

September 20, 2016

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
September 20, 2016

**Mayor Pro Tempore Smith** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Pro Tempore Smith, Councilmembers Stovall, Henderson, Crumley, and Franklin . Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Pro Tempore Smith** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Stovall** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Payroll Checks #103349 - #103355 in the amount of \$216,582.60
2. Claims Checks #103454 - #103517 in the amount of \$195,467.51 and Manual Check #103444 in the amount of \$220.00
3. Surplus Property (AB 2757)
4. Professional Service Agreement – Hillside Technology Services (AB 2758)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**PRESENTATION:**

Oil Train Presentation – WPFR Battalion Chief Sumerlin

**PUBLIC HEARINGS:**  
Wireless Communications  
Facilities Ordinance  
(AB 2748) (Ordinance #1549)

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Stovall** seconded that the Town Council adopt Ordinance #1549, thereby approving new wireless communication facility regulations.

Yes: All

**NEW ITEMS:**  
Change Order #1, Lexington  
Street Improvement Project  
(AB 2759)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Stovall** moved and **Councilmember Crumley** seconded to approve Change Order #1 to Harborpoint Excavating LLC in an amount of \$30,780.00, increasing the maximum contract amount payable to \$301,703.27 and authorize the Mayor to sign the necessary documents on behalf of the Town of Steilacoom.

Yes: Henderson  
Crumley  
Stovall

No: Franklin

**REPORTS:**

**Mayor**

**Mayor Pro Tempore Smith** had no comments.

**Administrator**

**Town Administrator Loveless** reported the following:

- Reminded Council of the Apple Squeeze on October 2<sup>nd</sup>.
- Mayor Lucas is currently in China.
- Chief Rodriguez and Town Administrator Loveless recently met with the Public Safety Teamsters' Union to discuss the SRO position. Another meeting is scheduled later this month.

**Attorney**

**Attorney Hoffman** reported the following:

- Reminded Councilmembers of the upcoming Quasi-judicial hearing on November 1st. He cautioned Council of any communication in relation to tiny houses in Steilacoom.
- We do have a new claim that was filed in relation to a call in which Public Safety was involved. WCIA has been retained.

**Public Safety**

**Chief Rodriguez** had no comments.

**Council**

**Councilmember Stovall** reported the following:

- He asked how we communicate with the public regarding train derailments. Answer: look for a future article in the Around Town regarding the dos and don'ts in the event of a derailment.

**Councilmember Franklin** had no comments.

**Councilmember Henderson** reported the following:

- She voiced concern regarding the railroad being required to notify cities and town only when they are transporting 96 cars or larger through their municipalities. She wondered if AWC has brought this concern forward.

**Councilmember Crumley** had no comments.

**ADJOURNMENT:**

The September 20, 2016 regular meeting of the Steilacoom Town Council adjourned at 7:34 p.m.

**STUDY SESSION:**

A study session to discuss temporary uses and structures ordinance and 2017 – 2018 Biennium Budget – Utility Operating funds was convened at 7:35p.m. The study session adjourned at 8:26 p.m.

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Town Administrator

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Mayor