

January 3, 2017

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
January 3, 2017

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, and Public Works Director Burlingame.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to approve the following items on the consent calendar:

1. Minutes of December 6, 2016.
2. Payroll Checks #103953 - #103966 in the amount of \$200,124.74 and approval of Payroll Checks #104021 - #104028 in the amount \$139,886.96.
3. Claims Checks #104030 - #104117 in the amount of \$201,720.79 and Manual Checks #104016 and #104018 in the amount of \$1,250.00 and approval of Claims Checks #104153 - #104200 in the amount of \$240,409.43.
4. Set hearing date for Preliminary Plat of Birch Street (AB 2780)
5. Regional Water Association of Pierce Co.; Emergency Radio Ownership (AB 2781).
6. Mutual Aid Agreement; Intrastate Water/Wastewater Response Network (AB 2782).

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**NEW ITEMS:**  
Fee Changes (AB 2783)  
(Resolution #1148)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Smith** moved and **Councilmember Crumley** seconded to adopt Resolution #1148 amending Appendix D of the Steilacoom Municipal Code.

**REPORTS:**  
Mayor

**Mayor Lucas** reported the following:

- The Mayor gave us a China and panda update.
- He thanked all the staff and residents for the recent holiday season.
- Tonight is the ceremonial swearing in of the new County Executive, Bruce Dammeier, from Puyallup. His focus will be on local jobs.
- The Mayor will be submitting the Town's capital request of the Rainier Street – Union Avenue intersection round-about, in Olympia tomorrow, for possible funding.

**Mayor continued:**

- Staff has started to close out the books for 2016.
- The Mayor shared stories of Steilacoom High School's new girls' basketball coach.
- Discussions are taking place with Representative Dick Muri regarding possible renting the Mayor's office in the Town Hall building.
- Commended Chief Rodriguez for his fine service as the commander of the SWAT team. He is retiring from that duty.
- We are finalizing the plans for possibly expanding the Sunnyside Park kids' play area.
- Updated Council regarding the current news items of statewide coal terminals and bursting 75 year old water pipes in Everett.
- Wished everyone a happy new year.

**Administrator**

**Town Administrator Loveless** reported the following:

- This year for Christmas, during Santa-Around-Town, toys were only distributed at Saltar's Point School. This was a much smoother and safer change.
- Gave Council a history lesson on Le May Garbage service. The garbage services are now going automated for Town residents at no extra cost. Cans will be provided and maintained by Le May.
- Public Works cashier Brenda Houchin-Pattin retired after 25 years. We have a new employee, Sherry Canavan, who has replaced her in that position.

**Attorney**

**Attorney Hoffman** reported the following:

- We will be having a future executive session to discuss legal matters.
- No new litigation to report.
- The Birch Street Quasi-judicial hearing is scheduled for January 17<sup>th</sup>. Please do not discuss aspect of this issue with any public members. Encourage them to come to the Council meeting if they have questions or concerns.

**Public Safety**

**West Pierce Assistant Fire Chief Tinsley** reported the following:

- West Pierce will be hiring about 20 new individuals in February.
- The department has plans of purchasing two new electric staff vehicles this year along with a new fire engine.
- Reported that West Pierce Fire and Rescue responded to 488 total calls for Steilacoom in 2016.

**Public Safety cont.**

**Chief Rodriguez** reported the following:

- Reported that December was a happily busy month.
- The Department had a few DUI's this month. One incident involved damage to the holding cell.
- Happy to report that vehicle prowls tapered off in December.
- Officer Pingul started the Police Academy on December 12<sup>th</sup>. He seems to be doing well.
- Christmas eve staff participated in delivering gifts to local kids. Huge success.
- Chief Rodriguez completed his SWAT Commander duties.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Reported that staff has been busy with snow and ice control. Brine is being applied on the roads regularly.
- Roe Street project is on hold until we have better weather.
- We have received funding for non-motorized improvements for Steilacoom Boulevard. The design process is about 30% complete.

**Council**

**Councilmember Stovall** reported the following:

- He asked if there had been any citations issued for fireworks this year. Answer: No, we did have three complaints.

**Councilmember Franklin** reported the following:

- Asked again for a study session to discuss building permit signage, building set-backs for ADUs and the permitting process.

**Councilmember Henderson** reported the following:

- She expressed thanks and appreciation for all the Town events during the Christmas season.
- Mentioned how much she appreciates all the work done by the Cedar Creek Work Crew in spreading wood chips throughout Town.

**Councilmember Crumley** reported the following:

- Stated that he feels that the Town is well managed and that staff is very helpful and responsive. Happy to be a part of the Town Council.
- He appreciates the Town participation in holiday activities. He is in full support of continuing future celebrations.

**Councilmember Smith** reported the following:

- He asked if we were getting any other complaints with street lights. Answer: No

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**ADJOURNMENT:**

The January 3, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:50 p.m.

**STUDY SESSION:**

A study session to discuss Stormwater regulations was convened at 7:57 p.m. The study session adjourned at 8:37 p.m.

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**Town Administrator**

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**Mayor**