623
Interest Income	23,744	21,525	3,926	49,195
Miscellaneous	16,492	0	2,984	19,476
TOTAL REVENUES:	\$4,403,207	\$1,931,119	\$46,622	\$6,380,948
EXPENDITURES				
Current:				
General Governmental	\$1,474,544	\$26,925		\$1,501,469
Public Safety	2,234,056			2,234,056
Transportation	399,645	75		399,720
Economic And Physical Development	210,857			210,857
Culture and Recreation	337,179		\$39,118	376,297
Capital Outlay:				
Streets		1,774,424		1,774,424
Parks				0
Other		69,076		69,076
TOTAL EXPENDITURES:	\$4,656,281	\$1,870,500	\$39,118	\$6,565,899
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES:	(\$253,074)	\$60,619	\$7,504	(\$184,951)
OTHER FINANCING SOURCES (USES)				
Transfers In	\$577,500	\$500,000		\$1,077,500
Transfers Out	(519,020)			(519,020)
TOTAL OTHER FINANCING SOURCES AND USES:	\$58,480	\$500,000	\$0	\$558,480
NET CHANGE IN FUND BALANCE:	(\$194,594)	\$560,619	\$7,504	\$373,529
Fund Balance - Beginning of Year	3,782,084	3,356,598	353,271	7,491,953
Fund Balance - End of Year	\$3,587,490	\$3,917,217	\$360,775	\$7,865,482

Amounts reported for governmental activities in the statement of activities are different because:	
Net change in fund balance - total governmental funds:	\$373,529
Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives and reported as depreciation expense.	1,866,220 (1,061,423)
Change in accrual related to Other Post-Employment Benefits and change in accrual for Compensated Absences.	(3,181)
Revenues in the statement of activities which do not provide current financial resources and are not included the Statement of Revenues, Expenditures and Changes in Fund Balance.	32,309
Net adjustment for revenues or expenditures which do not require the use of current resources related to pensions (GASB 68).	32,916
Impact of combining Internal Service Fund interest income and net operating activities.	5,515 (626)
Net other adjustments.	24,575
Change in net position - governmental activities:	\$1,269,834

The notes to the financial statements are an integral part of this statement.

**TOWN OF STEILACOOM
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE W/ FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Taxes:				
Property	\$2,117,585	\$2,117,585	\$2,199,469	\$81,884
Sales and Use	303,000	303,000	321,824	18,824
Utility and Franchise	862,259	862,259	798,950	(63,309)
Other	87,882	87,882	94,866	6,984
Licenses & Permits	78,575	78,575	152,631	74,056
Intergovernmental	86,972	86,972	136,787	49,815
Charges for Service	586,614	586,614	604,317	17,703
Fines & Forfeitures	15,150	15,150	54,127	38,977
Interest Income	20,000	20,000	23,744	3,744
Miscellaneous	20,000	20,000	16,492	(3,508)
TOTAL REVENUES:	<u>\$4,178,037</u>	<u>\$4,178,037</u>	<u>\$4,403,207</u>	<u>\$225,170</u>
EXPENDITURES				
Current:				
General Governmental	\$1,496,352	\$1,496,352	\$1,474,544	\$21,808
Public Safety	2,253,369	2,253,369	2,234,056	19,313
Transportation	381,061	381,061	399,645	(18,584)
Economic And Physical Development	190,985	190,985	210,857	(19,872)
Culture and Recreation	375,097	375,097	337,179	37,918
Debt Service:				
Principal				
Interest				
Capital Outlay:				
Streets				
Parks				
Other				
TOTAL EXPENDITURES:	<u>\$4,696,864</u>	<u>\$4,696,864</u>	<u>\$4,656,281</u>	<u>\$40,583</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES:	<u>(\$518,827)</u>	<u>(\$518,827)</u>	<u>(\$253,074)</u>	<u>\$265,753</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	\$577,486	\$577,486	\$577,500	\$14
Transfers Out	519,028	519,028	519,020	(8)
TOTAL OTHER FINANCING SOURCES AND USES:	<u>\$58,458</u>	<u>\$58,458</u>	<u>\$58,480</u>	<u>\$6</u>
NET CHANGE IN FUND BALANCE:	(\$460,369)	(\$460,369)	(\$194,594)	\$265,759
Fund Balance - Beginning of Year	3,782,084	3,782,084	3,782,084	0
Fund Balance - End of Year	<u>\$3,321,715</u>	<u>\$3,321,715</u>	<u>\$3,587,490</u>	<u>\$265,759</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF STEILACOOM
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
DECEMBER 31, 2015

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS					GOVERNMENTAL ACTIVITIES INTERNAL SERVICE
	ELECTRIC FUND	WATER FUND	SEWER FUND	STORM FUND	TOTAL PROPRIETARY FUNDS	
ASSETS AND OTHER DEBITS:						
CURRENT ASSETS:						
Cash and Cash Equivalents	(\$180,893)	\$168,539	(\$152,492)	\$49,854	(\$114,992)	\$4,184
Investments	1,293,953	1,672,845	2,411,539	867,513	6,245,750	1,079,373
Accounts Receivable (net)	197,693	106,933	322,230	55,216	681,762	175,000
Net Current Assets:	\$1,310,643	\$1,948,017	\$2,581,277	\$972,583	\$6,812,527	\$1,258,557
NONCURRENT ASSETS:						
Restricted Cash and Cash Equivalents		\$165,530			\$165,530	
Capital Assets						
Land						
Buildings		72,350			72,350	
Equipment	\$30,644	60,883	\$36,029		127,556	
Operating Plant In Service	6,868,836	4,585,020	10,272,424	\$5,152,397	26,878,677	\$1,672,127
Accumulated Depreciation	(3,182,161)	(1,807,199)	(4,975,535)	(1,405,936)	(11,370,831)	(1,329,537)
Net Pension Assets:	\$3,717,319	\$2,911,054	\$5,332,918	\$3,746,461	\$15,707,752	\$342,590
Total Noncurrent Assets:	\$3,717,319	\$3,076,564	\$5,332,918	\$3,746,461	\$15,873,282	\$342,590
TOTAL ASSETS:	\$5,027,962	\$5,024,601	\$7,914,195	\$4,719,044	\$22,685,802	\$1,601,147
DEFERRED OUTFLOWS OF RESOURCES:						
Deferred Outflows Related to Pensions	\$46,735	\$20,028	\$17,803	\$6,576	\$91,242	\$13,355
TOTAL DEFERRED OUTFLOWS:	\$46,735	\$20,028	\$17,803	\$6,576	\$91,242	\$13,355
LIABILITIES:						
CURRENT LIABILITIES:						
Accounts Payable	\$360,800	\$26,624	\$147,170	\$5,534	\$540,128	\$8,644
Due To Other Governmental Units			14,460		14,460	
Compensated Absences	3,066	3,576	2,467	1,756	10,865	2,622
Total Current Liabilities:	\$363,866	\$30,200	\$164,097	\$7,290	\$565,453	\$11,266
NON-CURRENT LIABILITIES:						
Compensated Absences Payable	\$9,198	\$10,727	\$7,400	\$5,267	\$32,592	\$7,867
Net Pension Obligation	351,646	150,706	133,961	50,235	686,548	100,470
Total Noncurrent Liabilities:	\$360,844	\$161,433	\$141,361	\$55,502	\$719,140	\$108,337
TOTAL LIABILITIES:	\$724,710	\$191,633	\$305,458	\$62,792	\$1,284,593	\$119,603
DEFERRED INFLOWS OF RESOURCES:						
Deferred Inflows Related to Pensions	\$52,585	\$22,536	\$20,032	\$7,512	\$102,665	\$15,025
TOTAL DEFERRED INFLOWS OF RESOURCES:	\$52,585	\$22,536	\$20,032	\$7,512	\$102,665	\$15,025
NET POSITION:						
Invested In Capital Assets, Net of Related Debt	\$3,717,319	\$2,911,054	\$5,332,918	\$3,746,461	\$15,707,752	\$342,590
Restricted	590,083	1,753,876	2,273,590	908,955	165,530	1,137,284
Unrestricted	\$4,297,402	\$4,830,460	\$7,606,508	\$4,655,416	\$21,389,786	\$1,419,871
TOTAL NET POSITION:						
Adjustment to reflect the consolidation of Internal Service activities related to enterprise operations.					\$744,937	
Net Position of Business-Type Activities:					\$22,134,723	

The notes to the financial statements are an integral part of this statement.

TOWN OF STEILACOOM
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS					TOTAL PROPRIETARY FUNDS	GOVERNMENTAL ACTIVITIES INTERNAL SERVICE
	ELECTRIC UTILITY	WATER UTILITY	SEWER UTILITY	STORM WATER UTILITY			
Operating Revenues							
Charges For Sales And Services							
Electric Sales and Services	\$2,567,669	\$1,035,082				\$2,567,669	
Water Sales and Services			\$3,032,655			1,035,082	
Sewer Sales and Services				\$551,597		3,032,655	
Storm Drain Sales and Services					0	551,597	
Other Sales and Services							\$523,508
Total Operating Revenue	\$2,567,669	\$1,035,082	\$3,032,655	\$551,597	0	\$7,187,003	\$523,508
Operating Expenses							
Cost of Sales and Services	\$2,921,721	\$698,767	\$2,243,575	\$197,707		\$6,061,770	\$435,338
Depreciation	274,871	87,933	223,864	105,926		692,594	89,405
Total Operating Expenses	\$3,196,592	\$786,700	\$2,467,439	\$303,633		\$6,754,364	\$524,743
Operating Income	(\$628,923)	\$248,382	\$565,216	\$247,964		\$432,639	(\$1,235)
Nonoperating Revenues and Expenses							
Investment Earnings	\$4,459	\$21,507	\$32,289	\$10,729		\$68,984	\$10,888
Total Nonoperating Revenues and Expenses	\$4,459	\$21,507	\$32,289	\$10,729		\$68,984	\$10,888
Income Before Contributions and Transfers	(\$624,464)	\$269,889	\$597,505	\$258,693		\$501,623	\$9,653
Capital Contributions							
Developers/Others	\$59,550	\$16,335	\$21,315	\$4,550		\$101,750	
Transfers In							
Governmental Funds					19,020		
Proprietary Funds	9,948	9,072					
Transfers Out							
Governmental Funds	(189,864)	(158,592)	(169,296)	(59,748)		(577,500)	
Proprietary Funds							
Total Capital Contributions and Transfers	(\$120,366)	(\$133,185)	(\$147,981)	(\$55,198)		(\$456,730)	\$0
Change In Net Assets:							
Change In Net Assets:	(\$744,830)	\$136,704	\$449,524	\$203,495		\$44,893	\$9,653
Total Net Position - Beginning	\$5,410,491	\$4,851,582	\$7,297,274	\$4,504,530		\$22,063,877	\$1,575,438
Adjustment - GASB 68 Adoption	(388,259)	(157,826)	(140,290)	(52,609)		(718,984)	(105,217)
Restated Beginning Balance	\$5,042,232	\$4,693,756	\$7,156,984	\$4,451,921		\$21,344,893	\$1,470,221
Total Net Position- Ending	\$4,297,402	\$4,830,460	\$7,606,508	\$4,655,416		\$21,389,786	\$1,479,874

The notes to the financial statements are an integral part of this statement.

**TOWN OF STEILACOOM
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015**

Change in Net Position - Statement of Revenues, Expenses, and Changes in Fund Net Assets:	\$44,893
Net Impact of Consolidation of the Business-Type Activities in the Internal Service Fund:	4,764
Other Immaterial Adjustments:	14,368
Change in Net Position - Statement of Activities:	<u>\$64,025</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF STEILACOOM
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS					TOTAL PROPRIETARY FUNDS	GOVERNMENTAL ACTIVITIES INTERNAL SERVICE
	ELECTRIC UTILITY	WATER UTILITY	SEWER UTILITY	WATER UTILITY	STORM WATER UTILITY		
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts from customers and users	\$2,619,705	\$1,058,246	\$2,974,957	\$536,816	\$7,189,724	\$523,508	
Payments to suppliers	(2,041,111)	(436,155)	(2,021,514)	(116,513)	(4,615,299)	(216,780)	
Payments for employee wages/benefits	(574,092)	(257,060)	(200,922)	(77,460)	(1,109,534)	(190,934)	
Net cash provided by operating activities	\$4,502	\$365,031	\$752,521	\$342,843	\$1,464,897	\$115,794	
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Transfers to other funds							
Governmental Funds							
Proprietary Funds	(\$189,864)	(\$158,592)	(\$169,296)	(\$59,748)	(\$577,500)		
Transfers from other funds							
Governmental Funds							
Proprietary Funds	9,948	9,072			19,020		
Other Noncapital Financing Activities							
Net cash provided (used) by noncapital financing activities	(\$179,916)	(\$149,520)	(\$169,296)	(\$59,748)	(\$558,480)	\$0	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Proceeds from capital debt							
Capital contributions							
Developers/Others	\$59,550	\$16,335	\$21,315	\$4,550	\$101,750		
Transfers to other funds							
Governmental Funds							
Proprietary Funds							
Transfers from other funds							
Governmental Funds							
Proprietary Funds							
Purchase of capital assets	(1,054,826)				(1,054,826)	(\$96,084)	
Net cash provided (used) by capital and related financing activities	(\$995,276)	\$16,335	\$21,315	\$4,550	(\$953,076)	(\$96,084)	
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest income	\$4,459	\$21,507	\$32,289	\$10,729	\$68,984	\$10,888	
Investment Purchases		(328,983)	(789,321)	(269,678)	(1,377,982)	(26,414)	
Investment Sales	985,238	246,402		11,158	1,242,798		
Net cash provided (used) by investing activities	\$989,697	(\$61,074)	(\$757,032)	(\$237,791)	(\$68,200)	(\$15,526)	
Net increase in cash and cash equivalents	(\$180,993)	\$170,772	(\$152,492)	\$49,854	(\$112,859)	\$4,184	
Cash and equivalents - January 1	\$100	\$163,297	\$0	\$0	\$163,397	\$0	
Cash and equivalents - December 31	(\$180,893)	\$334,069	(\$152,492)	\$49,854	\$60,538	\$4,184	

TOWN OF STEILACOOM
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2015

RECONCILIATION OF OPERATING INCOME TO
NET CASH PROVIDED (USED) BY OPERATING
ACTIVITIES:

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS				GOVERNMENTAL ACTIVITIES INTERNAL SERVICE
	ELECTRIC UTILITY	WATER UTILITY	SEWER UTILITY	STORM WATER UTILITY	TOTAL PROPRIETARY FUNDS
Operating Income	(\$629,923)	\$248,382	\$565,216	\$247,964	\$432,639
Adjustments to reconcile operating income to net cash provided (used) by operating activities:					
Depreciation expense	\$274,871	\$87,933	\$223,864	\$105,926	\$692,594
(Increase) decrease in accounts receivable	52,036	23,164	(57,898)	(14,781)	2,721
(Increase) decrease in inventories					0
Increase (decrease) in accounts payable	317,703	10,576	11,605	5,241	345,125
Increase (decrease) in intergovernmental payable	(422)	(412)	14,460	31	14,460
(Increase) Decrease in Deferred Outflows	(46,735)	(20,028)	(826)	(6,676)	(1,629)
Increase (Decrease) in Deferred Inflows	52,585	22,536	(17,803)	(6,676)	(91,242)
Increase (Decrease) in Net Pension Obligation	(16,613)	(7,120)	20,032	7,512	102,665
			(6,329)	(2,374)	(32,436)
Total adjustments	\$633,425	\$116,649	\$187,305	\$94,879	\$1,032,258
Net cash provided by operating activities	\$4,502	\$365,031	\$752,521	\$342,843	\$1,464,897

NONCASH INVESTING, CAPITAL, AND FINANCING
ACTIVITIES:

Contributions of capital assets	\$0	\$0	\$0	\$0	\$0
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The notes to the financial statements are an integral part of this statement.

THE TOWN OF STEILACOOM
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2015

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Steilacoom have been prepared in conformity with generally accepted accounting principals (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described in this section.

A. The Reporting Entity

The Town of Steilacoom, incorporated in 1854, is a municipal corporation governed by an elected Mayor and five-member Town Council. The Town operates under the laws of the State of Washington applicable to 4th class Towns. As required by generally accepted accounting principles, the financial statements present the Town of Steilacoom – the primary government – and its component units of which there were none in 2015.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* would be reported separately from certain legally separate *component units* for which the primary government is financially accountable. In 2015, the Town had no component units.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Our policy is not to allocate indirect costs to a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate fund financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are

recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences or claims and judgments, are recorded only when payment is due.

Property taxes, licenses, and interest associated with the current period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The government reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Capital Projects Fund* accounts for resources received and utilized for construction or significant repair of general governmental assets including but not limited to infrastructure, buildings, etc.

The government reports the following major proprietary funds:

The *Electric Utility* accounts for the activities of the government's electric distribution system.

The *Water Utility* accounts for the activities of the government's water distribution system.

The *Sewer Utility* accounts for the activities of the government's sewer collection system.

The *Storm Drain Utility* accounts for the activities of the government's storm drain collection system.

Additionally, the government reports the following fund types:

Internal Service Fund accounts for purchasing, central inventory, technology support, fleet maintenance and replacement, and communications provided to other Town departments. No services or goods are provided to outside agencies or other governments.

Agency Fund accounts for resources which the Town is holding but which legally belong to a third party. At December 31, 2015, this amounted to \$192,412 for customer utility deposits.

As a general rule, the effect of interfund activity has been eliminated for the government-wide financial statements. Exceptions to this general rule are when the utilities provide services to the general government for which they are compensated at the same rates as other customers and transfers between the governmental funds and the proprietary funds.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated revenues are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the utilities are charges to customers for the services provided. Operating expenses for the enterprise and internal service fund include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first and then unrestricted resources as they are needed.

D. Budgetary Information:

Scope of the Budget:

Biannual appropriated budgets are adopted for all funds at the fund level on either the modified accrual or full accrual basis of accounting depending upon the fund type.

Annual "spending plans" are developed as management tools and included in the statements; however, legal authorizations are established for the two year period.

Appropriations for all funds lapse at the end of the biennium.

Amending the Budget:

The Town Administrator is authorized to transfer budgeted amounts within a given fund; however, any revisions that alter the total expenditures must be approved by the Town Council.

When the Town Council determines that it is in the best interest of the Town to increase or decrease the appropriation for a particular fund, it may do so by ordinance approved by the majority of the Council after conducting two public hearings.

2015 was the first year of the 2015-2016 Biennium. The budget amounts shown in the financial statements reflect that portion of the total appropriation that was anticipated on being spent in 2015 based upon the initially adopted and amended biennium budget. Both the initial and revised spending plan/budget for 2015 are shown in the financial statements.

For the 2015-2016 Biennium, the following budget and actual activity occurred in 2015 for the General and Special Revenue Funds.

	Initial Budget	Final Budget	2015 Expend.	Total
General	\$5,215,892	\$5,215,892	\$5,175,301	\$5,175,301
Parks Enh.	159,500	159,500	39,118	39,118
Cont. Sub.	1,000	1,000	0	0

E. Assets, Liabilities, and Net Assets or Equity

1. Cash and Cash Equivalents

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the government to invest in obligations of the U.S. Treasury, commercial paper, repurchase agreements, and the State Treasurer's Investment Pool.

Investments for the government are reported at fair value, which equals cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the Pool is the same as the fair value of pool shares.

At December 31, 2015, the Town's short-term investments and cash accounts were:

Key Bank:	(\$48,773)
Change Fund/Petty Cash:	<u>550</u>
Total:	<u>(\$48,223)</u>

The Town had two investments maturing January 1, 2016 the balance of which would sufficiently cover the negative cash position on December 31, 2015.

It is the policy of the Town to prorate the interest earned on cash deposits and investments to the various funds of the Town based upon their respective share of the combined cash and investment balance at the end of each month.

2. Investments

See Note IV – Deposits and Investments.

3. Receivables

Taxes receivable consists of property taxes. Property taxes are considered fully collectible and no allowance has been established. In the Governmental Statements, the property tax receivable at December 31 is fully offset by the unearned revenues account.

Trade accounts receivable consist primarily of charges for utility services. Balances in excess of 90 days comprise the trade accounts receivable allowance for uncollectibles. Trade accounts receivable are shown net of the associated allowance.

The Internal Service Fund holds a long-term (9 years) receivable in the amount of \$175,000 from West Pierce Fire and Rescue arising from a contractual agreement entered into in 2012. Scheduled payments are \$25,000 per year for the remaining 7 years.

4. Restricted Assets

Certain resources in the enterprise funds are set aside in the Water Utility Fund for future capital improvements in accordance with the Town's contract with the Lakewood Water District.

At December 31, 2015, restricted assets within the enterprise funds consist of:

Water Utility:	<u>\$165,530</u>
Total:	<u>\$165,530</u>

5. Capital Assets

Capital assets, which include but are not limited to property, plant, equipment, and infrastructure assets, are reported in applicable government or business type activities columns in the government-wide financial statements. The government defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated or contributed capital assets are recorded at estimated fair market value at the date of the donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets of the primary government are depreciated using the straight-line method over the estimated useful life of the asset. (See Note VI for additional disclosure).

6. Net Pension Assets

This account represents the Town's portion of the net pension assets held by the State of Washington – Department of Retirement Systems – for the LEOFF 1 and LEOFF 2 pension systems. With the adoption of GASB Statement #68 – Accounting and Financial Reporting for Pensions, the Town was required to include this balance starting in 2015.

7. Deferred Outflows of Resources

This balance represents contribution made to the Department of Retirement Systems for the PERS and LEOFF retirement systems that the Town participates in. These resources are applicable to future reporting periods. This account was required with the adoption of GASB Statement #68 in 2015.

8. Accounts Payable

Accounts Payable represent amounts owed to third-parties for goods or services received as of December 31 and for which payment is usually made within 30-60 days of year-end.

9. Deposits

Deposits represent amounts held for either utility customers or for individuals renting Town facilities. These amounts are usually refunded once the individual either discontinues utility services or holds their event.

10. Due to Other Governmental Units

The Town collects monies for other governmental units. The balance in this account represents those funds which had not been remitted to those governments as of December 31.

11. Compensated Absences

It is the policy of the government to permit employees to accumulate earned but unused vacation and sick pay benefits.

Personnel Regulations state sick leave hours may be accumulated up to 960 hours (1,000 hours for members of the Public Works – Teamsters bargaining unit). At termination of employment, employees do not receive cash payment for any accumulated sick leave. As such, no liability is recognized on the financial statements for accumulated sick leave balances.

Personnel Regulations state 240 vacation hours may be accumulated. Any excess hours earned, unless the Town Administrator has granted a waiver, are lost once the balance exceeds the 240-hour threshold. Upon termination, employees will be paid for any unused vacation balance up to 240 hours.

Vacation is accrued to and expended/expensed from its respective funds. Total vacation compensated absence accruals for year-end 2015 for all governmental funds were \$97,617 and for proprietary funds, accruals were \$48,702 for a total of \$146,319 (at the Government-wide level once applicable costs associated with the Town's Internal Service Fund are allocated).

12. Other Post-Employment Benefits (OPEB)

The Town, a single employer, is required to pay for the qualifying medical expenses for one (1) Public Safety Officer covered under the LEOFF 1 pension system. This officer retired effective March 31, 2007. No other Town employees receive this benefit and the LEOFF 1 system is a closed system at the State level so unless the Town hires an individual who is a member of that system, no additional employees will qualify for this benefit.

In accordance with GASB Statement #45, the Town recognized 100% of the estimated OPEB liability as of December 31, 2015 in the government-wide statements (\$274,490). The Town utilizes a "pay as you go" method of funding costs related to this liability and has not irrevocably set aside any resources for funding those costs. Refer to Note XVIII for additional information.

13. Net Pension Obligation

This balance represents the Town's portion of the unfunded liabilities of the pension systems that the Town participates in that are managed by the Washington State

Department of Retirement Systems. This account was required with the adoption of GASB Statement #68 in 2015.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of all state sponsored pension plans and additions to/deductions from those plans' fiduciary net position have been determined on the same basis as they are reported by the Washington State Department of Retirement Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

14. Deferred Inflows of Resources

This balance represents contributions made by the Town and used by the Department of Retirement Systems for the PERS and LEOFF retirement systems that the Town participates in. This account was required with the adoption of GASB Statement #68 in 2015.

15. Fund Balance

Governmental funds report the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- ***Nonspendable*** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- ***Restricted*** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- ***Committed*** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. The Mayor and Town Council are the Town's highest level of authority that designates commitments of fund balance.
- ***Assigned*** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. The Mayor and Town Council are the Town's highest level of authority that designates assignments of fund balance.

• *Unassigned* fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

F. Accounting and Reporting Changes

In 2015, the Town adopted and implemented Governmental Accounting Standards Board Statement #68 – Accounting and Financial Reporting for Pensions. Adoption of this Statement required an adjustment to Net Position balances of both the Governmental and Proprietary funds at the Government-Wide reporting level.

NOTE II – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Certain Differences between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Position

The governmental fund balance sheet includes reconciliation between *fund balance – total governmental funds* and *net position – governmental activities* as reported in the government-wide statement of net position. Reconciling items include:

Uncollected property taxes and court fines	\$ 139,581
Capital assets associated with governmental operations	16,326,164
Compensated absences	(92,373)
Other Post-Employment Benefits (OPEB)	(274,490)
Assets, Liabilities, Deferred Inflows, and Deferred Outflows related to pensions	(541,299)
Consolidation/allocation of the Internal Service Fund's Assets, Deferred Inflows, Liabilities, Deferred Outflows	734,937

B. Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances and Government-Wide Statement of Activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between *net changes in fund balances – total governmental funds* and *changes in net position of governmental activities* as reported in the government-wide statement of activities.

Capitalization of capital assets versus expensing them.	\$ 1,866,220
Depreciation of capital assets	(1,061,423)
Other Post-Employment Benefit Accrual Change	(3,181)
Property taxes and court fines recognized on a full-accrual basis.	32,309
Net impact of revenues or expenditures which do not require the use of current resources related to pensions.	32,916
Net impact of combining Internal Service Fund operations.	4,889
Net other adjustments	24,575

During 2007, the Town recognized the full actuarial accrued liability related to the Other Post Employment Benefits (OPEB) for the Town's one LEOFF I retiree's medical benefits. Since 2007, the value of the OPEB benefits are fully recognized in the government-wide statements with the net change in the liability adjusted for in this statement. No specific assets have been restricted or set aside to fund these benefits.

NOTE III – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Compliance and Accountability

There have been no material violations of finance-related legal or contractual provisions, and there have been no expenditures exceeding legal appropriations in any of the funds of the Town of Steilacoom based upon the fully adopted biennium budget.

B. Related Party Transactions

Other than within the primary government itself (between funds), the Town has not entered into any related party transactions. Additionally, the Town made no loans to or received loans from the Mayor, Council, and members of the management team, or any other individual, group or entity which could be considered a related party.

NOTE IV -DEPOSITS AND INVESTMENTS

The Town of Steilacoom's deposits and certificates of deposit are entirely covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

On December 31, 2015, the Town had (\$48,773) on deposit in a demand account (checking) with Key Bank.

The Town's investments throughout the year and on December 31, 2015 were made with the Washington State Local Government Investment Pool (LGIP), Time Value Investments, McDonald Investments, or Morgan Stanley, with all investments being held in safekeeping by Key Bank's Trust department.

The LGIP is an un-rated 2a-7 like pool, as defined by GASB statement #31. Accordingly, participants' balances in the LGIP are not subject to interest rate risk, as the weighted average maturity of the portfolio will not exceed 90 days. Per GASB 40 guidelines, the balances are also not subject to custodial credit risk. The credit risk of the LGIP is limited as most investments are either obligations of the US government, government sponsored enterprises, or insured demand deposit accounts and certificates of deposit. Investments or deposits held by the LGIP are all classified as Category 1 risk level investments. They are either insured or held by a third-party custody provider in the LGIP's name.

Investments held as of December 31, 2015, and investment activity for the year was as follows:

Description	Balance 12-31-14	Purchases	Sales	Balance 12/31/15
FCSB	1,000,000		1,000,000	0
Port of Seattle	500,000		500,000	0
Clark County PUD #1	157,264		7,264	150,000
Clark County	200,000		200,000	0
FHLMC	500,000		500,000	0
Grant County Utility #2	100,000			100,000
FHLMC	1,000,000		1,000,000	0
FHLB	500,000		500,000	0
Franklin County GO Bonds	215,000			215,000
FHLB	1,000,000		1,000,000	0
Washington State GO	1,080,260		32,104	1,048,156
FHLB	1,000,000			1,000,000
FHLB	500,000		500,000	0
FHLB	1,000,000		1,000,000	0
FNMA	1,000,000			1,000,000
FNMA	1,000,000		1,000,000	0
FHLB	1,000,000		1,000,000	0
FHLB	1,000,000		1,000,000	0
FHLMC		1,000,000		1,000,000
FHLMC		1,000,000	1,000,000	0
FICO STRIP		502,370		502,370
FNMA		500,000		500,000
FNMA		500,000		500,000
FHLMC		1,000,000		1,000,000
FFCB		1,000,000		1,000,000
FNMA		1,000,000		1,000,000
FFCB		500,000		500,000
FHLB		1,006,144		1,006,144
FHLMC		400,000		400,000
FNMA		750,000		750,000
Treasury Bill		997,948		997,948
FHLB		1,000,000		1,000,000
FFCB		200,000		200,000
FHLB		300,000		300,000
FHLB		350,000		350,000
Treasury Bill		350,000	350,000	0
LGIP (Net)		508,302		508,302
Total	\$12,752,524	\$12,864,764	\$10,589,368	\$15,027,920

Cost approximates market for all investments held by the Town and it is the Town's practice to hold all investments, unless called, to maturity. Consequently, short-term market fluctuations are not recognized in the statements.

Interest rate risk related to the Town's investments is minimal and is predicated more on the fact that the issuing agencies continue calling the outstanding debt at a high frequency if advantageous for them to do so. Management's intent is to buy and hold investments to maturity absent these agency calls. As of December 31, 2015, the Town's investments carried the following interest rates.

Description	Balance 12/31/15	Interest Rate
Clark County PUD #1	150,000	5.25%
Grant County Utility #2	100,000	3.00%
Franklin County GO Bonds	215,000	.95%
Washington State GO	1,048,156	4.00%
FHLB	1,000,000	.69%
FNMA	1,000,000	1.00%
FHLMC	1,000,000	1.30%
FICO STRIP	502,370	1.00%
FNMA	500,000	1.00%
FNMA	500,000	.94%
FHLMC	1,000,000	.85%
FFCB	1,000,000	.92%
FNMA	1,000,000	1.00%
FFCB	500,000	1.22%
FHLB	1,006,144	1.25%
FHLMC	400,000	.80%
FNMA	750,000	.50%
Treasury Bill	997,948	.33%
FHLB	1,000,000	.375%
FFCB	200,000	.71%
FHLB	300,000	.625%
FHLB	350,000	.35%
LGIP (Net0	508,302	.25%
Total	\$15,027,920	

On all called investments, the Town has always recovered the full amount invested plus interest.

Cash and Cash Equivalents reconcile to the Statement of Net Position as follows:

Statement of Net Position:	
Current Assets:	(\$81,924)
Restricted Assets:	<u>21,289 (*)</u>
Subtotal:	(\$60,635)
Statement of Fiduciary Net Assets:	<u>12,412 (*)</u>
Total:	<u>(\$48,223)</u>
Detailed Support:	
Key Bank:	(\$48,773)
Cash on Hand:	<u>550</u>
Total:	<u>(\$48,223)</u>

(*) Represents the cash portion of the balance only excluding investment balances.

Custodial credit risk is the risk that in the event of a failure of the counterparty to an investment transaction the Town would not be able to recover the value of the investment or collateral securities. Given the nature of the Town's investments, Town management does not believe the Town has any significant custodial credit risk.

The Town does not participate in any foreign currency denominated investments and Town management does not believe that the Town has any foreign currency risk.

NOTE V - PROPERTY TAXES

The County Treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Taxes are levied annually on January 1.

Taxes are due in two equal installments on April 30 and October 31. The County Treasurer remits collections monthly to the Town. During 2015, the County Treasurer remitted to the Town interest earned on its tax collections for the periods they were held by the County.

Property taxes are recorded as a receivable when levied and are offset by deferred revenue. During the year, property tax revenue is recognized when cash is received. No allowance for uncollectible taxes is established since delinquent taxes are considered fully collectible.

The Town is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. This may be reduced for any of the following reasons:

- a) The Washington State Constitution limits the total regular property taxes to 1 percent of assessed valuation of \$10 per \$1,000 of value. If the taxes of all districts exceed this amount, each is proportionately reduced until the total is at or below the 1 percent limit.
- b) Washington State Law in RCW 84.55.010 limits the growth of regular property taxes to 1 percent per year, after adjustments for new construction. If the assessed valuation increases by more than 1 percent due to reevaluation, the levy rate will be decreased.
- c) The Town may voluntarily levy taxes below the legal limit.

For 2015, the Town's regular tax levy was approximately \$2.74 per \$1,000 for a regular levy of \$1,852,919 and a special EMS levy of approximately \$.50 per \$1,000 for a special levy of \$357,170.

The regular levy taxable value base as of December 31, 2015 for levies in 2016 was \$713,499,554.

NOTE VI - CAPITAL ASSETS,

A. General Policies

Major expenditures for fixed assets, including capital leases and major repairs that increase useful lives, are capitalized. Maintenance, repairs, and minor renewal are accounted for as expenditures or expenses when incurred.

All fixed assets are valued at historical cost or estimated cost where historical cost is not known or estimated market value for donated assets or the lower of cost or fair market value when transferred between governmental and business-type activities.

The Town may have acquired certain assets with funding provided by federal financial assistance programs. Depending on the terms of the agreements involved, the federal government could retain an

equity interest in these assets. However, the Town has sufficient legal interest to accomplish the purpose for which the assets were acquired, and has included such assets within the applicable fund.

B. Governmental Capital Assets

Governmental capital assets are assets with a life expectancy greater than 2 years and with a historical cost or estimated cost in excess of \$5,000 and which benefit the Town as a whole. When purchased, leased, or constructed, such assets are recorded as expenditures in the governmental funds and capitalized in the general fixed assets account group. The general fixed assets account group however is not reported in the individual fund financial statements. These assets appear in the government wide Statement of Net Position.

Governmental capital assets that are infrastructure assets (such as roads, bridges, curbs, and sidewalks) are considered public property and are capitalized.

Changes in the Governmental Capital Asset Account for 2015 were:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15	ACCUM. DEPREC.	NET VALUE 12-31-15
Land	\$ 4,886,195	\$		\$ 4,886,195		\$ 4,886,195
Buildings	5,939,280	69,076		6,008,356	4,729,879	1,278,477
Equipment						
Gen. Gov't	524,316	22,720	9,896	537,140	366,376	170,764
I/S Allocated	367,159	22,099	4,669	384,589	305,794	78,795
Infrastructure	17,657,443	1,774,424		19,431,867	9,441,139	9,990,728
Total	\$ 29,374,393	\$ 1,888,319	\$ 14,565	\$ 31,248,147	\$ 14,843,188	\$ 16,404,959

Calendar year 2015 additions primarily are comprised of the acquisition and disposition of equipment and construction of street infrastructure.

C. Business-type Capital Assets

Capital assets of business-type operations (proprietary funds) are capitalized in their respective statement of net assets. Depreciation expense is charged to operations of proprietary funds to allocate the cost of capital assets over their useful lives, using the straight-line method with useful lives of four to fifty years. Changes in Business-type capital assets for 2015 were:

Internal Service Funds:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15
Equipment	\$1,596,343	\$96,083	\$20,300	\$1,672,126
Accumulated Depreciation	(1,260,432)	(89,405)	(20,300)	(1,329,537)
Net	\$ 335,911	\$6,678		\$342,589

Internal Service Fund fixed assets are distributed between governmental and business-type activities for the government-wide statement of net assets.

Enterprise Operations:
Electric Utility:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15
Capital Assets	5,844,654	\$1,054,826		\$6,899,480
Accumulated Depreciation	(2,907,290)	(274,871)		(3,182,161)
Net	\$2,937,364	\$779,955		\$3,717,319

Sewer Utility:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15
Capital Assets	\$10,308,453			\$10,308,453
Accumulated Depreciation	(4,751,671)	(223,864)		(4,975,535)
Net	\$5,556,782	(\$223,864)		\$5,332,918

Water Utility:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15
Capital Assets	\$4,718,253			4,718,253
Accumulated Depreciation	(1,719,266)	(\$87,933)		(1,807,199)
Net	\$2,998,987	(\$87,933)		\$2,911,054

Storm Drain Utility:

CATEGORY	BALANCE 12-31-14	2015 ADDITIONS	2015 DELETIONS	BALANCE 12-31-15
Capital Assets	\$5,152,397			\$5,152,397
Accumulated Depreciation	(1,300,010)	(\$105,926)		(1,405,936)
Net	\$3,852,387	(\$105,926)		\$3,746,461

NOTE VII - PENSION PLANS

The following table represents the aggregate pension amounts for all plans subject to the requirements of the GASB Statement 68, *Accounting and Financial Reporting for Pensions* for the year 2015:

Aggregate Pension Amounts – All Plans	
Pension liabilities	\$1,758,452
Pension assets	\$399,206
Deferred outflows of resources	\$287,371
Deferred inflows of resources	\$353,480
Pension expense/expenditures	\$140,989

Substantially all Town of Steilacoom full-time and qualifying part-time employees participate in one of the following state- wide local government retirement systems administered by the Washington State Department of Retirement Systems, under cost-sharing multiple- employer public employee defined benefit and defined contribution retirement plans. The state Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems (DRS), a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems
Communications Unit
PO Box 48380
Olympia, WA 98504-8380

or the DRS CAFR may be downloaded from the DRS website at www.drs.wa.gov.

Public Employees' Retirement System (PERS)

PERS members include elected officials; state employees; employees of the Supreme, Appeals, and Superior Courts; employees of the legislature; employees of district and municipal courts; employees of local governments; and higher education employees not participating in higher education retirement programs. PERS is comprised of three separate pension plans for membership purposes. PERS plans 1 and 2 are defined benefit plans, and PERS plan 3 is a defined benefit plan with a defined contribution component.

PERS Plan 1 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service. The AFC is the average of the member's 24 highest consecutive service months. Members are eligible for retirement from active status at any age with at least 30 years of service, at age 55 with at least 25 years of service, or at age 60 with at least five years of service. Members retiring from active status prior to the age of 65 may receive actuarially reduced benefits. Retirement benefits are actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, an optional cost-of-living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries. PERS 1 members were vested after the completion of five years of eligible service. The plan was closed to new entrants on September 30, 1977.

Contributions

The **PERS Plan 1** member contribution rate is established by State statute at 6 percent. The employer contribution rate is developed by the Office of the State Actuary and includes an administrative expense component that is currently set at 0.18 percent. Each biennium, the state Pension Funding Council adopts Plan 1 employer contribution rates. The PERS Plan 1 required contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

PERS Plan 1		
Actual Contribution Rates:	Employer	Employee*
January through June 2015	9.21%	6.00%
July through December 2015	11.18%	6.00%

* For employees participating in JBM, the contribution rate was 12.26%

The Town's actual contributions to the plan were \$7,741 for the year ended December 31, 2015.

PERS Plan 2/3 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the member's average final compensation (AFC) times the member's years of service for Plan 2 and 1 percent of AFC for Plan 3. The AFC is the average of the member's 60 highest-paid consecutive service months. There is no cap on years of service credit. Members are eligible for retirement with a full benefit at 65 with at least five years of service credit. Retirement before age 65 is considered an early retirement. PERS Plan 2/3 members who have at least 20 years of service credit and are 55 years of age or older, are eligible for early retirement with a benefit that is reduced by a factor that varies according to age for each year before age 65. PERS Plan 2/3 members who have 30 or more years of service credit and are at least 55 years old can retire under one of two provisions:

- With a benefit that is reduced by three percent for each year before age 65; or
- With a benefit that has a smaller (or no) reduction (depending on age) that imposes stricter return-to-work rules.

PERS Plan 2/3 members hired on or after May 1, 2013 have the option to retire early by accepting a reduction of five percent for each year of retirement before age 65. This option is available only to those who are age 55 or older and have at least 30 years of service credit. PERS Plan 2/3 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other PERS Plan 2/3 benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the CPI), capped at three percent annually and a one-time duty related death benefit, if found eligible by the Department of Labor and Industries. PERS 2 members are vested after completing five years of eligible service. Plan 3 members are vested in the defined benefit portion of their plan after ten years of service; or after five years of service if 12 months of that service are earned after age 44.

PERS Plan 3 defined contribution benefits are totally dependent on employee contributions and investment earnings on those contributions. PERS Plan 3 members choose their contribution rate upon joining membership and have a chance to change rates upon changing employers. As established by statute, Plan 3 required defined contribution rates are set at a minimum of 5 percent and escalate to 15 percent with a choice of six options. Employers do not contribute to the defined contribution benefits. PERS Plan 3 members are immediately vested in the defined contribution portion of their plan.

Contributions

The **PERS Plan 2/3** employer and employee contribution rates are developed by the Office of the State Actuary to fully fund Plan 2 and the defined benefit portion of Plan 3. The Plan 2/3 employer rates include a component to address the PERS Plan 1 UAAL and an administrative expense that is currently set at 0.18 percent. Each biennium, the state Pension Funding Council adopts Plan 2 employer and employee contribution rates and Plan 3 contribution rates. The PERS Plan 2/3 required contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

PERS Plan 2/3			
Actual Rates:	Contribution	Employer 2/3	Employee 2*
January through 2015	June	9.21%	4.92%
July through 2015	December	11.18%	6.12%
Employee PERS Plan 3			varies

* For employees participating in JBM, the contribution rate was 15.30%

The Town of Steilacoom's actual contributions to the plan were \$195,045 for the year ended December 31, 2015.

Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF)

LEOFF membership includes all full-time, fully compensated, local law enforcement commissioned officers, firefighters, and as of July 24, 2005, emergency medical technicians. LEOFF is comprised of two separate defined benefit plans.

LEOFF Plan 1 provides retirement, disability and death benefits. Retirement benefits are determined per year of service calculated as a percent of final average salary (FAS) as follows:

- 20+ years of service – 2.0% of FAS
- 10-19 years of service – 1.5% of FAS
- 5-9 years of service – 1% of FAS

The FAS is the basic monthly salary received at the time of retirement, provided a member has held the same position or rank for 12 months preceding the date of retirement. Otherwise, it is the average of the highest consecutive 24 months' salary within the last ten years of service. Members are eligible for retirement with five years of service at the age of 50. Other benefits include duty and non-duty disability payments, a cost-of living adjustment (COLA), and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries. LEOFF 1 members were vested after the completion of five years of eligible service. The plan was closed to new entrants on September 30, 1977.

Contributions

Starting on July 1, 2000, **LEOFF Plan 1** employers and employees contribute zero percent, as long as the plan remains fully funded. The LEOFF Plan 1 had no required employer or employee contributions for fiscal year 2015. Employers paid only the administrative expense of 0.18 percent of covered payroll.

LEOFF Plan 2 provides retirement, disability and death benefits. Retirement benefits are determined as two percent of the final average salary (FAS) per year of service (the FAS is based on the highest consecutive 60 months). Members are eligible for retirement with a full benefit at 53 with at least five years of service credit. Members who retire prior to the age of 53 receive reduced benefits. If the member has at least 20 years of service and is age 50, the reduction is three percent for each year prior to age 53. Otherwise, the benefits are actuarially reduced for each year prior to age 53. LEOFF 2 retirement benefits are also actuarially reduced to reflect the choice of a survivor benefit. Other benefits include duty and non-duty disability payments, a cost-of-living allowance (based on the CPI), capped at three percent annually and a one-time duty-related death benefit, if found eligible by the Department of Labor and Industries. LEOFF 2 members are vested after the completion of five years of eligible service.

Contributions

The **LEOFF Plan 2** employer and employee contribution rates are developed by the Office of the State Actuary to fully fund Plan 2. The employer rate included an administrative expense component set at 0.18 percent. Plan 2 employers and employees are required to pay at the level adopted by the LEOFF Plan 2 Retirement Board. The LEOFF Plan 2 required contribution rates (expressed as a percentage of covered payroll) for 2015 were as follows:

LEOFF Plan 2		
Actual Contribution Rates:	Employer	Employee
State and local governments	5.23%	8.41%
Ports and Universities	8.59%	8.41%

The Town of Steilacoom's actual contributions to the plan were \$39,073 for the year ended December 31, 2015.

The Legislature, by means of a special funding arrangement, appropriates money from the state General Fund to supplement the current service liability and fund the prior service costs of Plan 2 in accordance with the recommendations of the Pension Funding Council and the LEOFF Plan 2 Retirement Board. This special funding situation is not mandated by the state constitution and could be changed by statute. For the state fiscal year ending June 30, 2015, the state contributed \$58,339,032 to LEOFF Plan 2.

Actuarial Assumptions

The total pension liability (TPL) for each of the DRS plans was determined using the most recent actuarial valuation completed in 2015 with a valuation date of June 30, 2014. The actuarial assumptions used in the valuation were based on the results of the Office of the State Actuary's (OSA) *2007-2012 Experience Study*.

Additional assumptions for subsequent events and law changes are current as of the 2014 actuarial valuation report. The TPL was calculated as of the valuation date and rolled forward to the measurement date of June 30, 2015. Plan liabilities were rolled forward from June 30, 2014, to June 30, 2015, reflecting each plan's normal cost (using the entry-age cost method), assumed interest and actual benefit payments.

- **Inflation:** 3% total economic inflation; 3.75% salary inflation
- **Salary increases:** In addition to the base 3.75% salary inflation assumption, salaries are also expected to grow by promotions and longevity.
- **Investment rate of return:** 7.5%

Mortality rates were based on the RP-2000 report's Combined Healthy Table and Combined Disabled Table, published by the Society of Actuaries. The OSA applied offsets to the base table and recognized future improvements in mortality by projecting the mortality rates using 100 percent Scale BB. Mortality rates are applied on a generational basis; meaning, each member is assumed to receive additional mortality improvements in each future year throughout his or her lifetime.

There were minor changes in methods and assumptions since the last valuation.

- The OSA updated demographic assumptions, consistent with the changes from the *2007-2012 Experience Study Report*, used when valuing the PERS 1 and TERS 1 Basic Minimum COLA.
- The OSA corrected how valuation software calculates a member's entry age under the entry age normal actuarial cost method. Previously, the funding age was rounded, resulting in an entry age one year higher in some cases.
- For purposes of calculating the Plan 2/3 Entry Age Normal Cost contribution rates, the OSA now uses the current blend of Plan 2 and Plan 3 salaries rather than using a long-term membership assumption of two-thirds Plan 2 members and one-third Plan 3 members.
- The OSA changed the way it applies salary limits, as described in the *2007-2012 Experience Study Report*.

Discount Rate

The discount rate used to measure the total pension liability for all DRS plans was 7.5 percent.

To determine that rate, an asset sufficiency test included an assumed 7.7 percent long-term discount rate to determine funding liabilities for calculating future contribution rate

requirements. (All plans use 7.7 percent except LEOFF 2, which has assumed 7.5 percent). Consistent with the long-term expected rate of return, a 7.5 percent future investment rate of return on invested assets was assumed for the test. Contributions from plan members and employers are assumed to continue being made at contractually required rates (including PERS 2/3, PSERS 2, SERS 2/3, and TRS 2/3 employers, whose rates include a component for the PERS 1, and TRS 1 plan liabilities). Based on these assumptions, the pension plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return of 7.5 percent was used to determine the total liability.

Long-Term Expected Rate of Return

The long-term expected rate of return on the DRS pension plan investments of 7.5 percent was determined using a building-block-method. The Washington State Investment Board (WSIB) used a best estimate of expected future rates of return (expected returns, net of pension plan investment expense, including inflation) to develop each major asset class. Those expected returns make up one component of WSIB's capital market assumptions. The WSIB uses the capital market assumptions and their target asset allocation to simulate future investment returns at various future times. The long-term expected rate of return of 7.5 percent approximately equals the median of the simulated investment returns over a 50-year time horizon.

Estimated Rates of Return by Asset Class

Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2015, are summarized in the table below. The inflation component used to create the table is 2.2 percent and represents the WSIB's most recent long-term estimate of broad economic inflation.

Asset Class	Target Allocation	% Long-Term Expected Real Rate of Return Arithmetic
Fixed Income	20%	1.70%
Tangible Assets	5%	4.40%
Real Estate	15%	5.80%
Global Equity	37%	6.60%
Private Equity	23%	9.60%
	100%	

Sensitivity of NPL

The following table presents the Town of Steilacoom's proportionate share* of the net pension liability calculated using the discount rate of 7.5 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount

rate that is 1-percentage point lower (6.5 percent) or 1-percentage point higher (8.5 percent) than the current rate.

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
PERS 1	\$95,466	\$78,412	\$63,746
PERS 2/3	\$2,187,666	\$748,162	(\$354,011)
LEOFF 1	(\$85,262)	(\$133,273)	(\$174,194)
LEOFF 2	(\$2,663,146)	(\$2,659,330)	(\$6,664,695)

Pension Plan Fiduciary Net Position

Detailed information about the State's pension plans' fiduciary net position is available in the separately issued DRS financial report.

Pension Liabilities/Assets, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2015, the Town's reported a total pension liability of \$1,674,507 for its proportionate share of the net pension liabilities as follows:

	Liability
PERS 1	\$926,345
PERS 2/3	\$748,162
LEOFF 1	
LEOFF 2	
TOTAL:	\$1,674,507

At December 31, 2015, the Town's reported a total net pension asset of \$399,206 for its proportionate share of the net pension assets as follows:

	Asset
PERS 1	
PERS 2/3	
LEOFF 1	\$133,273
LEOFF 2	\$265,933
TOTAL:	\$399,206

The amount of the asset reported above for LEOFF Plan 2 reflects a reduction for State pension support provided to the Town. The amount recognized by the Town as its proportionate share of the net pension asset, the related State support, and the total portion of the net pension asset that was associated with the Town were as follows:

	Asset
LEOFF 2 – employer’s proportionate share	\$265,933
LEOFF 2 – State’s proportionate share of the net pension asset associated with the employer	\$175,831
TOTAL	\$441,764

At June 30, the Town’s proportionate share of the collective net pension liabilities was as follows:

	Proportionate Share 6/30/14	Proportionate Share 6/30/15	Change in Proportion
PERS 1	.001610%	.001499%	(.000111%)
PERS1 - UAAL	.015856%	.016210%	.000354%
PERS 2/3	.020414%	.020939%	.000525%
LEOFF 1	.010996%	.011058%	(.000062%)
LEOFF 2	.026430%	.025874%	.000556%

Employer contribution transmittals received and processed by the DRS for the fiscal year ended June 30 are used as the basis for determining each employer’s proportionate share of the collective pension amounts reported by the DRS in the *Schedules of Employer and Nonemployer Allocations* for all plans except LEOFF 1.

LEOFF Plan 1 allocation percentages are based on the total historical employer contributions to LEOFF 1 from 1971 through 2000 and the retirement benefit payments in fiscal year 2015. Historical data was obtained from a 2011 study by the Office of the State Actuary (OSA). In fiscal year 2015, the state of Washington contributed 87.12 percent of LEOFF 1 employer contributions and all other employers contributed the remaining 12.88 percent of employer contributions. LEOFF 1 is fully funded and no further employer contributions have been required since June 2000. If the plan becomes underfunded, funding of the remaining liability will require new legislation. The allocation method the plan chose reflects the projected long-term contribution effort based on historical data.

In fiscal year 2015, the state of Washington contributed 39.80 percent of LEOFF 2 employer contributions pursuant to RCW 41.27.726 and all other employers contributed the remaining 60.20 percent of employer contributions.

The collective net pension liability (asset) was measured as of June 30, 2015, and the actuarial valuation date on which the total pension liability (asset) is based was as of June 30, 2014, with update procedures used to roll forward the total pension liability to the measurement date.

Pension Expense

For the year ended December 31, 2015, the Town recognized pension expense as follows:

	Pension Expense
PERS 1	\$ (29,689)
PERS 2/3	181,227
LEOFF 1	(26,829)
LEOFF 2	16,280
TOTAL	\$ 140,989

Deferred Outflows of Resources and Deferred Inflows of Resources

At December 31, 2015, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

PERS 1	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience		
Net difference between projected and actual investment earnings on pension plan investments		\$50,681
Changes of assumptions		
Changes in proportion and differences between contributions and proportionate share of contributions		
Contributions subsequent to the measurement date	\$64,537	
TOTAL	\$64,537	\$50,681

PERS 2/3	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$79,530	
Net difference between projected and actual investment earnings on pension plan investments		\$199,724
Changes of assumptions	\$1,205	
Changes in proportion and differences between contributions and proportionate share of contributions	\$16,893	
Contributions subsequent to the measurement date	\$60,381	
TOTAL	\$158,009	\$199,724

LEOFF 1	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience		\$22,499
Net difference between projected and actual investment earnings on pension plan investments		
Changes of assumptions		
Changes in proportion and differences between contributions and proportionate share of contributions		
Contributions subsequent to the measurement date		
TOTAL	\$0	\$22,499

LEOFF 2	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience		
Net difference between projected and actual investment earnings on pension plan investments	\$23,287	\$80,576
Changes of assumptions	\$701	
Changes in proportion and differences between contributions and proportionate share of contributions	\$2,914	
Contributions subsequent to the measurement date	\$37,923	
TOTAL	\$64,825	\$80,576

TOTAL SUMMARY	Deferred Outflows of Resources	Deferred Inflows of Resources
PERS 1	\$64,537	\$50,681
PERS 2	\$158,009	\$199,724
LEOFF 1		\$22,499
LEOFF 2	64,825	\$80,576
TOTAL	\$287,371	\$353,480

Deferred outflows of resources related to pensions resulting from the Town's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	PERS 2/3
2016	\$4,968
2017	\$4,968
2018	\$4,968
2019	\$1,989
2020	
Thereafter	

Year ended December 31:	LEOFF 2
2016	\$560
2017	\$560
2018	\$560
2019	\$560
2020	\$560
Thereafter	\$114

NOTE VIII - DEFERRED COMPENSATION

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. This plan is with the International City/County Management Association. The plan, available to all employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or enforceable emergency.

The Town has no liability for losses under the plan but does have the duty of due care that would be required of an ordinary prudent investor.

Deferred compensation plan investments are not recorded in the Town's financial statements as GASB guidance has indicated this is not required.

NOTE IX - RISK MANAGEMENT

The Town of Steilacoom is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 179 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are \$4 million per occurrence self-insured layer, and \$16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are \$20 million per occurrence subject to aggregate sublimits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage.

Property insurance and auto physical damage are self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, and administrative expenses. As outlined in the interlocal agreement, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

During the last three years (2013, 2014, and 2015), there were no claims or settlements that exceeded insurance coverage.

NOTE X - SHORT AND LONG-TERM DEBT

The Town of Steilacoom previously issued debt for constructing utility improvements. As of December 31, 2015, the Town had no external short or long-term debt.

NOTE XI - LONG-TERM LIABILITIES

Changes in the governmental long-term liabilities for 2015 were as follows:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Compensated Absences	\$ 91,556	\$ 140,618	\$ 134,557	\$ 97,617
OPEB	277,967		3,477	274,490
Net Pension Obligation	695,766	241,958		937,724
Total:	\$ 1,065,289	\$ 382,576	\$ 138,034	\$1,309,831

The "OPEB" liability amounts to the full accrual of the actuarial accrued liability for the LEOFF 1 medical benefit for the Town's one (1) LEOFF 1 retiree.

General Fund resources would be typically used to liquidate the long-term liabilities as they come due.

Changes in business-type activities long-term debt during 2015 were as follows:

	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
Compensated Absences	\$ 50,928	\$ 75,240	\$ 77,466	\$ 48,702
Net Pension Obligation	771,593		34,810	736,783
Total	\$ 822,521	\$ 75,240	\$ 112,276	\$ 785,485

The four business-type activities' funds' (electric, water, sewer, and storm) resources would typically be used to liquidate the long-term liabilities as they come due.

NOTE XII - CLAIMS AND JUDGMENTS

On December 31, 2015 the Town of Steilacoom had no material claims or judgments outstanding.

NOTE XIII - CONTINGENCIES AND LITIGATION

The Town of Steilacoom has recorded in its financial statements all material liabilities, including any estimates for situations which are not yet resolved but where, based on available information, management believes it is probable that the Town will have to make payment.

In the opinion of management, the Town's insurance policies and reserves are adequate to pay all known pending claims.

There are no other commitments of the Town that have not otherwise been included in the Financial Statement Notes.

NOTE XIV – RESTRICTED COMPONENTS OF NET POSITION

The government-wide Statement of Net Position reports \$809,082 of restricted component of net position, which is restricted by enabling legislation or contractual agreement.

The restrictions include:

	GOVERNMENTAL	BUSINESS	TOTAL
Capital Projects	\$627,428	\$165,530	\$792,958
Public Safety	16,124		16,124
Total	\$643,552	\$165,530	\$809,082

NOTE XV - INTERFUND TRANSACTIONS AND BALANCES

A. Classification of Interfund Transactions

1. Transactions that would be treated as revenue, expenditures or expenses if they involved external organizations, such as buying goods and services or payments in lieu of taxes, are similarly treated when they involve other funds of the Town.
2. Transfers to support the operations of other funds are recorded as "Transfers" and classified with "Other Financing Sources or Uses."
3. Contributions to the capital of enterprise or internal service funds, and transfers of remaining balances when funds are closed are classified as transfers.
4. Loans between funds are classified as loans receivable and payable or as advances to and from other funds on the combined balance sheet depending on the time period for which

the loan was made. There were no loans or advances made among funds in 2015 nor were there any balances outstanding as of December 31, 2015.

During 2015, the Town of Steilacoom used a cost allocation system to collect and administer many of the costs associated with the utility funds through the General Fund. Payment for these transactions is treated as transfers-in to the General Fund and transfers out in the utility funds.

The following chart shows the indirect cost allocation transfers to the General Fund and other funds during 2015.

FUND	TRANSFER IN	TRANSFER OUT
General	\$577,500	
Electric		\$189,864
Water		158,592
Sewer		169,296
Storm		59,748
Total	\$577,500	\$577,500

Additionally, transfers were made from the General Fund to both the Electric Utility and the Water Utility to cover the operating costs of fire hydrants and street lights. These costs are accounted for in the respective utilities but have been deemed general governmental costs. The amounts of the transfers were:

FUND	TRANSFER IN	TRANSFER OUT
General		\$19,020
Electric	\$ 9,948	
Water	9,072	
Total	\$19,020	\$19,020

Additionally, the Council authorized \$500,000 to be transferred from the General Fund to the Capital Projects Fund to be used for infrastructure projects.

NOTE XVI - SEGMENT INFORMATION

The Town of Steilacoom operated four utilities during 2015. These utilities were Electric, Water, Sewer, and Storm.

Key financial data for the year ended December 31, 2015 is readily available in the financial statements due to each of these operations being treated as a major fund and is not repeated here.

NOTE XVII - JOINT VENTURES

On December 31, 2015, the Town of Steilacoom was not a participant in any type of joint ventures.

NOTE XVIII - POST-RETIREMENT BENEFITS OTHER THAN PENSION BENEFIT

In addition to the pension benefits described in Note VII, the Town of Steilacoom provided post-retirement healthcare benefits to one retiree during 2015.

The Town, a single employer, is required to pay for the qualifying medical expenses for one (1) Public Safety Officer covered under the LEOFF 1 pension system. This officer retired effective

March 31, 2007. No other Town employees receive this benefit and the LEOFF 1 system is a closed system at the State level so unless the Town hires an individual who is a member of that system, no additional employees will qualify for this benefit.

The Town used the alternative measurement method permitted under GASB Statement #45. A single retirement age of 56.24 was assumed for all active members for the purpose of determining the actuarial accrued liability. Termination and mortality rates were assumed to follow the LEOFF 1 termination and mortality rates used in the June 30, 2007 actuarial valuation reported issued by the Office of the State Actuary (OSA). Healthcare costs and trends are determined by Milliman and used by OSA in the state-wide LEOFF 1 medical study performed in 2007. The results were based on grouped data with 4 active groupings and 4 inactive groupings. The actuarial cost method used to determine the actuarial accrued liability was Projected Unit Credit. The AAL and NCO are amortized on an open basis as a level dollar over 15 years. These assumptions are individually and collectively reasonable for the purposes of this valuation.

In accordance with the actuarial study and assumptions, the following financial information is relevant:

	2015	2014	2013	2012	2011	2010
Actuarial Accrued Liability	\$235,963	\$242,411	\$248,933	\$245,425	\$261,977	\$268,576
Annual Required Contribution	21,971	22,572	23,179	23,784	24,394	25,008
Annual OPEB Cost:	8,597	9,029	9,576	10,175	10,810	11,305
Net OPEB Obligation:	\$274,490	\$277,967	\$281,467	\$282,726	\$282,848	\$282,333

The Town booked the entire estimated actuarial accrued liability of \$274,490 at the entity-wide statement level. The Town, however, has not specifically set aside assets to pay for this liability. Each year, the Town pays for medical premiums, reimbursable medical costs, and the premiums for a long-term care insurance policy for this individual.

In 2015, the following medical expenses were incurred and paid for by the Town for the one qualifying individual:

Medical Insurance Premiums:	\$ 4,017
Reimbursed Medical Costs (prescriptions, etc)	5,069
Long-Term Care Premiums:	2,988
Total:	<u>\$12,074</u>

The Town is also a participating employer in the Association of Washington Cities Employee Benefit Trust ("Trust"), a cost-sharing multiple-employer welfare benefit plan administered by the Association of Washington Cities. The Trust provides medical benefits to certain eligible retired employees of the participating employers and their eligible family members. Under Article VII of the Trust document, the Trustees have the authority and power to amend the amount and nature of the medical and other benefits provided by the Trust. The Trust issues a publicly available financial report that includes financial statements and required supplementary information for the Trust. That report, along with a copy of the Trust document may be obtained by writing to the Trust at 1076 Franklin Street SE, Olympia, Washington 98501-1346 or by calling 1-800-562-8981.

Funding Policy. The Trust provides that contribution requirements of participating employers and of participating employees, retirees, and other beneficiaries, if any, are established and may be amended by the Board of Trustees of the Trust. Retirees of the Town receiving medical

benefits from the Trust chose a plan and contribute based upon that plan's premiums. Retirees of the Town receiving medical benefits from the Trust may have chosen and contribute the following monthly amounts:

Health First 1000:

\$871.51 for non-Medicare enrolled retiree coverage.

\$879.12 for non-Medicare enrolled spouse coverage.

Health First R1500:

\$1,548.42 for non-Medicare enrolled retiree coverage.

\$1,554.68 for non-Medicare enrolled spouse coverage

Health First 2500:

\$760.96 for non-Medicare enrolled retiree coverage.

\$766.49 for non-Medicare enrolled spouse coverage.

Medicare Advantage Plan:

\$335.33 for Medicare enrolled retiree coverage.

\$335.33 for Medicare enrolled spouse coverage.

Group Health Retiree Plan:

\$1,112.71 for non-Medicare enrolled retiree coverage.

\$1,080.28 for non-Medicare enrolled spouse coverage.

Group Health Retiree Medicare Advantage Plan:

\$397.60 for Medicare enrolled retiree coverage.

\$397.60 for Medicare enrolled spouse coverage

The AWC Trust's retiree medical plans are available to former employees of the Trust member's jurisdictions only. Additionally, the retiring employee must meet the retirement criteria established by the Board of Trustees, including age and years of service requirement of their pension program. Based on these facts, the AWC Trust's contracted legal counsel (Stoel Rives) and actuary (Milliman) agreed that the Employee Benefit Trust qualifies as a Cost-Sharing Multiple-Employer Plan under GASB 43: A single plan with pooling (cost-sharing) arrangements for the participating employers. All risks, rewards and costs, including benefit costs, are shared and are not attributed individually to the employers. The Town made all required contributions for the year. We believe the single actuarial valuation available from the Trust covers all plan members and no additional disclosure is required here.

NOTE XIX – SUBSEQUENT EVENTS

There were no subsequent events, which would materially impact the financial statements requiring adjustment to the financial statements, as of December 31, 2015.

NOTE XX – PRIOR PERIOD ADJUSTMENTS

The adoption and implementation of Governmental Accounting Standards Board Statement #68 – Accounting and Financial Reporting for Pensions required an adjustment/prior period adjustment to Net Position as follows:

General Governmental:	\$ 695,766
Business-Type Activities:	<u>771,593</u>
Total:	<u>\$1,467,359</u>

TOWN OF STEILACOOM

ANNUAL FINANCIAL
REPORT

REQUIRED
SUPPLEMENTARY
INFORMATION

For The Fiscal Year Ended
December 31, 2015

**TOWN OF STEILACOOM
REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2015**

The following information is Required Supplementary Information necessary to meet minimum financial reporting requirements.

OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The Town of Steilacoom provided post-retirement healthcare benefits to one retiree during 2015.

The Town, a single employer, is required to pay for the qualifying medical expenses for one (1) Public Safety Officer covered under the LEOFF 1 pension system. This officer retired effective March 31, 2007. No other Town employees receive this benefit and the LEOFF 1 system is a closed system at the State level so unless the Town hires an individual who is a member of that system, no additional employees will qualify for this benefit.

The Town used the alternative measurement method permitted under GASB Statement #45. A single retirement age of 56.24 was assumed for all active members for the purpose of determining the actuarial accrued liability. Termination and mortality rates were assumed to follow the LEOFF 1 termination and mortality rates used in the June 30, 2007 actuarial valuation reported issued by the Office of the State Actuary (OSA). Healthcare costs and trends are determined by Milliman and used by OSA in the state-wide LEOFF 1 medical study performed in 2007. The results were based on grouped data with 4 active groupings and 4 inactive groupings. The actuarial cost method used to determine the actuarial accrued liability was Projected Unit Credit. The AAL and NCO are amortized on an open basis as a level dollar over 15 years. These assumptions are individually and collectively reasonable for the purposes of this valuation.

In accordance with the actuarial study and assumptions, the following financial information is relevant:

	2015	2014	2013	2012	2011	2010
Actuarial Accrued Liability	\$235,963	\$242,411	\$248,933	\$245,425	\$261,977	\$268,576
Annual Required Contribution	21,971	22,572	23,179	23,784	24,394	25,008
Annual OPEB Cost:	8,597	9,029	9,576	10,175	10,810	11,305
Net OPEB Obligation:	\$274,490	\$277,967	\$281,467	\$282,726	\$282,848	\$282,333

The Town booked the entire estimated actuarial accrued liability of \$274,490 at the entity-wide statement level. The Town, however, has not specifically set aside assets to pay for this liability. Each year, the Town pays for medical premiums, reimbursable medical costs, and the premiums for a long-term care insurance policy for this individual.

Schedule of Funding Progress:

	2015	2014	2013	2012	2011	2010
Actuarial Value of Assets Set Aside for OPEB Obligation	\$0	\$0	\$0	\$0	\$0	\$0
Net Unfunded Actuarial Accrued OPEB Obligation:	\$274,490	\$277,967	\$281,467	\$282,726	\$282,848	\$282,333

Schedule of Employer Contributions towards Unfunded Actuarial Accrued OPEB Obligation:

	2015	2014	2013	2012	2011	2010
Employer Contributions	\$0	\$0	\$0	\$0	\$0	\$0

In 2015, the following medical expenses were incurred and paid for by the Town for the one qualifying individual:

Medical Insurance Premiums:	\$ 4,017
Reimbursed Medical Costs (prescriptions, etc)	5,069
Long-Term Care Premiums:	2,988
Total:	<u>\$12,074</u>

The Town is also a participating employer in the Association of Washington Cities Employee Benefit Trust ("Trust"), a cost-sharing multiple-employer welfare benefit plan administered by the Association of Washington Cities. The Trust provides medical benefits to certain eligible retired employees of the participating employers and their eligible family members. Under Article VII of the Trust document, the Trustees have the authority and power to amend the amount and nature of the medical and other benefits provided by the Trust. The Trust issues a publicly available financial report that includes financial statements and required supplementary information for the Trust. That report, along with a copy of the Trust document may be obtained by writing to the Trust at 1076 Franklin Street SE, Olympia, Washington 98501-1346 or by calling 1-800-562-8981.

Funding Policy. The Trust provides that contribution requirements of participating employers and of participating employees, retirees, and other beneficiaries, if any, are established and may be amended by the Board of Trustees of the Trust. Retirees of the Town receiving medical benefits from the Trust chose a plan and contribute based upon that plan's premiums. Retirees of the Town receiving medical benefits from the Trust may have chosen and contribute the following monthly amounts:

Health First 1000:

- \$871.51 for non-Medicare enrolled retiree coverage.
- \$879.12 for non-Medicare enrolled spouse coverage.

Health First R1500:

- \$1,548.42 for non-Medicare enrolled retiree coverage.
- \$1,554.68 for non-Medicare enrolled spouse coverage

Health First 2500:

- \$760.96 for non-Medicare enrolled retiree coverage.
- \$766.49 for non-Medicare enrolled spouse coverage.

Medicare Advantage Plan:

\$335.33 for Medicare enrolled retiree coverage.
\$335.33 for Medicare enrolled spouse coverage.

Group Health Retiree Plan:

\$1,112.71 for non-Medicare enrolled retiree coverage.
\$1,080.28 for non-Medicare enrolled spouse coverage.

Group Health Retiree Medicare Advantage Plan:

\$397.60 for Medicare enrolled retiree coverage.
\$397.60 for Medicare enrolled spouse coverage

The AWC Trust's retiree medical plans are available to former employees of the Trust member's jurisdictions only. Additionally, the retiring employee must meet the retirement criteria established by the Board of Trustees, including age and years of service requirement of their pension program. Based on these facts, the AWC Trust's contracted legal counsel (Stoel Rives) and actuary (Milliman) agreed that the Employee Benefit Trust qualifies as a Cost-Sharing Multiple-Employer Plan under GASB 43: A single plan with pooling (cost-sharing) arrangements for the participating employers. All risks, rewards and costs, including benefit costs, are shared and are not attributed individually to the employers. The Town made all required contributions for the year. We believe the single actuarial valuation available from the Trust covers all plan members and no additional disclosure is required here.

**TOWN OF STEILACOOM
PARKS ENHANCEMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE W/ FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Taxes:				
Property				
Sales and Use	\$46,000	\$46,000	\$39,216	(\$6,784)
Utility and Franchise				
Other				
Licenses & Permits				
Intergovernmental				
Charges for Service				
Fines & Forfeitures				
Interest Income	1,000	500	3,750	3,250
Miscellaneous			2,984	2,984
TOTAL REVENUES:	<u>\$47,000</u>	<u>\$46,500</u>	<u>\$45,950</u>	<u>(\$550)</u>
EXPENDITURES				
Current:				
General Governmental				
Public Safety				
Transportation				
Economic And Physical Development				
Culture and Recreation	\$159,500	\$159,500	\$39,118	\$120,382
Debt Service:				
Principal				
Interest				
Capital Outlay:				
Streets				
Parks				
Other				
TOTAL EXPENDITURES:	<u>\$159,500</u>	<u>\$159,500</u>	<u>\$39,118</u>	<u>\$120,382</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES:	<u>(\$112,500)</u>	<u>(\$113,000)</u>	<u>\$6,832</u>	<u>\$119,832</u>
OTHER FINANCING SOURCES (USES)				
Transfers In				
Transfers Out				
Agency Inflows				
Agency Payments				
TOTAL OTHER FINANCING SOURCES AND USES:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
NET CHANGE IN FUND BALANCE:	(\$112,500)	(\$113,000)	\$6,832	\$119,832
Fund Balance - Beginning of Year	341,911	341,911	337,819	(4,092)
Fund Balance - End of Year	<u>\$229,411</u>	<u>\$228,911</u>	<u>\$344,651</u>	<u>\$115,740</u>

**TOWN OF STEILACOOM
CONTROLLED SUBSTANCES FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2015**

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE W/ FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Taxes:				
Property				
Sales and Use				
Utility and Franchise				
Other				
Licenses & Permits				
Intergovernmental				
Charges for Service				
Fines & Forfeitures			\$496	\$496
Interest Income	\$100	\$100	176	76
Miscellaneous				
TOTAL REVENUES:	<u>\$100</u>	<u>\$100</u>	<u>\$672</u>	<u>\$572</u>
EXPENDITURES				
Current:				
General Governmental				
Public Safety	\$1,000	\$1,000		\$1,000
Transportation				
Economic And Physical Development				
Culture and Recreation				
Debt Service:				
Principal				
Interest				
Capital Outlay:				
Streets				
Parks				
Other				
TOTAL EXPENDITURES:	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>\$1,000</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES:	<u>(\$900)</u>	<u>(\$900)</u>	<u>\$672</u>	<u>\$1,572</u>
OTHER FINANCING SOURCES (USES)				
Transfers In				
Transfers Out				
Agency Inflows				
Agency Payments				
TOTAL OTHER FINANCING SOURCES AND USES:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
NET CHANGE IN FUND BALANCE:	(\$900)	(\$900)	\$672	\$1,572
Fund Balance - Beginning of Year	15,452	15,452	15,452	0
Fund Balance - End of Year	<u>\$14,552</u>	<u>\$14,552</u>	<u>\$16,124</u>	<u>\$1,572</u>

Town of Steilacoom
Schedule of Proportionate Share of the Net Pension Liability
PERS 1
As of June 30, 2015

		<u>2015</u>
<u>Employer's proportion of the net pension liability</u>	%	0.001499%
<u>Employer's proportionate share of the net pension liability</u>	\$	78,412
 TOTAL	 \$	 <u>78,412</u>
<u>Employer's covered employee payroll</u>	\$	75,897
<u>Employer's proportionate share of the net pension liability as a percentage of covered employee payroll</u>	%	103.31%
<u>Plan fiduciary net position as a percentage of the total pension liability</u>	%	59.10%

Town of Steilacoom
Schedule of Proportionate Share of the Net Pension Liability
PERS 2/3
As of June 30, 2015

		<u>2015</u>
<u>Employer's proportion of the net pension liability (asset)</u>	%	0.209390%
<u>Employer's proportionate share of the net pension liability</u>	\$	748,162
 TOTAL	 \$	 748,162
<u>Employer's covered employee payroll</u>	\$	1,865,680
<u>Employer's proportionate share of the net pension liability as a percentage of covered employee payroll</u>	%	40.10%
<u>Plan fiduciary net position as a percentage of the total pension liability</u>	%	89.20%

Town of Stellacoom
Schedule of Proportionate Share of the Net Pension Liability
LEOFF 1
As of June 30, 2015

		<u>2015</u>
<u>Employer's proportion of the net pension asset</u>	%	0.011058%
<u>Employer's proportionate share of the net pension asset</u>	\$	133,273
TOTAL	\$	133,273
<u>Employer's covered employee payroll</u>	\$	0
<u>Employer's proportionate share of the net pension liability as a percentage of covered employee payroll</u>	%	0.00%
<u>Plan fiduciary net position as a percentage of the total pension liability</u>	%	127.36%

Town of Stellacoom
Schedule of Proportionate Share of the Net Pension Liability
LEOFF 2
As of June 30, 2015

		<u>2015</u>
<u>Employer's proportion of the net pension asset</u>	%	0.025874%
<u>Employer's proportionate share of the net pension asset</u>	\$	265,933
<u>State's proportionate share of the net pension asset associated with the employer</u>	\$	175,831
TOTAL	\$	441,764
<u>Employer's covered employee payroll</u>	\$	749,576
<u>Employer's proportionate share of the net pension liability as a percentage of covered employee payroll</u>	%	35.48%
<u>Plan fiduciary net position as a percentage of the total pension liability</u>	%	111.67%

Town of Steilacomb
Schedule of Employer Contributions
LEOFF 1
As of December 31, 2015

	<u>2015</u>
<u>Statutorily or contractually required contributions</u>	\$ 0
Contributions in relation to the statutorily or contractually required contributions	\$ <u>0</u>
Contribution deficiency (excess)	\$ <u><u>0</u></u>
<u>Covered employer payroll</u>	\$ 0
Contributions as a percentage of covered employee payroll	% 0.00%

Town of Steilacomb
Schedule of Employer Contributions
LEOFF 2
As of December 31, 2015

	<u>2015</u>
<u>Statutorily or contractually required contributions</u>	\$ 39,073
Contributions in relation to the statutorily or contractually required contributions	\$ <u>39,073</u>
Contribution deficiency (excess)	\$ <u><u>0</u></u>
<u>Covered employer payroll</u>	\$ 747,093
Contributions as a percentage of covered employee payroll	% 5.23%

Town of Steilacomb
Schedule of Employer Contributions
PERS 1
As of December 31, 2015

	<u>2015</u>
<u>Statutorily or contractually required contributions</u>	\$ 7,741
Contributions in relation to the statutorily or contractually required contributions	\$ <u>7,741</u>
Contribution deficiency (excess)	\$ <u><u>0</u></u>
<u>Covered employer payroll</u>	\$ 75,970

Contributions as a percentage of covered employee payroll	%	9.21%	January - June 2015
		11.18%	July - December 2015

Town of Steilacoom
Schedule of Employer Contributions
PERS 2/3
As of December 31, 2015

2015

<u>Statutorily or contractually required contributions</u>	\$	195,045	
<u>Contributions in relation to the statutorily or contractually required contributions</u>	\$	<u>195,045</u>	
<u>Contribution deficiency (excess)</u>	\$	<u>0</u>	
<u>Covered employer payroll</u>	\$	1,910,442	
Contributions as a percentage of covered employee payroll	%	9.21%	January - June 2015
		11.18%	July - December 2015

TOWN OF STEILACOOM

ANNUAL FINANCIAL
REPORT

SUPPLEMENTAL
SCHEDULES REQUIRED
BY THE STATE
AUDITOR'S OFFICE

For The Fiscal Year Ended
December 31, 2015

TOWN OF STEILACOOM
 SCHEDULE 01
 FOR THE YEAR ENDED DECEMBER 31, 2015

MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	001	General	001 000 000 308 90 00 00	BEGINNING FUND BALANCE	3,782,084.00
0604	001	General	001 000 000 311 10 00 00	REAL & PERSONAL PROPERTY TAX	1,913,536.98
0604	001	General	001 000 000 311 15 00 00	EMERGENCY MEDICAL SERVICE LEVY	285,931.53
0604	001	General	001 000 000 313 11 00 00	SALES & USE TAX	321,823.92
0604	001	General	001 000 000 313 71 00 00	LOCAL CRIMINAL JUSTICE	94,865.97
0604	001	General	001 000 000 321 91 00 00	CABLE T.V. FRANCHISE FEES	92,872.64
0604	001	General	001 000 000 316 41 00 00	UTILITY TAX - ELECTRIC	8,850.46
0604	001	General	001 000 000 316 43 00 00	UTILITY TAX - NATURAL GAS	77,033.77
0604	001	General	001 000 000 316 47 00 00	UTILITY TAX - TELEPHONE	140,356.14
0604	001	General	001 000 000 316 40 10 00	INTERFUND TAXES ELECTRIC UTIL.	152,983.04
0604	001	General	001 000 000 316 40 20 00	INTERFUND TAXES WATER UTILITY	64,776.25
0604	001	General	001 000 000 316 40 30 00	INTERFUND TAXES SEWER UTILITY	175,786.04
0604	001	General	001 000 000 316 40 40 00	INTERFUND TAXES STORM DRAIN	31,954.97
0604	001	General	001 000 000 316 40 50 00	INTERFUND TAXES SOLID WASTE	54,336.52
0604	001	General	001 000 000 321 99 00 00	BUSINESS LICENSES	18,107.50
0604	001	General	001 000 000 322 10 00 00	BUILDING PERMITS	111,978.40
0604	001	General	001 000 000 322 11 00 00	PLUMBING PERMIT	8,795.00
0604	001	General	001 000 000 322 12 00 00	MECHANICAL PERMIT	8,105.48
0604	001	General	001 000 000 322 40 00 00	STREET PERMITS	2,850.00
0604	001	General	001 000 000 322 90 00 00	SPECIAL EVENT PERMITS	2,250.00
0604	001	General	001 000 000 322 90 30 00	SIGN PERMITS	120.00
0604	001	General	001 000 000 322 95 00 00	HOME SECURITY ALARM LICENSE	425.00
0604	001	General	001 000 000 337 00 00 00	AGING/LONG-TERM CARE AWARD	8,000.00
0604	001	General	001 000 000 333 50 45 00	DEPARTMENT OF NATURAL RESOURCES - AWARDS	500.00
0604	001	General	001 000 000 334 01 10 00	CRIMINAL JUSTICE TRAINING COMMISSION	17,723.64
0604	001	General	001 000 000 334 03 13 00	DOE - MISC. AWARDS	20,495.05
0604	001	General	001 000 000 334 03 50 01	WASHINGTON STATE TRAFFIC SAFETY COMMISSION	760.00
0604	001	General	001 000 000 334 04 21 00	DEPARTMENT OF COMMERCE - MISC. AWARDS	4,500.00
0604	001	General	001 000 000 334 05 90 00	PIERCE COUNTY MISC AWARDS	5,000.00
0604	001	General	001 000 000 337 00 00 00	MISC AWARDS - LOCAL GOVERNMENT	1,739.44
0604	001	General	001 000 000 335 03 01 00	LEOFF2 SPECIAL FUNDING	25,075.00
0604	001	General	001 000 000 336 06 21 00	CRIMINAL JUSTICE FUNDING-POP	1,619.29
0604	001	General	001 000 000 336 06 26 00	CRIMINAL JUSTICE - SPECIAL PROGRAMS	5,933.04
0604	001	General	001 000 000 336 06 51 00	DUI - CITIES	918.07
0604	001	General	001 000 000 336 06 94 00	LIQUOR EXCISE TAX	16,498.63
0604	001	General	001 000 000 336 06 95 00	LIQUOR BOARD PROFITS	53,099.58
0604	001	General	001 000 000 341 33 02 00	WARRANT COSTS	636.93
0604	001	General	001 000 000 341 33 06 00	IT TIME PAY FEE	317.37
0604	001	General	001 000 000 341 62 00 00	COPY/TAPE FEES	17.36
0604	001	General	001 000 000 341 95 00 00	LEGAL SERVICES FEE	1,004.00
0604	001	General	001 000 000 341 96 00 00	CIVIL SERVICE FEES	30.00
0604	001	General	001 000 000 342 10 00 00	SPECIAL SERVICES FEE	5.00
0604	001	General	001 000 000 342 31 00 00	DUI EMERGENCY RESPONSE	2,353.89
0604	001	General	001 000 000 342 33 00 00	ADULT PROBATION SERVICE FEE	6,112.51
0604	001	General	001 000 000 342 33 05 00	ACTIVE PROBATION FEE	29.15
0604	001	General	001 000 000 342 33 12 00	WORK CREW FEE	25.00
0604	001	General	001 000 000 342 36 00 00	HOUSING/MONITORING PRISONERS	722.28
0604	001	General	001 000 000 342 37 00 00	BOOKING FEES	418.30
0604	001	General	001 000 000 342 10 01 00	CRIMINAL CONV FEE DUI	3.31
0604	001	General	001 000 000 342 10 02 00	CRIMINAL CONV FEE TRAFFIC	13.50
0604	001	General	001 000 000 345 81 00 00	ZONING & SUBDIVISION FEES	11,658.00
0604	001	General	001 000 000 345 83 00 00	PLAN CHECKING FEES	59,280.80
0604	001	General	001 000 000 352 30 00 00	MANDATORY INS - ADMIN COSTS	848.38
0604	001	General	001 000 000 353 10 00 00	TRAFFIC INFRACTIONS-NONPARKING	42,443.85
0604	001	General	001 000 000 353 10 04 00	LEGISLATIVE ASSESSMENT	27.51
0604	001	General	001 000 000 353 70 00 00	NON-PARKING INFRACTIONS	1,547.24
0604	001	General	001 000 000 354 00 00 00	PARKING INFRACTIONS	2,003.31
0604	001	General	001 000 000 355 20 00 00	DRIVING WHILE INTOXICATED	3,413.99
0604	001	General	001 000 000 355 20 01 00	DUI - DP (DUC)	10.71
0604	001	General	001 000 000 355 20 03 00	CRI CONV FEE DUI	3.26
0604	001	General	001 000 000 355 80 00 00	CRIMINAL TRAFFIC MISDEMEANOR	2,210.26
0604	001	General	001 000 000 355 80 02 00	CRI CONV FEE CT	18.96
0604	001	General	001 000 000 356 90 00 00	NON TRAFFIC MISDEMEANOR	118.18
0604	001	General	001 000 000 357 30 00 00	COURT RECOUPMENTS	26.04
0604	001	General	001 000 000 357 31 00 00	JURY DEMAND COSTS	457.84
0604	001	General	001 000 000 357 33 00 00	PUBLIC DEFENDER	244.66
0604	001	General	001 000 000 357 39 00 00	COURT COST RECOUPMENTS	562.04
0604	001	General	001 000 000 361 11 00 00	INVESTMENT INTEREST	19,045.87
0604	001	General	001 000 000 361 40 00 00	INTEREST, HANDLING, LATE CHGS	1,782.72
0604	001	General	001 000 000 361 40 03 00	D/M INTEREST INCOME	2,915.18
0604	001	General	001 000 000 362 40 10 00	TOWN HALL RENTAL	32,425.00
0604	001	General	001 000 000 362 40 10 01	SUNNYSIDE BEACH PARKING	43,302.51
0604	001	General	001 000 000 362 40 20 00	COMMUNITY CENTER RENTAL	18,610.00
0604	001	General	001 000 000 362 40 20 01	FERRY-BOAT LAUNCH PARKING	2,567.15
0604	001	General	001 000 000 362 40 21 00	ATTENDENT FEES	13,747.50
0604	001	General	001 000 000 362 40 22 00	CLEANING FEES	6,380.00

TOWN OF STEILACOOM
 SCHEDULE 01
 FOR THE YEAR ENDED DECEMBER 31, 2015

MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	001	General	001 000 000 362 40 31 00	PARKS & BEACH RESERVATIONS	13,665.00
0604	001	General	001 000 000 362 50 05 00	MCNEIL EMP ASSOC PARKING LEASE	96,000.00
0604	001	General	001 000 000 362 50 06 00	CELL TOWER LEASE	52,667.56
0604	001	General	001 000 000 362 60 00 00	BUILDING RENTAL	63,399.96
0604	001	General	001 000 000 367 01 00 00	PUBLIC SAFETY DONATIONS	1,790.00
0604	001	General	001 000 000 369 81 00 00	CASH OVER & SHORT	(18.56)
0604	001	General	001 000 000 369 81 00 03	CASH OVER & SHORT COMM CENTER	2.00
0604	001	General	001 000 000 369 81 00 04	CASH OVER AND SHORT - PUBLIC WORKS	0.06
0604	001	General	001 000 000 369 81 00 05	CASH OVER AND SHORT - MUNI COURT	8.00
0604	001	General	001 000 000 369 90 00 00	OTHER MISCELLANEOUS REVENUE	14,662.99
0604	001	General	001 000 000 369 91 03 00	NSF REVENUES	48.00
0604	001	General	001 000 000 386 83 00 00	JIS/TRAUMA	179.06
0604	001	General	001 000 000 386 89 00 00	SCHOOL ZONE SAFETY	11.29
0604	001	General	001 460 400 347 20 10 00	SPECIAL SVCS	13,889.16
0604	001	General	001 462 200 347 20 20 00	CC - ADULT/SENIOR SVCS	17,167.40
0604	001	General	001 464 100 347 20 30 00	CC - YOUTH SVCS	955.50
0604	001	General	001 464 100 347 20 30 01	YOUTH SERVICES - AM/PM	115,990.00
0604	001	General	001 464 100 347 20 30 02	YOUTH SERVICES - PLAYTIME ADVENTURE	20,009.00
0604	001	General	001 464 100 347 20 30 04	YOUTH SERVICES - CLASSES	10,914.00
0604	001	General	001 900 000 397 01 00 01	TRANSFERS FR 411 OPER PROJ	188,864.00
0604	001	General	001 900 000 397 01 00 02	TRANSFERS FR 431 OPER PROJ	158,592.00
0604	001	General	001 900 000 397 01 00 03	TRANSFERS FR 451 OPER PROJ	59,748.00
0604	001	General	001 900 000 397 01 00 05	TRANSFER FM 432 OPER PROJ	169,296.00
0604	001	General	001 902 000 345 83 00 00	PASS THROUGH FOR PLAN REVIEWS	1,765.99
0604	001	General	001 902 000 386 05 60 00	SCHOOL IMPACT FEE	99,216.00
0604	001	General	001 902 000 386 10 01 00	STATE BUILDING CODE FEE	521.50
0604	001	General	001 902 000 386 12 00 00	PIERCE COUNTY CRIME VICTIMS	41.63
0604	001	General	001 902 000 386 83 00 00	JIS/TRAUMA	79.67
0604	001	General	001 902 000 386 83 07 00	AUTO THEFT PREVENTION	159.42
0604	001	General	001 902 000 386 83 32 00	TRAUMATIC BRAIN INJURY	29.10
0604	001	General	001 902 000 386 88 00 00	PSEA 3	18.77
0604	001	General	001 902 000 386 89 09 00	STATE HIGHWAY PATROL ACCOUNT	9.14
0604	001	General	001 902 000 386 89 14 00	HIGHWAY SAFETY ACCOUNT	17.13
0604	001	General	001 902 000 386 89 15 00	DEATH INVESTIGATION ACCOUNT TOXIC	3.59
0604	001	General	001 902 000 386 90 00 00	STATE SHARE OF MUNICIPAL COURT	1,393.68
0604	001	General	001 902 000 386 92 00 00	PSEA	661.40
0604	001	General	001 902 000 386 95 00 00	MUNICIPAL COURT TRUST FUND	(69.53)
0604	001	General	001 902 000 386 96 03 00	FEE BLD/BREATH	8.58
0604	001	General	001 902 000 386 97 00 00	JUDICIAL INFORMATION SYSTEM	489.18
0604	001	General	001 902 000 386 99 00 00	SCHOOL ZONE SAFETY	10.47
0604	001	General	001 902 000 389 10 00 00	DAMAGE DEPOSIT - COMM CENTER	(850.00)
0604	113	Parks Enhancement	113 000 000 308 30 00 00	BEGINNING FUND BALANCE:	337,819.00
0604	113	Parks Enhancement	113 000 000 313 17 00 00	SALES AND USE TAX	39,215.55
0604	113	Parks Enhancement	113 000 000 361 11 00 00	INTEREST ON INVESTMENTS	3,749.97
0604	113	Parks Enhancement	113 000 000 369 81 00 00	MISCELLANEOUS REVENUE	2,983.91
0604	300	Capital Projects	300 000 000 308 30 00 00	BEGINNING FUND BALANCE - ASSIGNED	560,619.00
0604	300	Capital Projects	300 000 000 318 34 00 00	1st 1/4% LOCAL REET	89,700.83
0604	300	Capital Projects	300 000 000 318 35 00 00	2nd 1/4% LOCAL REET	89,393.01
0604	300	Capital Projects	300 000 000 333 20 00 00	GRANTS AND AWARDS - FEDERAL	555,450.00
0604	300	Capital Projects	300 000 000 334 03 80 00	GRANTS AND AWARDS - STATE	825,156.37
0604	300	Capital Projects	300 000 000 336 00 87 00	MOTOR VEHICLE FUEL TAX	127,696.18
0604	300	Capital Projects	300 000 000 336 00 98 00	CITY ASSISTANCE	113,852.57
0604	300	Capital Projects	300 000 000 361 11 00 00	INVESTMENT INTEREST	21,524.45
0604	300	Capital Projects	300 000 000 362 40 10 01	LAFAYETTE WILKES PARKING	7,245.34
0604	300	Capital Projects	300 000 000 362 50 01 00	BUILDING LEASE(S)	101,100.00
0604	300	Capital Projects	300 900 000 397 00 00 00	TRANSFER FROM GENERAL FUND	500,000.00
0604	411	Electric Operating	411 000 000 308 80 00 00	BEGINNING FUND BALANCE	4,790,900.00
0604	411	Electric Operating	411 000 000 588 00 00 00	ADJUSTMENT - GASB 68	(368,259.00)
0604	411	Electric Operating	411 000 000 343 32 10 00	ELECTRIC SERVICE CHARGES	2,487,545.09
0604	411	Electric Operating	411 000 000 343 32 11 00	APARTMENT SURCHARGE-ELECTRIC	500.27
0604	411	Electric Operating	411 000 000 343 32 12 00	APARTMENT SURCHARGE/TENANT BL	8,452.36
0604	411	Electric Operating	411 000 000 343 80 00 00	RE-CONNECTION CHARGES	639.87
0604	411	Electric Operating	411 000 000 343 80 00 01	NOTICE FEES	3,110.98
0604	411	Electric Operating	411 000 000 343 81 00 00	CONNECTION CHARGE	22,295.00
0604	411	Electric Operating	411 000 000 361 11 00 00	INTEREST ON INVESTMENTS	7,576.23
0604	411	Electric Operating	411 000 000 362 90 00 00	POLE RENTAL	592.00
0604	411	Electric Operating	411 000 000 369 81 00 06	CASH OVER & SHORT UTIL BILLING	(426.22)
0604	411	Electric Operating	411 000 000 369 90 00 00	MISCELLANEOUS REVENUE	34,986.45
0604	411	Electric Operating	411 000 000 397 00 00 00	TRANSFERS FROM OTHER FUNDS	1,064,774.48
0604	412	Customer Deposit	412 902 000 389 10 00 00	CUSTOMER DEPOSITS	84,175.00
0604	413	Electric Capital	413 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRICTED	619,591.00
0604	413	Electric Capital	413 000 000 361 11 00 00	INVESTMENT INTEREST	(3,117.37)
0604	413	Electric Capital	413 411 000 343 80 01 00	ELECTRIC GENERAL FACILITIES FEES	27,750.00
0604	413	Electric Capital	413 411 000 397 01 00 00	TRANSFERS IN	357,114.37
0604	413	Electric Capital	413 411 000 389 92 00 00	MISCELLANEOUS REVENUE	31,799.47
0604	431	Water Operating	431 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESERVED	4,688,385.00

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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	431	Water Operating	431 000 000 588 00 00 00	ADJUSTMENT - GASB 68	(157,826.00)
0604	431	Water Operating	431 000 000 343 85 00 00	BACK FLOW DEVICE INSPECT FEES	3,075.00
0604	431	Water Operating	431 000 000 361 11 00 00	INVESTMENT INTEREST	15,856.35
0604	431	Water Operating	431 000 531 343 42 10 00	METERED WATER SERVICE	1,009,289.74
0604	431	Water Operating	431 000 531 343 42 10 01	WATER PENALTIES	19,590.74
0604	431	Water Operating	431 000 531 343 81 01 00	WATER METERS	3,010.00
0604	431	Water Operating	431 000 531 369 90 00 00	WATER MISCELLANEOUS REVENUE	116.24
0604	431	Water Operating	431 900 000 397 00 00 00	TRANSFERS FROM OTHER FUNDS	9,072.00
0604	432	Sewer Operating	432 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESERVED	6,647,478.00
0604	432	Sewer Operating	432 000 000 588 00 00 00	ADJUSTMENT - GASB 68	(140,290.00)
0604	432	Sewer Operating	432 000 532 343 51 10 00	FLAT RATE SEWER SERVICE	3,027,820.88
0604	432	Sewer Operating	432 000 532 343 84 03 00	SIDE SEWER INSPECTION FEE	3,630.72
0604	432	Sewer Operating	432 000 532 361 11 00 00	INVESTMENT INTEREST	22,904.37
0604	432	Sewer Operating	432 000 532 369 91 00 00	SEWER MISCELLANEOUS REVENUE	1,203.22
0604	432	Sewer Operating	432 902 532 386 10 00 00	PIERCE COUNTY GEN FAC FEES-SEW	36,150.00
0604	433	Joint Facilities	433 000 000 308 10 00 00	BEGINNING FUND BALANCE - RESTRICTED	163,197.00
0604	433	Joint Facilities	433 000 000 361 11 00 00	INTEREST INCOME	2,333.01
0604	436	Water Capital	436 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESTRICTED	0.00
0604	436	Water Capital	436 000 000 361 11 00 00	INVESTMENT INTEREST	3,317.52
0604	436	Water Capital	436 431 000 343 80 01 00	WATER GENERAL FACILITIES FEES	16,335.00
0604	436	Water Capital	436 431 000 397 01 00 00	TRANSFERS IN	350,004.00
0604	437	Sewer Capital	437 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESTRICTED	649,796.00
0604	437	Sewer Capital	437 000 000 361 11 00 00	INVESTMENT INTEREST	9,385.20
0604	437	Sewer Capital	437 432 000 343 80 01 00	SEWER GENERAL FACILITIES FEES	21,315.00
0604	437	Sewer Capital	437 432 000 397 01 00 00	TRANSFER IN FROM OTHER FUNDS	240,000.00
0604	451	Storm Operating	451 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESTRICTED	4,504,530.00
0604	451	Storm Operating	451 000 000 588 00 00 00	ADJUSTMENT - GASB 68	(52,609.00)
0604	451	Storm Operating	451 000 000 343 83 00 00	STORM DRAIN CHARGES	533,897.48
0604	451	Storm Operating	451 000 000 343 83 02 00	STORM DRAIN CONNECTION FEE	16,800.00
0604	451	Storm Operating	451 000 000 343 83 03 00	STORM DRAIN INSPECTION FEE	900.00
0604	451	Storm Operating	451 000 000 361 11 00 00	INTEREST ON INVESTMENTS	7,924.70
0604	451	Storm Operating	451 000 000 369 91 00 00	MISCELLANEOUS REVENUE	(1.94)
0604	452	Storm Capital	452 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESTRICTED	0.00
0604	452	Storm Capital	452 000 000 361 11 00 00	INVESTMENT INTEREST	2,806.03
0604	452	Storm Capital	452 451 000 343 80 01 00	STORM DRAIN GENERAL FACILITIES FEES	4,550.00
0604	452	Storm Capital	452 451 000 397 01 00 00	TRANSFERS IN	279,996.00
0604	592	Central Services	592 000 000 308 80 00 00	BEGINNING FUND BALANCE - UNRESTRICTED	1,575,438.00
0604	592	Central Services	592 000 000 588 00 00 00	ADJUSTMENT - GASB 68	(52,609.00)
0604	592	Central Services	592 000 000 361 11 00 00	INVESTMENT INTEREST	10,888.09
0604	592	Central Services	592 000 000 369 10 00 00	SURPLUS PROPERTY AUCTION SALES	850.00
0604	592	Central Services	592 281 000 348 90 00 00	CENTRAL STORES - ADMIN. CHARGE	90,996.00
0604	592	Central Services	592 282 000 348 00 00 00	COMMUNICATIONS REIMB.-LEASE PY	17,694.76
0604	592	Central Services	592 286 000 348 00 00 01	COMPUTER SVCS REIMB	131,292.00
0604	592	Central Services	592 286 000 348 00 00 03	MAINTENANCE AGREEMENT REIMBURSEMENT	3,528.00
0604	592	Central Services	592 693 000 348 30 00 00	VEHICLE REPAIR CHARGES	170,208.00
0604	592	Central Services	592 693 000 348 90 00 00	VEHICLE PAYMENTS	106,548.00
0604	592	Central Services	592 693 000 369 90 00 00	VEHICLE REPAIR/MISCELLANEOUS	2,395.36
0604	622	Controlled Substances	622 000 000 308 30 00 00	BEGINNING FUND BALANCE - RESTRICTED	15,452.00
0604	622	Controlled Substances	622 000 000 357 40 00 00	CONFISCATED PROCEEDS	496.17
0604	622	Controlled Substances	622 000 000 361 11 00 00	INVESTMENT INTEREST	175.94
0604	001	General	001 130 110 511 60 10 00	REGULAR SALARIES & WAGES	26,982.00
0604	001	General	001 130 110 511 60 11 00	FICA	2,066.16
0604	001	General	001 130 110 511 60 25 00	INSURANCE - TOWN EMPLOYEES	1,034.52
0604	001	General	001 130 110 511 60 31 00	OFFICE & OPERATING SUPPLIES	80.87
0604	001	General	001 130 110 511 60 31 01	OTHER SUPPLIES	951.47
0604	001	General	001 130 110 511 60 40 00	OTHER SERVS.& FEES-INTERAGENCY	17,813.52
0604	001	General	001 130 110 511 60 41 00	PROFESSIONAL SVCS-TWN ATTORNEY	48,000.00
0604	001	General	001 130 110 511 60 43 01	TRAVEL & TRAINING	1,875.37
0604	001	General	001 130 110 511 60 43 02	MILEAGE REIMB	195.50
0604	001	General	001 130 110 511 60 49 02	MEMBERSHIPS & SUBSCRIPTIONS	26,686.28
0604	001	General	001 130 110 511 60 55 00	ADMIN. CHARGE-CENTRAL STORES	1,140.00
0604	001	General	001 140 323 512 50 40 00	OTHER SERVICES & FEES	111,502.59
0604	001	General	001 180 251 514 30 10 00	REGULAR SALARIES & WAGES	248,910.11
0604	001	General	001 180 251 514 30 11 00	FICA	16,939.24
0604	001	General	001 180 251 514 30 12 00	OVERTIME & OTHER WAGES	154.90
0604	001	General	001 180 251 514 30 24 00	RETIREMENT & PENSIONS	36,592.20
0604	001	General	001 180 251 514 30 25 00	INSURANCE - TOWN EMPLOYEES	48,576.57
0604	001	General	001 180 251 514 30 31 00	OFFICE & OPERATING SUPPLIES	328.84
0604	001	General	001 180 251 514 30 31 01	OTHER SUPPLIES	1,495.24
0604	001	General	001 180 251 514 30 35 00	SMALL TOOLS - MINOR EQUIPMENT	1,494.94
0604	001	General	001 180 251 514 30 40 00	OTHER SERVS.& FEES-CONSULTANTS	5,652.03
0604	001	General	001 180 251 514 30 42 01	POSTAGE	1,501.89
0604	001	General	001 180 251 514 30 42 02	TELEPHONE COSTS	4,672.26
0604	001	General	001 180 251 514 30 43 01	TRAVEL & TRAINING	1,541.52
0604	001	General	001 180 251 514 30 43 02	MILEAGE REIMB	139.72

TOWN OF STEILACOOM
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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	001	General	001 180 251 514 30 44 00	ADVERTISING & LEGAL PUB.	1,056.08
0604	001	General	001 180 251 514 30 48 01	MAINTENANCE AGREEMENTS	504.00
0604	001	General	001 180 251 514 30 49 02	MEMBERSHIPS & SUBSCRIPTIONS	1,687.39
0604	001	General	001 180 251 514 30 55 00	ADMIN. FEES-TOWN HALL	5,412.00
0604	001	General	001 180 251 514 30 64 00	EQUIPMENT AND FURNITURE	22,720.00
0604	001	General	001 280 212 514 20 10 00	REGULAR SALARIES & WAGES	134,687.38
0604	001	General	001 280 212 514 20 11 00	FICA	2,499.30
0604	001	General	001 280 212 514 20 12 00	OVERTIME	101.72
0604	001	General	001 280 212 514 20 22 00	UNIFORMS	330.68
0604	001	General	001 280 212 514 20 24 00	RETIREMENT & PENSIONS	3,191.60
0604	001	General	001 280 212 514 20 25 00	INSURANCE - TOWN EMPLOYEES	26,679.72
0604	001	General	001 280 212 514 20 31 00	OFFICE & OPERATING SUPPLIES	6,965.20
0604	001	General	001 280 212 514 20 31 01	OTHER SUPPLIES	259.17
0604	001	General	001 280 212 514 20 35 00	SMALL TOOLS AND MINOR EQUIPMENT	3,354.76
0604	001	General	001 280 212 514 20 40 00	OTHER SERVICES & FEES	64,139.04
0604	001	General	001 280 212 514 20 41 00	PROFESSIONAL SERVICES	34,767.84
0604	001	General	001 280 212 514 20 43 01	TRAVEL & TRAINING	805.63
0604	001	General	001 280 212 514 20 43 02	MILEAGE REIMB	4,048.60
0604	001	General	001 280 212 514 20 49 02	MEMBERSHIPS AND SUBSCRIPTIONS	170.00
0604	001	General	001 280 212 514 20 49 04	EDUCATION & TRAINING MAT'L	688.50
0604	001	General	001 280 212 514 20 55 00	ADMIN. CHARGE-CENTRAL SERVICES	1,512.00
0604	001	General	001 370 400 513 10 10 00	REGULAR SALARIES & WAGES	112,553.78
0604	001	General	001 370 400 513 10 11 00	FICA	16,314.45
0604	001	General	001 370 400 513 10 24 00	RETIREMENT & PENSIONS	21,063.58
0604	001	General	001 370 400 513 10 25 00	INSURANCE - TOWN EMPLOYEES	23,447.87
0604	001	General	001 370 400 513 10 31 00	OFFICE & OPERATING SUPPLIES	164.10
0604	001	General	001 370 400 513 10 31 01	OTHER SUPPLIES	342.01
0604	001	General	001 370 400 513 10 32 00	FUEL, OIL & LUBRICANTS	525.17
0604	001	General	001 370 400 513 10 40 00	OTHER SERVICES & FEES	2,950.14
0604	001	General	001 370 400 513 10 41 00	PROFESSIONAL SVCS	27,782.03
0604	001	General	001 370 400 513 10 43 01	TRAVEL & TRAINING	88.93
0604	001	General	001 370 400 513 10 43 02	MILEAGE REIMB	23.00
0604	001	General	001 370 400 513 10 44 00	ADVERTISING & LEGAL PUB.	1,738.95
0604	001	General	001 370 400 513 10 48 00	SERVICES TO MAINTAIN MACH./EQ.	900.00
0604	001	General	001 370 400 513 10 49 02	MEMBERSHIPS & SUBSCRIPTIONS	1,199.00
0604	001	General	001 370 400 513 10 55 00	ADMIN. CHARGE-CENTRAL SERVICES	1,764.00
0604	001	General	001 460 400 557 20 10 00	REGULAR SALARIES & WAGES	10,378.24
0604	001	General	001 460 400 557 20 11 00	FICA	223.42
0604	001	General	001 460 400 557 20 12 00	OVERTIME & OTHER WAGES	572.32
0604	001	General	001 460 400 557 20 24 00	RETIREMENT & PENSION	251.85
0604	001	General	001 460 400 557 20 25 00	INSURANCE - TOWN EMPLOYEES	988.18
0604	001	General	001 460 400 557 20 31 00	OFFICE & OPERATING SUPPLIES	264.96
0604	001	General	001 460 400 557 20 31 01	OTHER SUPPLIES	3,075.29
0604	001	General	001 460 400 557 20 34 01	REPAIR/MAINTENANCE PARTS	324.92
0604	001	General	001 460 400 557 20 30 00	SMALL TOOLS & MINOR EQUIPMENT	567.48
0604	001	General	001 460 400 557 20 40 00	OTHER SERVICES AND FEES	10,089.22
0604	001	General	001 460 400 557 20 41 00	PROFESSIONAL SVCS	12,850.00
0604	001	General	001 460 400 557 20 43 02	MILEAGE REIMB	17.25
0604	001	General	001 460 400 557 20 44 00	ADVERTISING AND LEGAL PUBLICATIONS	285.00
0604	001	General	001 460 400 557 20 49 02	MEMBERSHIPS AND SUBSCRIPTIONS	225.00
0604	001	General	001 462 420 571 00 10 00	REGULAR SALARIES & WAGES	5,458.72
0604	001	General	001 462 420 571 00 11 00	FICA	395.57
0604	001	General	001 462 420 571 00 24 00	RETIREMENT & PENSION	261.82
0604	001	General	001 462 420 571 00 25 00	INSURANCE - TOWN EMPLOYEES	2,601.50
0604	001	General	001 462 420 571 00 31 00	OFFICE AND OPERATING SUPPLIES	54.70
0604	001	General	001 462 420 571 00 31 01	OTHER SUPPLIES	498.58
0604	001	General	001 462 420 571 00 32 00	FUEL, OIL & LUBE	738.37
0604	001	General	001 462 420 571 00 40 00	OTHER SERVICES AND FEES	198.50
0604	001	General	001 462 420 571 00 41 00	PROFESSIONAL SVCS	11,313.10
0604	001	General	001 462 420 571 00 55 00	ADMIN. CHARGE-CENTRAL SERVICES	336.00
0604	001	General	001 464 420 571 00 10 00	REGULAR SALARIES & WAGES	83,032.11
0604	001	General	001 464 420 571 00 11 00	FICA	6,294.27
0604	001	General	001 464 420 571 00 24 00	RETIREMENT & PENSIONS	6,058.85
0604	001	General	001 464 420 571 00 25 00	INSURANCE - TOWN EMPLOYEES	20,032.64
0604	001	General	001 464 420 571 00 31 00	OFFICE AND OPERATING SUPPLIES	256.95
0604	001	General	001 464 420 571 00 31 01	OTHER SUPPLIES	13,924.35
0604	001	General	001 464 420 571 00 30 00	SMALL TOOLS/MINOR EQUIPMENT	984.59
0604	001	General	001 464 420 571 00 40 00	OTHER SERVICES & FEES	2,766.36
0604	001	General	001 464 420 571 00 41 00	PROFESSIONAL SVCS	8,399.75
0604	001	General	001 464 420 571 00 49 02	MEMBERSHIP AND SUBSCRIPTIONS	74.21
0604	001	General	001 464 420 571 00 55 00	ADMIN. CHARGE-CENTRAL SERVICES	1,560.00
0604	001	General	001 470 420 575 50 10 00	REGULAR SALARIES & WAGES	76,872.01
0604	001	General	001 470 420 575 50 11 00	FICA	5,834.34
0604	001	General	001 470 420 575 50 24 00	RETIREMENT & PENSIONS	5,549.45
0604	001	General	001 470 420 575 50 25 00	INSURANCE - TOWN EMPLOYEES	16,540.17
0604	001	General	001 470 420 575 50 31 00	OFFICE & OPERATING SUPPLIES	2,063.81

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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	001	General	001 470 420 575 50 31 01	OTHER SUPPLIES	1,444.65
0604	001	General	001 470 420 575 50 34 01	REPAIR/MAINTENANCE PARTS	807.50
0604	001	General	001 470 420 575 50 30 00	SMALL TOOLS & MINOR EQUIPMENT	5,661.74
0604	001	General	001 470 420 575 50 40 00	OTHER SERVICES & FEES	7,472.25
0604	001	General	001 470 420 575 50 42 01	POSTAGE	500.00
0604	001	General	001 470 420 575 50 42 02	TELEPHONE COSTS	1,327.11
0604	001	General	001 470 420 575 50 43 02	MILEAGE REIMB	434.44
0604	001	General	001 470 420 575 50 48 00	SERVICES TO MAINTAIN MACH/EQUI	3,600.00
0604	001	General	001 470 420 575 50 48 01	MAINTENANCE AGREEMENTS	504.00
0604	001	General	001 470 420 575 50 49 02	MEMBERSHIPS & SUBSCRIPTIONS	190.00
0604	001	General	001 470 420 575 50 55 00	ADMIN. FEES-COMMUNITY CENTER	2,616.00
0604	001	General	001 470 420 575 50 40 00	VEHICLE LEASES	408.00
0604	001	General	001 492 432 518 30 10 00	REGULAR SALARIES & WAGES	9,238.30
0604	001	General	001 492 432 518 30 11 00	FICA	701.93
0604	001	General	001 492 432 518 30 12 00	OVERTIME & OTHER WAGES	5.08
0604	001	General	001 492 432 518 30 24 00	RETIREMENT & PENSIONS	894.53
0604	001	General	001 492 432 518 30 25 00	INSURANCE-TOWN EMPLOYEES	2,517.45
0604	001	General	001 492 432 518 30 31 01	OTHER SUPPLIES	2,068.33
0604	001	General	001 492 432 518 30 31 02	CLEANING SUPPLIES	8,284.52
0604	001	General	001 492 432 518 30 32 00	FUEL, OIL & LUBRICANTS	3,268.92
0604	001	General	001 492 432 518 30 34 01	REPAIR/MAINT PARTS	656.23
0604	001	General	001 492 432 518 30 30 00	SMALL TOOLS/MINOR EQUIPMENT	92.49
0604	001	General	001 492 432 518 30 40 00	OTHER SERVICES & FEES	58,448.10
0604	001	General	001 492 432 518 30 47 00	UTILITY COSTS	66,801.30
0604	001	General	001 492 432 518 30 47 01	OTHER UTILITY COSTS	8,090.48
0604	001	General	001 492 432 518 30 55 00	ADMIN. CHARGE-CENTRAL SERVICES	8,856.00
0604	001	General	001 492 432 518 30 40 00	VEHICLE LEASES	3,084.00
0604	001	General	001 495 431 576 80 10 00	REGULAR SALARIES & WAGES	156,823.89
0604	001	General	001 495 431 576 80 11 00	FICA	11,924.74
0604	001	General	001 495 431 576 80 12 00	OVERTIME & OTHER WAGES	45.76
0604	001	General	001 495 431 576 80 22 00	UNIFORMS	995.50
0604	001	General	001 495 431 576 80 24 00	RETIREMENT & PENSIONS	13,788.89
0604	001	General	001 495 431 576 80 25 00	INSURANCE-TOWN EMPLOYEES	35,770.81
0604	001	General	001 495 431 576 80 29 01	UNEMPLOYMENT INSURANCE	4,057.00
0604	001	General	001 495 431 576 80 31 00	OFFICE AND OPERATING SUPPLIES	57.40
0604	001	General	001 495 431 576 80 31 01	OTHER SUPPLIES	22,187.45
0604	001	General	001 495 431 576 80 32 00	FUEL, OIL & LUBRICANTS	3,268.92
0604	001	General	001 495 431 576 80 34 01	REPAIR/MAINT PARTS	19,514.69
0604	001	General	001 495 431 576 80 34 02	AUTO PARTS	3,435.16
0604	001	General	001 495 431 576 80 30 00	SMALL TOOLS & MINOR EQUIPMENT	4,341.42
0604	001	General	001 495 431 576 80 40 00	OTHER SERVICES & FEES	42,186.67
0604	001	General	001 495 431 576 80 43 02	MILEAGE REIMB	23.00
0604	001	General	001 495 431 576 80 45 00	OPER. RENTALS & LEASES-BN&NWC	7,048.16
0604	001	General	001 495 431 576 80 48 00	SERVICE TO MAINT. MACH. & EQUI	8,916.00
0604	001	General	001 495 431 576 80 55 00	ADMIN. CHARGE	7,980.00
0604	001	General	001 495 431 576 50 40 00	VEHICLE LEASES	1,680.00
0604	001	General	001 512 334 522 20 10 00	REGULAR SALARIES & WAGES	111,338.48
0604	001	General	001 512 334 522 20 11 00	FICA	8,940.08
0604	001	General	001 512 334 522 20 12 00	OVERTIME & OTHER WAGES	5,227.28
0604	001	General	001 512 334 522 20 24 00	RETIREMENT & PENSION	6,256.19
0604	001	General	001 512 334 522 20 25 00	INSURANCE - TOWN EMPLOYEES	29,987.86
0604	001	General	001 512 334 522 20 31 01	OTHER SUPPLIES	6,556.27
0604	001	General	001 512 334 522 20 40 00	OTHER SERVICES & FEES	346,747.00
0604	001	General	001 512 334 522 20 41 00	PROFESSIONAL SVCS	339.68
0604	001	General	001 512 334 522 20 43 01	TRAVEL AND TRAINING	60.32
0604	001	General	001 512 334 522 20 48 00	SERVICES TO MAINTAIN MACH/EQUI	75,600.00
0604	001	General	001 512 334 522 20 49 04	EDUCATION & TRAINING MAT'L	198.95
0604	001	General	001 512 334 522 20 55 00	ADMIN. FEES	912.00
0604	001	General	001 540 332 521 22 10 00	REGULAR SALARIES & WAGES	408,240.40
0604	001	General	001 540 332 521 22 11 00	FICA	32,780.07
0604	001	General	001 540 332 521 22 12 00	OVERTIME & OTHER WAGES	19,166.62
0604	001	General	001 540 332 521 22 22 00	UNIFORMS	9,932.87
0604	001	General	001 540 332 521 22 24 00	RETIREMENT & PENSIONS	22,964.64
0604	001	General	001 540 332 521 22 25 00	INSURANCE - TOWN EMPLOYEES	122,320.44
0604	001	General	001 540 332 521 22 31 00	OFFICE & OPERATING SUPPLIES	1,125.57
0604	001	General	001 540 332 521 22 31 01	OTHER SUPPLIES	5,995.59
0604	001	General	001 540 332 521 22 32 00	FUEL, OIL & LUBRICATION	26,775.58
0604	001	General	001 540 332 521 22 30 00	SMALL TOOLS & MINOR EQUIPMENT	16,064.91
0604	001	General	001 540 332 521 22 40 00	OTHER SERVICES & FEES	193,923.11
0604	001	General	001 540 332 521 22 41 00	PROFESSIONAL SERVICES	600.00
0604	001	General	001 540 332 521 22 43 01	TRAVEL & TRAINING	7,428.33
0604	001	General	001 540 332 521 22 43 02	MILEAGE REIMB	40.83
0604	001	General	001 540 332 521 22 48 00	SERVICES TO MAINTAIN MACH/EQUI	97.02
0604	001	General	001 540 332 521 22 49 02	MEMBERSHIPS AND SUBSCRIPTIONS	750.00
0604	001	General	001 540 332 521 22 55 00	ADMIN. FEES	13,512.00
0604	001	General	001 540 332 521 22 64 00	MACHINERY AND EQUIPMENT	0.00

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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	001	General	001 540 332 575 50 40 00	VEHICLE LEASES	36,636.00
0604	001	General	001 543 000 521 22 31 01	OTHER SUPPLIES	164.10
0604	001	General	001 543 000 521 40 40 00	OTHER SERVICES & FEES	62,667.00
0604	001	General	001 543 000 575 50 40 00	VEHICLE LEASES	5,196.00
0604	001	General	001 543 332 575 50 40 00	VEHICLE LEASES	25,980.00
0604	001	General	001 546 300 521 22 10 00	REGULAR SALARIES & WAGES	212,578.23
0604	001	General	001 546 300 521 22 11 00	FICA	17,113.85
0604	001	General	001 546 300 521 22 12 00	OVERTIME & OTHER WAGES	10,454.53
0604	001	General	001 546 300 521 22 24 00	RETIREMENT & PENSION	11,523.25
0604	001	General	001 546 300 521 22 25 00	INSURANCE - TOWN EMPLOYEES	56,836.12
0604	001	General	001 546 300 521 22 55 00	ADMIN. FEES	1,176.00
0604	001	General	001 580 300 521 40 10 00	REGULAR SALARIES & WAGES	26,276.92
0604	001	General	001 580 300 521 40 11 00	FICA	1,929.62
0604	001	General	001 580 300 521 40 22 00	UNIFORMS	1,177.37
0604	001	General	001 580 300 521 40 24 00	RETIREMENT & PENSIONS	1,653.84
0604	001	General	001 580 300 521 40 25 00	INSURANCE - TOWN EMPLOYEES	7,951.91
0604	001	General	001 580 300 521 40 31 00	OFFICE & OPERATING SUPPLIES	681.92
0604	001	General	001 580 300 521 40 31 01	OTHER SUPPLIES	615.75
0604	001	General	001 580 300 521 40 40 00	OTHER SERVICES & FEES	156,153.76
0604	001	General	001 580 300 521 40 42 01	POSTAGE	423.90
0604	001	General	001 580 300 521 40 42 02	TELEPHONE COSTS	3,538.96
0604	001	General	001 580 300 521 40 43 01	TRAVEL & TRAINING	3,340.48
0604	001	General	001 580 300 521 40 43 02	MILEAGE REIMB	60.65
0604	001	General	001 580 300 521 40 48 01	MAINTENANCE AGREEMENTS	504.00
0604	001	General	001 580 300 521 40 49 02	MEMBERSHIPS & SUBSCRIPTIONS	2,585.00
0604	001	General	001 580 300 521 40 55 00	ADMIN. FEES-PUBLIC SAFETY	1,452.00
0604	001	General	001 691 541 542 69 10 00	REGULAR SALARIES & WAGES	208,719.56
0604	001	General	001 691 541 542 69 11 00	FICA	15,751.39
0604	001	General	001 691 541 542 69 22 00	UNIFORMS	1,195.02
0604	001	General	001 691 541 542 69 24 00	RETIREMENT & PENSION	19,319.04
0604	001	General	001 691 541 542 69 25 00	INSURANCE - TOWN EMPLOYEES	49,750.18
0604	001	General	001 691 541 542 69 31 00	OFFICE AND OPERATING SUPPLIES	61.77
0604	001	General	001 691 541 542 69 31 01	OTHER SUPPLIES	17,269.89
0604	001	General	001 691 541 542 69 32 00	FUEL, OIL & LUBRICATION	4,205.86
0604	001	General	001 691 541 542 69 34 01	REPAIR/MAINT PARTS	4,773.72
0604	001	General	001 691 541 542 69 30 00	SMALL TOOLS & MINOR EQUIPMENT	6,840.10
0604	001	General	001 691 541 542 69 40 00	OTHER SERVICES AND FEES	28,813.84
0604	001	General	001 691 541 542 69 42 01	POSTAGE	50.00
0604	001	General	001 691 541 542 69 42 02	TELEPHONE COSTS	884.75
0604	001	General	001 691 541 542 69 43 01	TRAVEL & TRAINING	610.00
0604	001	General	001 691 541 542 69 43 02	MILEAGE REIMB	9.00
0604	001	General	001 691 541 542 69 48 00	SERVICES TO MAINTAIN MACH/EQUI	34,836.00
0604	001	General	001 691 541 542 69 53 00	EXTERNAL TAXES	326.60
0604	001	General	001 691 541 542 69 55 00	ADMIN. FEES-GENERAL SERVICES	6,228.00
0604	001	General	001 691 541 542 69 64 00	MACHINERY AND EQUIPMENT	0.00
0604	001	General	001 700 000 542 65 10 00	REGULAR SALARIES & WAGES	2,002.52
0604	001	General	001 700 000 542 65 11 00	FICA	151.95
0604	001	General	001 700 000 542 65 24 00	RETIREMENT & PENSION	203.61
0604	001	General	001 700 000 542 65 25 00	INSURANCE - TOWN EMPLOYEES	1,086.72
0604	001	General	001 700 000 542 65 31 01	OTHER SUPPLIES	63.83
0604	001	General	001 700 000 542 65 53 00	EXTERNAL TAXES	4,484.77
0604	001	General	001 795 000 518 60 41 01	PROFESSIONAL SERVICES - INSURANCE	60,212.00
0604	001	General	001 799 000 518 88 51 00	COMPUTER - DATA PROCESSING SERVICES	78,780.00
0604	001	General	001 900 000 597 16 00 01	TRANSFER TO OTHER FUNDS	519,020.00
0604	001	General	001 902 000 558 50 41 00	PASS THROUGH FOR PLAN REVIEWS	1,947.54
0604	001	General	001 902 000 586 10 01 00	STATE BUILDING CODE FEE	519.50
0604	001	General	001 902 000 586 12 00 00	COUNTY SHARE OF MUNICIPAL CT	41.63
0604	001	General	001 902 000 586 83 00 00	JIS/TRAUMA	79.67
0604	001	General	001 902 000 586 83 07 00	AUTO THEFT PREVENTION	159.42
0604	001	General	001 902 000 586 83 00 00	TRAUMATIC BRAIN INJURY	29.10
0604	001	General	001 902 000 586 89 09 00	STATE PATROL HIGHWAY ACCOUNT	9.14
0604	001	General	001 902 000 586 89 00 00	HIGHWAY SAFETY ACCOUNT	17.13
0604	001	General	001 902 000 586 89 00 00	DEATH INVESTIGATION ACCT TOXIC	3.59
0604	001	General	001 902 000 586 90 00 00	STATE SHARE OF MUNICIPAL CT.	1,393.68
0604	001	General	001 902 000 586 92 00 00	P.S.E.A. REMITTANCE	680.17
0604	001	General	001 902 000 586 96 03 00	FEE/BLD BREATH	8.58
0604	001	General	001 902 000 586 97 00 00	JUDICIAL INFORMATION SYSTEMS	489.18
0604	001	General	001 902 000 586 99 00 00	SCHOOL ZONE SAFETY	10.47
0604	001	General	001 902 000 586 52 00 00	SCHOOL IMPACT FEES	111,618.00
0604	001	General	001 997 000 508 90 00 00	ENDING FUND BALANCE	3,587,490.00
0604	113	Parks Enhancement	113 606 000 576 80 31 01	OTHER SUPPLIES	36,549.12
0604	113	Parks Enhancement	113 606 000 576 80 41 00	PROFESSIONAL SERVICES	2,569.19
0604	113	Parks Enhancement	113 997 000 508 30 00 00	ENDING FUND BALANCE	344,651.00
0604	300	Capital Projects	300 821 000 595 30 10 00	SALARIES AND WAGES	2,674.29
0604	300	Capital Projects	300 821 000 595 30 11 00	FICA	204.59
0604	300	Capital Projects	300 821 000 595 30 24 00	RETIREMENT	272.11

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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	300	Capital Projects	300 821 000 595 30 25 00	INSURANCE	158.80
0604	300	Capital Projects	300 821 000 595 30 40 00	OTHER SERVICES AND FEES	1,299.24
0604	300	Capital Projects	300 821 000 595 30 41 00	PROFESSIONAL SERVICES	11,539.17
0604	300	Capital Projects	300 821 000 595 30 63 00	OTHER IMPROVEMENTS	537,996.34
0604	300	Capital Projects	300 825 001 594 30 41 00	PROFESSIONAL SERVICES	2,422.12
0604	300	Capital Projects	300 825 001 594 30 62 00	TOWN HALL RENOVATION	65,021.80
0604	300	Capital Projects	300 825 333 533 20 44 00	ADVERTISING/LEGAL PUBLICATIONS	295.13
0604	300	Capital Projects	300 826 001 594 18 62 00	ADMIN BUILDING RENNOVATION	4,054.32
0604	300	Capital Projects	300 829 001 594 39 41 00	PROFESSIONAL SERVICES	24,208.03
0604	300	Capital Projects	300 831 001 594 76 41 00	PROFESSIONAL SERVICES	34,955.38
0604	300	Capital Projects	300 860 001 594 76 63 00	OTHER IMPROVEMENTS	75.00
0604	300	Capital Projects	300 890 001 594 32 10 00	REGULAR SALARIES AND WAGES	1,648.26
0604	300	Capital Projects	300 890 001 594 32 11 00	FICA	126.09
0604	300	Capital Projects	300 890 001 594 32 25 00	INSURANCE - TOWN EMPLOYEES	389.84
0604	300	Capital Projects	300 890 001 594 32 41 00	PROFESSIONAL SERVICES	42,223.44
0604	300	Capital Projects	300 890 001 594 32 44 00	ADVERTISING/LEGAL PUBLICATIONS	413.40
0604	300	Capital Projects	300 890 111 594 40 41 00	PROFESSIONAL SERVICES	147,530.88
0604	300	Capital Projects	300 890 111 594 40 44 00	ADVERTISING/LEGAL PUBLICATIONS	802.50
0604	300	Capital Projects	300 890 111 594 40 65 00	RECONSTRUCT UNION AVENUE	765,018.72
0604	300	Capital Projects	300 897 000 595 61 41 00	PROFESSIONAL SERVICES	3,115.83
0604	300	Capital Projects	300 897 000 508 30 00 00	ENDING FUND BALANCE - RESTRICTED	282,777.00
0604	300	Capital Projects	300 897 000 508 50 00 00	ENDING FUND BALANCE - ASSIGNED	3,634,440.00
0604	300	Capital Projects	300 899 111 594 42 41 00	PROFESSIONAL SERVICES	24,437.98
0604	300	Capital Projects	300 899 111 594 42 44 00	ADVERTISING	503.00
0604	300	Capital Projects	300 899 111 594 42 63 00	OTHER IMPROVEMENTS	199,114.40
0604	411	Electric Operating	411 720 520 533 50 10 00	REGULAR SALARIES & WAGES	404,651.20
0604	411	Electric Operating	411 720 520 533 50 11 00	FICA	30,818.45
0604	411	Electric Operating	411 720 520 533 50 12 00	OVERTIME	1,945.58
0604	411	Electric Operating	411 720 520 533 50 22 00	UNIFORMS	5,137.03
0604	411	Electric Operating	411 720 520 533 50 24 00	RETIREMENT & PENSIONS	27,838.40
0604	411	Electric Operating	411 720 520 533 50 25 00	INSURANCE - TOWN EMPLOYEES	72,052.25
0604	411	Electric Operating	411 720 520 533 50 29 01	UNEMPLOYMENT INSURANCE	4,133.97
0604	411	Electric Operating	411 720 520 533 50 31 00	OFFICE & OPERATING SUPPLIES	12.18
0604	411	Electric Operating	411 720 520 533 50 31 01	OTHER SUPPLIES	3,498.42
0604	411	Electric Operating	411 720 520 533 50 32 00	FUEL, OIL & LUBRICANTS	5,488.40
0604	411	Electric Operating	411 720 520 533 50 33 01	BPA POWER PURCHASE	1,754,140.00
0604	411	Electric Operating	411 720 520 533 50 34 01	REPAIR/MAINT PARTS	97,646.77
0604	411	Electric Operating	411 720 520 533 50 30 00	SMALL TOOLS & MINOR EQUIPMENT	35,617.73
0604	411	Electric Operating	411 720 520 533 50 40 00	OTHER SERVICES & FEES	17,172.56
0604	411	Electric Operating	411 720 520 533 50 41 00	PROFESSIONAL SVCS	38,930.22
0604	411	Electric Operating	411 720 520 533 50 41 01	INSURANCE - RISK MANAGEMENT	38,587.00
0604	411	Electric Operating	411 720 520 533 50 42 01	POSTAGE	641.55
0604	411	Electric Operating	411 720 520 533 50 42 02	TELEPHONE COSTS	3,318.93
0604	411	Electric Operating	411 720 520 533 50 43 01	TRAVEL & TRAINING	39.78
0604	411	Electric Operating	411 720 520 533 50 48 00	SERVICES TO MAINTAIN MACH/EQUI	11,796.00
0604	411	Electric Operating	411 720 520 533 50 48 01	MAINTENANCE AGREEMENTS	504.00
0604	411	Electric Operating	411 720 520 533 50 49 02	MEMBERSHIPS & SUBSCRIPTIONS	2,836.87
0604	411	Electric Operating	411 720 520 533 50 51 01	COMPUTER SUPPORT	13,128.00
0604	411	Electric Operating	411 720 520 533 50 53 00	EXTERNAL TAXES	93,832.80
0604	411	Electric Operating	411 720 520 533 50 54 00	INTERNAL UTILITY TAXES	152,983.04
0604	411	Electric Operating	411 720 520 533 50 55 00	ADMIN. FEES-ELECTRIC UTILITY	7,524.00
0604	411	Electric Operating	411 720 520 533 50 30 00	TRANSFORMERS	26,479.18
0604	411	Electric Operating	411 720 520 533 50 40 00	VEHICLE LEASES	8,664.00
0604	411	Electric Operating	411 720 520 533 50 40 01	UTILITY SHOP RENT	30,000.00
0604	411	Electric Operating	411 750 214 533 50 40 00	OTHER SERVICES AND FEES	1,615.00
0604	411	Electric Operating	411 752 214 533 20 47 00	ELECTRICITY	7,452.00
0604	411	Electric Operating	411 753 214 533 80 31 01	OTHER SUPPLIES	16,608.01
0604	411	Electric Operating	411 754 214 533 80 41 00	PROFESSIONAL SERVICES	6,791.00
0604	411	Electric Operating	411 771 520 533 70 10 00	REGULAR SALARIES & WAGES	1,590.99
0604	411	Electric Operating	411 771 520 533 70 11 00	FICA	119.37
0604	411	Electric Operating	411 771 520 533 70 24 00	RETIREMENT & PENSION	68.27
0604	411	Electric Operating	411 771 520 533 70 25 00	INSURANCE - TOWN EMPLOYEES	451.65
0604	411	Electric Operating	411 799 000 533 20 00 00	ACCRUED EMPLOYEE LEAVE BENEFIT	(421.00)
0604	411	Electric Operating	411 870 000 533 00 40 01	ELECTRIC PLANT DEPRECIATION	274,871.46
0604	411	Electric Operating	411 870 000 533 00 00 00	ELECTRIC BAD DEBT EXPENSE	(1,872.94)
0604	411	Electric Operating	411 900 000 597 02 00 00	TR TO GENERAL FUND-COST ALLOC.	189,864.00
0604	411	Electric Operating	411 900 000 597 60 00 00	TRANSFERS TO CONSTRUCTION/RESERVE	357,114.37
0604	411	Electric Operating	411 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	4,319,090.00
0604	412	Customer Deposits	412 902 000 589 10 00 00	REFUNDS OF CUSTOMER DEPOSITS	74,835.77
0604	412	Customer Deposits	412 997 000 508 20 00 00	ENDING FUND BALANCE	0.00
0604	413	Electric Capital	413 000 000 594 33 65 00	CAPITAL CONSTRUCTION - YEAR END ADJUSTMENT	(1,054,826.48)
0604	413	Electric Capital	413 475 000 594 33 63 00	OTHER IMPROVEMENTS	46,748.00
0604	413	Electric Capital	413 816 000 594 33 10 00	SALARIES AND WAGES	11,825.94
0604	413	Electric Capital	413 816 000 594 33 11 00	FICA	894.58
0604	413	Electric Capital	413 816 000 594 33 12 00	OVERTIME AND OTHER WAGES	264.72
0604	413	Electric Capital	413 816 000 594 33 24 00	RETIREMENT	1,113.55

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MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	413	Electric Capital	413 816 000 594 33 25 00	INSURANCE - TOWN EMPLOYEES	2,468.98
0604	413	Electric Capital	413 816 000 594 33 40 00	OTHER SERVICES AND FEES	822.96
0604	413	Electric Capital	413 816 000 594 33 41 00	PROFESSIONAL SERVICES	743.82
0604	413	Electric Capital	413 816 000 594 33 63 00	OTHER IMPROVEMENTS	561,011.90
0604	413	Electric Capital	413 837 000 594 33 10 00	SALARIES AND WAGES	12,141.30
0604	413	Electric Capital	413 837 000 594 33 11 00	FICA	929.06
0604	413	Electric Capital	413 837 000 594 33 24 00	RETIREMENT	1,336.53
0604	413	Electric Capital	413 837 000 594 33 25 00	INSURANCE - TOWN EMPLOYEES	1,547.82
0604	413	Electric Capital	413 837 000 594 33 40 00	OTHER SERVICES AND FEES	2,010.32
0604	413	Electric Capital	413 837 000 594 33 41 00	PROFESSIONAL SERVICES	17,750.00
0604	413	Electric Capital	413 837 000 594 33 63 00	OTHER IMPROVEMENTS	393,217.00
0604	413	Electric Capital	413 900 000 597 06 02 00	TRANSFER CAPITAL PROJECTS	1,054,826.48
0604	413	Electric Capital	413 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	(21,688.00)
0604	431	Water Operating	431 722 531 534 50 10 00	REGULAR SALARIES & WAGES	188,887.07
0604	431	Water Operating	431 722 531 534 50 11 00	FICA	14,358.76
0604	431	Water Operating	431 722 531 534 50 12 00	OVERTIME & OTHER WAGES	775.50
0604	431	Water Operating	431 722 531 534 50 24 00	RETIREMENT & PENSION	13,151.82
0604	431	Water Operating	431 722 531 534 50 25 00	INSURANCE - TOWN EMPLOYEES	38,954.54
0604	431	Water Operating	431 722 531 534 50 31 01	OTHER SUPPLIES	252.61
0604	431	Water Operating	431 722 531 534 50 32 00	FUEL, OIL & LUBRICANTS	4,160.71
0604	431	Water Operating	431 722 531 534 50 33 00	WATER FOR RESALE	175,116.55
0604	431	Water Operating	431 722 531 534 50 34 01	REPAIR/MAINT PARTS	15,887.70
0604	431	Water Operating	431 722 531 534 50 30 00	SMALL TOOLS & MINOR EQUIPMENT	24,843.17
0604	431	Water Operating	431 722 531 534 50 40 00	OTHER SERVICES & FEES	11,612.10
0604	431	Water Operating	431 722 531 534 50 41 00	PROFESSIONAL SVCS	9,459.56
0604	431	Water Operating	431 722 531 534 50 41 01	INSURANCE	17,220.38
0604	431	Water Operating	431 722 531 534 50 42 01	POSTAGE	625.00
0604	431	Water Operating	431 722 531 534 50 42 02	TELEPHONE COSTS	2,211.85
0604	431	Water Operating	431 722 531 534 50 43 01	TRAVEL & TRAINING	708.00
0604	431	Water Operating	431 722 531 534 50 43 02	MILEAGE REIMB	24.15
0604	431	Water Operating	431 722 531 534 50 47 00	UTILITY COSTS	4,007.97
0604	431	Water Operating	431 722 531 534 50 48 00	SERVICES TO MAINTAIN MACH/EQUI	8,990.00
0604	431	Water Operating	431 722 531 534 50 48 01	MAINTENANCE AGREEMENTS	462.00
0604	431	Water Operating	431 722 531 534 50 49 02	MEMBERSHIPS & SUBSCRIPTIONS	2,042.50
0604	431	Water Operating	431 722 531 534 50 51 01	COMPUTER SUPPORT	13,128.00
0604	431	Water Operating	431 722 531 534 50 53 00	EXTERNAL TAXES	50,100.49
0604	431	Water Operating	431 722 531 534 50 54 00	INTERNAL UTILITY TAXES	64,776.25
0604	431	Water Operating	431 722 531 534 50 55 00	ADMIN. FEES-WATER UTILITY	12,588.00
0604	431	Water Operating	431 722 531 534 50 40 00	VEHICLE LEASES	5,640.00
0604	431	Water Operating	431 722 531 535 50 40 01	UTILITY SHOP RENT	15,000.00
0604	431	Water Operating	431 792 530 535 90 10 00	REGULAR SALARIES & WAGES	352.77
0604	431	Water Operating	431 792 530 535 90 11 00	FICA	26.87
0604	431	Water Operating	431 792 530 535 90 24 00	RETIREMENT AND PENSION	37.58
0604	431	Water Operating	431 792 530 535 90 25 00	INSURANCE - TOWN EMPLOYEES	102.58
0604	431	Water Operating	431 799 000 534 90 20 00	ACCRUED EMPLOYEE LEAVE BENEFIT	(411.00)
0604	431	Water Operating	431 870 531 534 30 40 00	DEPRECIATION EXPENSE-WATER	87,933.16
0604	431	Water Operating	431 870 532 534 30 40 00	BAD DEBT EXPENSE	3,673.98
0604	431	Water Operating	431 900 531 597 01 00 00	WATER COST ALLOCATION-GENERAL FUND	158,592.00
0604	431	Water Operating	431 900 531 597 60 00 00	TRANSFER TO CAPITAL CONSTRUCTION/RESERVE	350,004.00
0604	431	Water Operating	431 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	4,295,273.00
0604	432	Sewer Operating	432 723 532 535 50 10 00	REGULAR SALARIES & WAGES	169,323.19
0604	432	Sewer Operating	432 723 532 535 50 11 00	FICA	12,799.38
0604	432	Sewer Operating	432 723 532 535 50 12 00	OVERTIME & OTHER WAGES	483.83
0604	432	Sewer Operating	432 723 532 535 50 22 00	UNIFORMS	885.25
0604	432	Sewer Operating	432 723 532 535 50 24 00	RETIREMENT & PENSION	12,340.53
0604	432	Sewer Operating	432 723 532 535 50 25 00	INSURANCE - TOWN EMPLOYEES	38,652.95
0604	432	Sewer Operating	432 723 532 535 50 31 00	OFFICE & OPERATING SUPPLIES	723.10
0604	432	Sewer Operating	432 723 532 535 50 31 01	OTHER SUPPLIES	4,420.24
0604	432	Sewer Operating	432 723 532 535 50 32 00	FUEL, OIL AND LUBRICANTS	4,160.71
0604	432	Sewer Operating	432 723 532 535 50 34 01	REPAIR/MAINT PARTS	3,077.48
0604	432	Sewer Operating	432 723 532 535 50 30 00	SMALL TOOLS & MINOR EQUIPMENT	12,629.41
0604	432	Sewer Operating	432 723 532 535 50 40 00	OTHER SERVICES & FEES/PC SEWER	1,635,923.45
0604	432	Sewer Operating	432 723 532 535 50 40 02	OTHER SERVICES AND FEES	782.31
0604	432	Sewer Operating	432 723 532 535 50 41 00	PROFESSIONAL SVCS	3,274.39
0604	432	Sewer Operating	432 723 532 535 50 41 01	INSURANCE	34,042.00
0604	432	Sewer Operating	432 723 532 535 50 42 01	POSTAGE	625.00
0604	432	Sewer Operating	432 723 532 535 50 42 02	TELEPHONE COSTS	2,211.85
0604	432	Sewer Operating	432 723 532 535 50 47 00	UTILITY COSTS	24,246.02
0604	432	Sewer Operating	432 723 532 535 50 48 00	SERVICES TO MAINTAIN MACH/EQUI	11,308.00
0604	432	Sewer Operating	432 723 532 535 50 48 01	MAINTENANCE AGREEMENTS	504.00
0604	432	Sewer Operating	432 723 532 535 50 51 01	COMPUTER SUPPORT	13,128.00
0604	432	Sewer Operating	432 723 532 535 50 53 00	EXTERNAL UTILITY TAX	35,774.73
0604	432	Sewer Operating	432 723 532 535 50 54 00	INTERNAL UTILITY TAXES	175,786.04
0604	432	Sewer Operating	432 723 532 535 50 55 00	ADMIN CHARGES - CENTRAL STORES	14,076.00
0604	432	Sewer Operating	432 723 532 535 50 40 00	VEHICLE LEASES & REPLACEMENT	9,912.00
0604	432	Sewer Operating	432 723 532 535 50 40 01	UTILITY SHOP RENT	15,000.00

TOWN OF STEILACOOM
 SCHEDULE 01
 FOR THE YEAR ENDED DECEMBER 31, 2015

MCAG	FUND	FUND NAME	BARS CODE	ACCOUNT TITLE	
0604	432	Sewer Operating	432 799 000 535 50 20 00	ACCRUED EMPLOYEE LEAVE BENEFIT	(826.00)
0604	432	Sewer Operating	432 870 532 535 30 40 00	DEPRECIATION EXPENSE-SEWER	223,864.00
0604	432	Sewer Operating	432 870 532 535 70 40 00	SEWER BAD DEBT EXPENSE	8,311.16
0604	432	Sewer Operating	432 900 532 597 03 00 00	COST ALLOCATION TO GEN FUND	169,296.00
0604	432	Sewer Operating	432 900 532 597 60 00 00	TRANSFER CONSTRUCTION/RESERVE	240,000.00
0604	432	Sewer Operating	432 902 532 535 90 51 00	PIERCE COUNTY GEN FAC FEE-SEW	21,690.00
0604	432	Sewer Operating	432 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	6,686,012.00
0604	433	Joint Facilities	433 997 000 508 10 00 00	ENDING FUND BALANCE - RESTRICTED	165,530.00
0604	436	Water Capital	436 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESTRICTED	369,657.00
0604	437	Sewer Capital	437 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	920,496.00
0604	451	Storm Operating	451 694 542 542 40 10 00	REGULAR SALARIES & WAGES	56,937.71
0604	451	Storm Operating	451 694 542 542 40 11 00	FICA	4,253.28
0604	451	Storm Operating	451 694 542 542 40 24 00	RETIREMENT & PENSION	3,610.63
0604	451	Storm Operating	451 694 542 542 40 25 00	INSURANCE - TOWN EMPLOYEES	12,627.77
0604	451	Storm Operating	451 694 542 542 40 32 00	FUEL, OIL, LUBRICANTS	4,205.86
0604	451	Storm Operating	451 694 542 542 40 34 01	REPAIR/MAINT PARTS	793.72
0604	451	Storm Operating	451 694 542 542 40 35 00	SMALL TOOLS & MINOR EQUIPMENT	11,149.00
0604	451	Storm Operating	451 694 542 542 40 40 00	OTHER SERVICES AND FEES	7,137.80
0604	451	Storm Operating	451 694 542 542 40 41 01	INSURANCE - RISK MANAGEMENT PAYMENTS	19,175.00
0604	451	Storm Operating	451 694 542 542 40 42 01	POSTAGE	625.00
0604	451	Storm Operating	451 694 542 542 40 42 02	PHONE	884.70
0604	451	Storm Operating	451 694 542 542 40 48 00	SERVICES TO MAINTAIN MACH/EQUI	7,756.00
0604	451	Storm Operating	451 694 542 542 40 48 01	MAINTENANCE AGREEMENTS	210.00
0604	451	Storm Operating	451 694 542 542 40 51 01	COMPUTER SUPPORT	13,128.00
0604	451	Storm Operating	451 694 542 542 40 53 00	EXTERNAL TAXES	7,715.93
0604	451	Storm Operating	451 694 542 542 40 54 00	INTERNAL UTILITY TAXES	31,954.97
0604	451	Storm Operating	451 694 542 542 40 55 00	ADMIN. FEES-STORMDRAIN UTILITY	2,352.00
0604	451	Storm Operating	451 694 542 531 40 40 00	VEHICLE LEASES	9,060.00
0604	451	Storm Operating	451 694 542 531 40 40 01	UTILITY SHOP RENTAL	3,399.96
0604	451	Storm Operating	451 694 542 531 40 40 00	STORM DRAIN BAD DEBT EXPENSE	697.89
0604	451	Storm Operating	451 799 000 531 40 20 00	EMPLOYEE LEAVE BENEFITS	30.00
0604	451	Storm Operating	451 870 542 531 40 40 00	DEPRECIATION EXPENSE-STORM DRAIN	105,925.66
0604	451	Storm Operating	451 900 000 597 04 00 01	TRANSFER FOR COST ALLOCATION	59,748.00
0604	451	Storm Operating	451 900 000 597 60 00 00	TRANSFER - CAPITAL PROJECTS/RESERVE	279,996.00
0604	451	Storm Operating	451 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	4,368,064.00
0604	452	Storm Capital	452 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	287,352.00
0604	592	Central Services	592 281 200 518 10 32 00	FUEL, OIL, LUBRICANTS-COMM VAN	286.83
0604	592	Central Services	592 281 200 518 10 48 00	SERV/LABOR TO MAINTAIN VAN	6,840.00
0604	592	Central Services	592 281 200 518 10 40 00	VEHICLE LEASES	288.00
0604	592	Central Services	592 282 200 528 60 42 03	TELEPHONE COSTS	21,653.09
0604	592	Central Services	592 282 200 528 60 48 02	COPIER MAINTENANCE	1,304.82
0604	592	Central Services	592 286 200 528 50 41 00	PROFESSIONAL SVCS	105,550.22
0604	592	Central Services	592 286 200 528 50 42 03	COMMUNICATIONS/INTERNET	7,436.51
0604	592	Central Services	592 286 200 528 50 64 00	OTHER SOFTWARE & EQUIPMENT	32,707.64
0604	592	Central Services	592 289 213 518 40 10 00	REGULAR SALARIES & WAGES	58,757.86
0604	592	Central Services	592 289 213 518 40 11 00	FICA	4,455.39
0604	592	Central Services	592 289 213 518 40 24 00	RETIREMENT & PENSION	4,377.51
0604	592	Central Services	592 289 213 518 40 25 00	INSURANCE- TOWN EMPLOYEES	17,617.79
0604	592	Central Services	592 289 213 518 40 42 01	POSTAGE	50.00
0604	592	Central Services	592 693 510 548 60 10 00	REGULAR SALARIES & WAGES	72,951.54
0604	592	Central Services	592 693 510 548 60 11 00	FICA	5,792.22
0604	592	Central Services	592 693 510 548 60 12 00	OVERTIME & OTHER WAGES	345.57
0604	592	Central Services	592 693 510 548 60 22 00	UNIFORMS	247.00
0604	592	Central Services	592 693 510 548 60 24 00	RETIREMENT & PENSION	5,453.78
0604	592	Central Services	592 693 510 548 60 25 00	INSURANCE - TOWN EMPLOYEES	16,664.34
0604	592	Central Services	592 693 510 548 60 31 00	OFFICE & OPERATING SUPPLIES	36.28
0604	592	Central Services	592 693 510 548 60 31 01	OTHER SUPPLIES	4,209.70
0604	592	Central Services	592 693 510 548 60 34 01	REPAIR/MAINT PARTS	29,322.94
0604	592	Central Services	592 693 510 548 60 30 00	SMALL TOOLS & MINOR EQUIPMENT	4,275.72
0604	592	Central Services	592 693 510 548 60 40 00	OTHER SERVICES & FEES	35,764.80
0604	592	Central Services	592 693 510 548 60 43 01	TRAVEL AND TRAINING	141.00
0604	592	Central Services	592 693 510 548 60 64 00	OTHER EQUIPMENT	96,083.00
0604	592	Central Services	592 699 000 518 50 20 00	ACCRUED EMPLOYEE LEAVE BENEFIT	(1,194.00)
0604	592	Central Services	592 870 200 518 50 40 00	DEPRECIATION EXPENSE-CENTRAL STORES	89,404.94
0604	592	Central Services	592 870 200 595 90 69 00	CAPITALIZATION ENTRY OFFSET	(96,083.00)
0604	592	Central Services	592 997 000 508 80 00 00	ENDING FUND BALANCE - UNRESERVED	1,479,874.00
0604	622	Controlled Substances	622 997 000 508 10 00 00	ENDING FUND BALANCE - RESTRICTED	16,124.00

TOWN OF STEILACOOM
SCHEDULE 09
FOR THE YEAR ENDED DECEMBER 31, 2015

ID. No.	Description	Fund Number	Fund Name	Beginning Balance 01/01/2015	Additions	Reductions	Ending Balance 12/31/2015
259.12	Compensated Absences						
		001	General	85,715	132,250	125,592	92,373
		411	Electric	12,686	23,194	23,615	12,265
		431	Water	14,714	19,454	19,865	14,303
		432	Sewer	10,693	15,964	16,790	9,867
		451	Storm	6,992	8,260	8,230	7,022
		592	Central Services	11,683	16,737	17,931	10,489
	Total:			142,483	215,859	212,023	146,319
264.30	Pension Liabilities						
		001	General	643,158	244,331		887,489
		411	Electric	368,259		16,613	351,646
		431	Water	157,826		7,120	150,706
		432	Sewer	140,290		6,329	133,961
		451	Storm	52,609		2,374	50,235
		592	Central Services	105,217		4,747	100,470
	Total:			1,467,359	244,331	37,183	1,674,507
264.40	OPEB Liabilities						
		001	General			3,477	274,490

TOWN OF STEILACOOM
 SCHEDULE 15
 FOR THE YEAR ENDED DECEMBER 31, 2015

MCAG 0604

<u>State Agency BARS Account</u>	<u>State Agency</u>	<u>Program Title</u>	<u>Identification #</u>	<u>Amount</u>
001 000 000 334 01 10 00	Criminal Justice Training Commission	WSP Academy Reimbursement		17,724
001 000 000 334 04 21 00	Department of Commerce	GMA Update	14-63200-035	4,500
001 000 000 334 50 45 00	Department of Natural Resources	Arbor Day - Tree Award		500
300 000 000 334 00 00 00	Department of Ecology	Stormwater Planning Award	G1400392	20,495
300 000 000 334 00 00 00	Transportation Improvement Board	Pavement Preservation	TIB 8-1-133(003)	517,455
300 000 000 334 00 00 00	Transportation Improvement Board	Pavement Preservation	TIB3-P-133(003)-1	307,701

TOWN OF STEILACOOM
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

Federal Agency	Pass-Through Agency	Federal Program	CFDA #	Other Award Number	From Pass Through Awards	From Direct Awards	Total	Passed Through To Subrecipients	Note
Federal Highway Administration (FHWA)	Department of Transportation	Highway Planning and Construction	20.205	FHWA - STPJL-9827(053)	555,450	0	555,450	0	1, 2, 3
	Total Highway Planning and Construction Cluster:				555,450	0	555,450	0	
National Highway Traffic Safety Administration	Department of Transportation - Traffic Safety Commission	State and Community Highway Safety	20.800		760	0	760	0	1, 2, 3
	Total Highway Safety Cluster:				760	0	760	0	
	Agency Total:				556,210	0	556,210	0	
	Total Federal Assistance:				556,210	0	556,210	0	

Notes to the Schedule of Expenditures of Federal Awards:

Note 1 - Basis of Accounting:
This schedule is prepared on the same basis of accounting as the Town's financial statements. The Town utilizes the modified accrual basis of accounting for governmental fund types and full accrual for proprietary fund types.

Note 2 - Program Costs:
The amounts shown as current year expenditures represent only the grantor's portion of the program costs. Entire program costs, including the Town's portion, are more than shown. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, or the cost principles contained in Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 - Subrecipients:
The Town passed no funds on to subrecipients from any federally funded program.

MCAG 0604

Schedule 17

TOWN OF STEILACOOM

LIMITATION ON PUBLIC WORKS PROJECTS PERFORMED BY PUBLIC EMPLOYEES

For the Year Ended December 31, 2015

Total current public work construction budget as amended (annual or biennial as applicable)	6,366,044
Allowable portion of total public works (10 percent of line 1)	636,604
Less: Amount (if any) in excess of permitted amount from prior budget period.	0
Total allowable public works (line 2 minus line 3)	636,604
Total public works projects performed by public employees during the current year (include work performed by a county)	0
If this is the second year of a biennial budget, total public works projects performed by public employees during the first year of biennium	0
Restricted under (over) allowable (line 4 minus line 5 minus line 6)	636,604

NOTE: If the restricted amount is over allowable, this amount must be carried forward to the next budget period report.

TOWN OF STEILACOOM

(ENTITY NAME)

SCHEDULE OF LABOR RELATIONS CONSULTANT(S)

For the Year Ended December 31, 2015

Has your government engaged labor relations consultants? Yes No

If yes, please provide the following information for each consultant(s):

Name of Firm: RJS and Associates

Name of Consultant: Rich Sokolowski

Business Address: RJS and Associates PO Box 88494 Steilacoom, Washington 98388

Amount Paid To Consultant During Fiscal Year: \$423

Terms and Conditions, As Applicable, Including:

Rates \$85-\$100/hour

Maximum Compensation Allowed: \$10,000 per year

Duration Of Services: On-going

Services Provided: Negotiation Assistance

Certified Correct to the best of my knowledge and belief:

Signature: Paul Loveless

Name: Paul Loveless

Title: Town Administrator

TOWN OF STEILACOOM

(ENTITY NAME)

SCHEDULE OF LABOR RELATIONS CONSULTANT(S)

For the Year Ended December 31, 2015

Has your government engaged labor relations consultants? Yes No

If yes, please provide the following information for each consultant(s):

Name of Firm: Cabot Dow and Associates

Name of Consultant: Cabot Dow

Business Address: Cabot Dow Associates, Inc. P.O. Box 1806 Bellevue, Washington 98009

Amount Paid To Consultant During Fiscal Year: \$810

Terms and Conditions, As Applicable, Including:

Rates \$165/hour

Maximum Compensation Allowed: \$10,000 per year

Duration Of Services: On-going

Services Provided: Negotiation Assistance

Certified Correct to the best of my knowledge and belief:

Signature: *Paul Loveless*

Name: Paul Loveless

Title: Town Administrator

**TOWN OF STEILACOOM
LOCAL GOVERNMENT RISK ASSUMPTION
FOR THE YEAR ENDED DECEMBER 31, 2015**

Program Manager: Paul Loveless
Position: Town Administrator
Address: Town of Steilacoom
1030 Roe Street
Steilacoom, Washington 98388
Phone: 253.581.1912
Email: paul.loveless@ci.steilacoom.wa.us

Does the local government self-insure for any class of risk, including liability, property, health and welfare, unemployment compensation, workers' compensation, etc?

The Town of Steilacoom is a member of the following risk pools covering the identified areas:

- WCIA - Liability and property insurance.
- AWC Medical - Medical benefits.
- AWC – Retro Pool - Workers' compensation
- Employment Security - Unemployment claims