

October 4, 2016

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
October 4, 2016

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Smith** moved and **Councilmember Stovall** seconded to approve the following items on the consent calendar:

1. Minutes of September 6, 2016 and September 20, 2016
2. Payroll Checks #103446 - #103453 in the amount of \$141,628.84
3. Claims Checks #103565 - #103606 in the amount of \$186,738.68 and Manual Check #103519 in the amount of \$4,584.00

**Yes: All**

**AUDIENCE INPUT:**  
**Non-Agenda Items**

**Donna Dickson**, 314 Champion Street, Steilacoom. She commented that the new LED lights are blinding. She asked that the diffusers be removed.

**Laurie Campbell**, 214 Champion Street, Steilacoom. She thanked Council and the Town for moving towards LED lights. However, she suggested that all the lights be dimmed during off peak periods or direct the lights only where it is needed away from homes due to the disruption of sleep and health concerns.

**Stephen Neufeld**, 307 Champion Street, Steilacoom. Whatever it takes he asked that the lights not be so bright except for major intersections.

**Joanna Free**, 214 Champion Street, Steilacoom. She stated that the new lights not only look unpleasant but are unnatural for Steilacoom. She enjoyed seeing the stars in the past.

**Tom Kurtz**, 410 First Street, Steilacoom. He shared that October 9<sup>th</sup> is the 7<sup>th</sup> anniversary of the Steilacoom marina fire. In regards to light pollution, he stated that excessive artificial lights do have adverse effects on people's health. But, he does enjoy the additional security the lights offer. He suggested that the lights be focused downward.

**Walter Fieldler**, 1007 Sequalish Street, Steilacoom. He asked if the Town has to pay anything for the lights. Answer: No. Asked why the change. Answer: for electric savings. He thought the lights were hard on the eyes.

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**PUBLIC HEARINGS:**

**First Public Hearing on  
2015-2016 Biennium Budget  
Modifications (AB 2763)  
(Ordinance #1551)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

**Councilmember Smith** moved and **Councilmember Henderson** seconded to close the public hearing.

**First Public Hearing on  
2017-2018 Biennium Budget  
(AB 2762) (Ordinance #1552)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

**Councilmember Smith** moved and **Councilmember Franklin** seconded to close the public hearing.

**First Public Hearing on 2017  
General and EMS Property Tax  
Levies (AB 2760) (Ordinance  
#1553 & #1554)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

**Councilmember Smith** moved and **Councilmember Crumley** seconded to close the public hearing.

**NEW ITEMS:**

**Agreement for Fire Inspection  
Services(AB 2761)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to authorize the Mayor to sign the appropriate documents entering into a professional services agreement with Pierce County to provide fire inspection services.

**MOU – School Resource  
Officer (AB 2764)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to authorize the Mayor to sign the Memorandum of Understanding with the Public Safety Bargaining Unit of Teamsters Local Union Number 117.

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- He gave Council a panda update and the possibility of bringing pandas to Washington State.
- The Mayor reviewed the Town street light issue. He is making the recommendation of removing the diffusers in certain neighborhoods but asked for Councilmember's and staff's thoughts.
- Shared information regarding the paid parking lot across from the Steilacoom Post Office.
- He thanked the 508th Military Police Battalion personnel that helped SHMA with the Apple Squeeze last weekend.
- Reviewed what was discussed during a recent Transportation Improvement Board meeting.
- The Mayor recently made a commitment to look at the Town budget to possibly make a mental health contribution. At this time no Town contribution is being proposed.
- Expect a future rate hike for the Pierce Conservation District.
- Covered future travel plans.
- Regarding the Steilacoom Marina property, the Town has no control over what is done regarding clean-up of that property. It is now controlled by State regulatory agencies and the owner.

**Administrator**

**Town Administrator Loveless** reported the following:

- The 42<sup>nd</sup> Military Police Brigade is having a leadership training event at Town Hall for the next two days.
- Reminded Councilmembers of the upcoming AWC regional meeting registration.

**Attorney**

**Attorney Hoffman** reported the following:

- The hearing on November 1<sup>st</sup> is a Quasi-judicial Hearing where Councilmember's will act as the judge. Attorney Hoffman reviewed the process and what to expect. No contact should occur. Refer all questions or comments to staff.
- He is attending the WSOMA conference tomorrow in Walla Walla.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The Lexington Street project is all but done. Just a few punch list items remain.
- The Roe Street project is going well. The first coat of asphalt was installed. This project should be finished in two weeks weather permitting.

**Public Safety**

**West Pierce Assistant Fire Chief Tinsley** had no comment.

**Public Safety cont.**

**Chief Rodriguez** reported the following:

- Reported that there had been an increase in calls lately for physical domestic violence, simple assaults, thefts and burglaries. Some calls were found to be unfounded after further investigation.
- The Town was finally able to come to an agreement with the Union that resulted in selecting a School Resource Officer.
- Officer Dawson (Stone) is currently out on light duty along with our Records Manager Specht.
- Later tonight he will be giving Councilmembers a demonstration of the new infrared cameras that were purchased.
- Shared information regarding the new cameras to be installed at Saltar's Beach and Sunnyside Beach. They are for security and community safety purposes only.

**Council**

**Councilmember Stovall** reported the following:

- Shared that he will not be present at the next Council meeting.

**Councilmember Franklin** reported the following:

- He proposed that any home improvements that require permitting post visible signage on the property.
- He also suggested that there be a study session to discuss auxiliary buildings and the zoning requirements.
- To allow the public to have comments, he proposed Council develop recommendation on ADUs.

**Councilmember Henderson** reported the following:

- She agreed with Councilmember Franklin in that she would like those topics up for discussion.
- She will be attending a Washington State Trails Conference in Richland.
- Shared a future work party planned for Saltar's Point Beach to remove unwanted vegetation.
- She has witnessed vehicles parking on Lexington Street sidewalks.
- Suggested that the Town investigate possibly installing electronic reader boards at Town entrances to notify the public of multiple events.

**Councilmember Crumley** had no comment.

**Councilmember Smith** reported the following:

- Suggested that the Town consider installing a surcharge for all electrical permits that are issued.
- Shared that his 60<sup>th</sup> class reunion is in the near future.

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**ADJOURNMENT:**

The October 4, 2016 regular meeting of the Steilacoom Town Council adjourned at 9:35 p.m.

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**Town Administrator**

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**Mayor**