

# Volunteer Application Form



The Steilacoom Farmers' Market is dedicated to supporting local farms and businesses, providing the Steilacoom community with direct access to fresh, clean food, and educating citizens about the value of buying local.

## VOLUNTEER REQUIREMENTS

- Minimum Age: 16 years
- Volunteers are asked to commit to a minimum of a 4-hour block per week during the season.
- Application process: All applications will be reviewed by the Town of Steilacoom Farmers Market staff. Applicants are reviewed and considered based on experience, level of commitment and availability. Upon successful completion of the review process, applicants will be contacted to schedule an interview with the Farmers' Market Coordinator. Successful candidates will undergo a background check to include a criminal history check.
- Orientation: Upon successful completion of the application process, volunteers will be asked to attend a 90-minute meeting to learn what to expect on Market day and meet Market staff and other Volunteers.

Today's date: \_\_\_\_\_

Full name (on driver's license/ID): \_\_\_\_\_

Current Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Are you a Town of Steilacoom employee? \_\_\_Yes \_\_\_No

Town of Steilacoom activities you have volunteered for: \_\_\_\_\_

Are you at least 16 years old? Yes \_\_\_ \*No \_\_\_ \*School attending \_\_\_\_\_

Why are you interested in volunteering for the Steilacoom Farmers' Market?

\_\_\_\_\_

Which volunteer jobs interest you? List in order of preference:

\_\_\_\_\_

- Vendors:** Direct vendors to assigned stalls; detour other drivers from entering Wilkes St
- Runner:** Tally customers at entrances to the Market; assist Market staff, as needed
- Information:** Connect customers with our Market by asking what they came to buy, help locate vendors, share Summer Concert schedule, Market website & FB, Farm Guide publications, Town map, Chamber directory, local business coupons/brochures.
- Community Corner:** Engage people with the featured activity; be point-person for the schedule
- Food Demo:** Gather supplies; pass out samples; help guest demonstrator clean-up after demo

List dates you can be available to volunteer:

June 1, 8, 15, 22, 29

July 6, 13, 20, 27

Aug 3, 10, 17, 24, 31

Dates \_\_\_\_\_

Which shift(s) can you be available for?

\_\_\_ 2:30-6:30pm

\_\_\_ 3:30-7:30pm

Do you have a food handler's permit (food worker card; **optional**)? \_\_\_ Yes \_\_\_ No

**References:** List two people, other than relatives, who can serve as personal/work references

1. Name: \_\_\_\_\_ Phone \_\_\_\_\_

Street Address / City / State / Zip Code \_\_\_\_\_

E-mail \_\_\_\_\_

Address \_\_\_\_\_

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Street Address / City / State / Zip Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Statement of Understanding:** I certify that all information is true and has been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest. I release the agency from any liability whatsoever for supplying such information. I understand that I must be at least 16 years of age to volunteer at the Town of Steilacoom Farmers' Market and if I am under the age of 18 years of age and/or attending high school I will need parental consent. Upon being offered a volunteer position, I understand that I may be required to provide additional information pertinent to the position for which applied.

I understand, if I am selected to serve as a volunteer with the Steilacoom Farmers' Market, I will perform only the services directly authorized by the Town of Steilacoom staff. I understand I would not be compensated for my work, and I would perform my volunteer activities in a responsible manner.

I hereby identify I am capable of performing the listed volunteer activities.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Parental Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You may scan and email your completed form to: [maureen.takaoka@ci.steilacoom.wa.us](mailto:maureen.takaoka@ci.steilacoom.wa.us), or mail to

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