

MEMORANDUM

To: The Honorable Ron Lucas and Members of the Town Council
From: Paul Loveless, Town Administrator (by Mark Burlingame)
Date: November 30, 2018
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – December 4, 2018, at 6:30 PM at Town Hall

Planning Commission – December 10, 2018 at 6:30 PM at Town Hall.

Civil Service Commission – December 6, 2018, at 2:00 PM at the Community Center.

Council Future Agenda “Look-Ahead” Issues:

Copies of the Agenda and staff reports are available at all Town facilities once published.

The Agenda and Council meeting minutes are posted to the Town’s official website.

Public Safety:

Suspicious Activity:

If you observe suspicious activity, please contact Public Safety - non-emergency number – (253) 798-4721 as soon as possible. To anonymously report suspicious activity please email the Department at

crimetips@ci.steilacoom.wa.us

Public Works:

Streets and Storm:

Crew Emphasis:

The crew worked with the contractor on 1st Street; blew and swept leaves; conducted erosion control inspections at various plats and developments; installed sign bases for a new electronic pedestrian crossing sign on Steilacoom Blvd. (near the library) and performed other system maintenance.

1st Street Project:

The contractor worked on remaining items necessary to prepare the road for paving. **The paving has been tentatively scheduled for Monday, December 3rd and Tuesday, December 4th of next week, weather permitting.**

Electrical:

Crew Emphasis:

The crew continued working with the contractor on 1st Street; completed decorating the Christmas Tree in front of Town Hall, continued work on the Marietta St. lift station, performed an electrical reconnection in the 2700 block of Cambridge Dr., continued the annual infra-red system testing; and performed other system’s maintenance.

Water/Sewer:

Crew Emphasis:

The crew performed inspections on 1st Street and assisted the contractor with a water main tie-in at Beech St. and 1st St., inspected a new sewer service at the corner of 3rd St. and Gove St., inspected a new sewer connection at Western State Hospital, assisted with the Christmas Tree decorating, and performed other system maintenance.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew assisted by the Cedar Creek Work Crew continued work removing leaves and debris from various parks and facilities around Town. The crew also concentrated on winterizing irrigation systems in various parks and facilities, decorated the Town Hall and other areas of Town and performed other maintenance activities.

Other:

Holiday at Town Hall and Christmas Tree Lighting:

Holiday at Town Hall and the Christmas tree lighting is scheduled for Friday, December 7th at 6:30 PM.

Holiday Sing and Play Along:

On Sunday, December 9, the annual Holiday Sing and Play Along is scheduled from 6 PM to 8 PM at Town Hall. All are welcome to this festive and fun event. Donations of nonperishable items for the Steilacoom Food Bank will be collected.

Santa Around Town:

Santa along with his band of merry elves and reindeer will be proceeding through Town on Friday the 14th between 5 PM and 8:30 PM with a stop at Saltar's Point School at approximately 7:30 PM. Toys will only be distributed at Saltar's Point School this year.

Steilacoom Library Speaker Series:

The Friends of Steilacoom Library sponsor these free monthly events with the support and collaboration of the Steilacoom Historical Museum Association. All programs are held at the Steilacoom High School Library at 54 Sentinel Drive. We hope to see you there!

On Friday, Dec. 14 at 3pm, join us for "The Pine and the Cherry: Japanese Americans in Washington." Mayumi Tsutakawa, an independent writer and curator, reveals her family's 100-year history against the backdrop of World War II and Executive Order 9066, which authorized the internment of 120,000 men, women and children of Japanese ancestry throughout the West Coast. Friday, Dec. 14 @ 3pm.

Questions – Contact us at 253.581-1912 -- Town's Official Website - townofsteilacoom.org