

October 18, 2016

Steilacoom Town Council Minutes

CALL TO ORDER:

October 18, 2016

Mayor Pro Tempore Smith called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Pro Tempore Smith, Councilmembers Henderson, Crumley, and Franklin. Councilmember Stovall was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Pro Tempore led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of October 4, 2016
2. Payroll Checks #103608 - #103615 in the amount of \$224,342.30
3. Claims Checks #103626 - #103701 in the amount of \$598,196.85
4. Appoint Mayor Pro Tempore (AB 2768)
5. Equipment Use and Hold Harmless Agreement – Holiday Sleigh (AB 2769)

Yes: All

AUDIENCE INPUT:

Non-Agenda Items

No public comments.

NEW ITEMS:

Storm Water Utility Rate Increase (AB 2766) (Ordinance # 1555)

Mayor Pro Tempore Smith introduced AB 2766.

Water Utility Rate Increase (AB 2767) (Ordinance #1556)

Mayor Pro Tempore Smith introduced AB 2767.

Electric Utility Rate Increase (AB 2770) (Ordinance #1557)

Mayor Pro Tempore Smith introduced AB 2770.

Sewer Utility Rate Increase (AB 2771) (Ordinance #1558)

Mayor Pro Tempore Smith introduced AB 2771.

Unrepresented Employees' Pay Plan (AB 2772) (Resolution #1146)

Mayor Pro Tempore Smith introduced AB 2772.

REPORTS:

Mayor

Mayor Pro Tempore Smith had no comment.

Administrator

Town Administrator Loveless reported the following:

- He announced that Lakewood is getting ready to start on the Waughop Lake Trail Project at Ft. Steilacoom Park. Monday, October 24th the trail will be closed to start construction.

Attorney

Attorney Hoffman reported the following:

- He attended the WSOMA conference in Walla Walla last week. Compared to other jurisdictions, he is amazed at how well this Town is managed.

Public Safety

Chief Rodriguez reported the following:

- The School Resource Officer position is now filled by Officer Justin Hamrick.

Public Works

Public Works Director Burlingame reported the following:

- The Lexington Street contractor is still working on a punch list. The improvements fared well during these recent rain storms.
- Regarding the Roe Street project, the contractor needs a three day window of dry weather in order to finish the paving.
- The LED project, lights have been adjusted or modified after what was discussed during the last Council meeting. Next Friday morning staff will meet with a light representative to hear perhaps other suggestions. The contractor installing the lights is about 80% complete with the cobra heads. They will then start with the ornamental lights in Town.
- The wind storm was a nonevent. A few trees and branches did fall but overall the Town fared well.

Council

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- The work party on October 9th went very well. She thanked the Public Works staff for their quick response on the LED light concerns.
- She recently attended a State trails conference in the Tri-Cities area. She shared topics that were discussed. Very informative conference.
- Asked about L&I hot water tank inspections that are occurring.
- Asked about the possibility of Councilmembers having laptops.

Councilmember Crumley reported the following:

In regards to the future utility rate increases, he commented that the Town is only passing on the increases from the Town's providers. The Town is being managed well thanks to staff.

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ADJOURNMENT:

The October 18, 2016 regular meeting of the Steilacoom Town Council adjourned at 6:50 p.m.

Town Administrator

Mayor