

June 7, 2016

Steilacoom Town Council Minutes

CALL TO ORDER:
June 7, 2016

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, and Public Works Director Burlingame.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of May 17, 2016
2. Payroll Checks #102550 - #102557 in the amount of \$145,432.54
3. Claims Checks #102608 - #102681 in the amount of \$284,714.96 and Manual Checks #102560 - #102566 & #102596 in the amount of \$2,715.32
4. Set Public Hearing Date for Preliminary Plat of Tasanee (AB 2736)
5. Interlocal Agreement – Pierce Conservation District (AB 2737)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

REPORTS:
Mayor

Mayor Lucas reported the following:

- He recently attended an update on the I-5/JBLM project. The Mayor anticipates a smaller presentation to take place at a Council meeting in September.
- Shared comments regarding Western State Hospital. The Mayor testified annoyance, in Olympia, regarding recent escapes.
- The Town had visitors from China recently.
- The Steilacoom Historical School District is currently conducting interviews for a new principal for their Middle and High Schools.
- Provided information on the Puget Sound Regional Council work plan and updated status on grant applications.
- If you have plans on attending the AWC conference, please notify Linda Orozco.
- Congratulated Town Administrator Loveless for finishing the financial report.
- The Mayor participated in the Steilacoom Historical Education Foundation Student Scholarship selection. Close to \$30,000 was awarded to eligible students.
- Discussions have been taking place with Susan Cable, Chairwoman of the Planning Committee, on future work plan items.

Administrator

Town Administrator Loveless reported the following:

- Gave us a Pierce County Conservation District Advisory Board update. They will have a booth at the Farmers' Market on June 22nd featuring rain barrel demonstrations.
- Last week was the first week for the Farmers' Market. We had 62 vendors. The Market will be held every Wednesday now through August 31st. Encouraged everyone to support the Market.
- Summer concert series starts June 29th. The schedule can be found on the website.
- Shared information regarding preliminary plat requirements and procedures.
- The annual report should have been posted on the Town's website. The Town is in a strong financial position.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

West Pierce Assistant Fire Chief Tinsley reported the following:

- West Pierce will be conducting an internal exercise on Thursday in conjunction with Pierce County/Thurston County.
- Offered a hazmat presentation in regards to oil train safety during a future Council meeting.

Chief Rodriguez reported the following:

- Our Department has seen an uptick in calls for service. Variety of calls over a broad area.
- Reported that one of the patrol cars was damaged do to a collision with a deer.
- Tomorrow the Chief is meeting with the Western State CEO to discuss concerns.
- Officers and Sergeants have been attending a variety of classes and training courses.
- Officer Smitley should finish with EMT school this week.
- The Town and the Officers Association are currently in negotiations regarding the School Resource Officer position. The SRO class starts June 20th in Yakama the Town will have a representative there.

Public Works

Public Works Director Burlingame reported the following:

- Congratulated the Town for being recommended for funding for non-motorized improvements from Steilacoom Boulevard through the Tunnel of Trees. If awarded this would be a federal grant that totals 1.56 million dollars. We were the top scoring small city in Pierce County. With this grant, the Town has been successful in securing 6.4 million dollars since 2010. Construction for this project will probably not start until 2018.

Public Works cont.

- The Lexington Street project is currently out to bid. The bid opening date is scheduled for June 23rd. Potential bid award before Council on July 5th. This project should be completed in August.
- The Roe Street project is anticipated to go out to bid on July 12th. Early September is the schedule completion date.
- Flower baskets were about one week late this year. The green house was late in their delivery to the Town.
- Monday was the start date for three of our summer hires. The rest are coming on board within the next two weeks.
- Shared what pesticides the Town uses on their sidewalks. The Town uses Round-up because of its mild toxicity. No notification is required when being applied. We do have a licensed operator on staff if stronger chemicals are needed.

Council

Councilmember Stovall reported the following:

- Asked if there was a sewage pipe being replaced along Marietta Street. Answer: storm drain pipe was replaced.

Councilmember Franklin reported the following:

- Complimented and thanked Mark Burlingame and staff members for securing yet another grant for the Town.
- Announced that on June 10th at 2:00 pm. the SHMA museum is hosting a lecture about Lt. Col. Robertson whom flew 42 missions during WWII and the Korean War. His daughter will be presenting.

Councilmember Henderson reported the following:

- Thought that the first Farmers' Market was splendid. The Steilacoom High School band was a great addition.
- We have a new knot weed control person for this area. September is the month that spraying will take place around Town.
- On June 11th we have an Eagle Scout working on the Worthington Trail in Town.
- She appreciates the opportunity to go to the AWC conference again this year.

Councilmember Crumley had no comment.

Councilmember Smith had no comment.

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ADJOURNMENT:

The June 7, 2016 regular meeting of the Steilacoom Town Council adjourned at 7:55 p.m.

STUDY SESSION:

A study session to discuss 4th of July overview was convened at 7:55 p.m. The study session adjourned at 8:14 p.m.

Town Administrator

Mayor