

Town of Steilacoom

1030 Roe Street
Steilacoom WA 98388 (253) 581-1912



Application for General Business License

1. Business Name: _____

2. Mailing Address for Business: _____

3. Physical Location of Business (if different from above):

4. Telephone Number of Business: _____ 5. State UBI #: _____

6. Describe in Detail Goods or Services Associated with the Business:

7. Other County, State or Federal Licenses Required (list here and attached copies): _____

8. Number of Employees (including self; employees working less than 20 hrs/week count as 1/2):

9. Describe any selling, buying or soliciting either door-to-door or from a public street/right-of-way:

I certify or declare under penalty of perjury under the laws of the State of Washington that the information contained in this application is true and correct to the best of my knowledge. I understand that falsification of any information on this application is grounds for immediate denial or revocation of a business license, and may result in prosecution.

Signature: _____ Date: _____

Receipt #: _____ Fee: _____ See fee schedule on back

Please Note: State law requires most job sites to have a first aid kit and at least one employee trained and certified to provide first aid and CPR.

For Town Use Only:	
Planning: _____	Date: _____
Fire Marshal: _____	Date: _____
Conditions or Reason for Denial: _____	
Inspections required before license is issued (circle): Building, Fire, Other: _____	

TOWN OF STEILACOOM

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Business License Fee Schedule

	<u>Initial Fee</u>	<u>Renewal Fee</u>
<u>Resident Commercial</u>		
<u># of Employees</u>		
1 - 3	\$50.00	\$37.50
4 - 6	\$100.00	\$75.00
7 - 12	\$200.00	\$150.00
13 - 25	\$300.00	\$225.00
26 - 50	\$500.00	\$250.00
51 or more	\$500.00 + \$10.00 for each additional employee	\$250.00+ \$10.00 for each additional employee
<u>Non-Resident Commercial</u>		
	\$75.00	\$75.00
<u>Temporary</u> (not to exceed 180 days)		
	\$50.00	\$25.00
<u>Home Occupation</u>		
Class 1	\$25.00	\$25.00
Class 2	\$50.00	\$35.00
<u>License Transfer Fee</u>		
	\$10.00	
<u>Late Fees</u>	10% of license fee, minimum charge of \$10.00	