

CALL TO ORDER:
February 18, 2015

Chair Curtis called the regular meeting of the Steilacoom Preservation and Review Board to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

Present were Acting Chair Marianne Bull, Carol Saynisch, Roger Jackson, Steve Gale, and Michael Garza. Staff in attendance was Town Historic Preservation Officer Jennifer Schreck.

APPROVAL OF MINUTES:

Mr. Jackson moved to approve the minutes from January 28, 2015 with revisions as noted. Second Ms. Saynisch. Motion passed.

PUBLIC HEARINGS:

1914 Lafayette Street

Acting Chair Bull swore in those expecting to speak to the hearing and explained the process of conducting a public hearing.

Acting Chair Bull asked if any Board member had any ex parte contact with the applicants. Acting Chair Bull asked if anyone wished to challenge any board member for hearing the application.

Acting Chair Bull swore in those wishing to testify then opened the hearing.

Staff read staff report.

Acting Chair Bull asked for the applicants if they wish to speak to the application. Mr. Mack provided his background and stated that he does not have deep pockets for the required changes, the new windows are an additional \$2,600 he does not have to spend. He is retiring from the US Army and selected Steilacoom because it is a quiet community.

Acting Chair Bull asked if any board members have any questions for the applicants.

Ms. Saynisch asked about more background on the windows requested for change. The original window was labeled as 5'4' window with single hung window.

During the ARC the applicants were informed that a casement window was appropriate, not a slider which was not clearly included in the application.

Mr. Harder noted that he didn't feel that the slider window was inappropriate he was keeping with the grid on the house and didn't realize that the operating function of the window was important.

Ms. Bull noted the importance of correct drawings. If the correct window was included in the drawing it would not have been approved.

Mr. Harder noted that the shutter dimension will be based on the upper window trim.

Ms. Bull asked for clarification on the trellis. Staff showed the image that was shared with Mr. Harder conveying the image of a trellis suggested by the ARC.

Ms. Bull asked about the deck included in the application. Staff noted that it is not up for review at this time.

Acting Chair Bull called for further questions. Hearing no further questions, she closed the public hearing and opened deliberation by the board on the record.

Mr. Garza noted that the shutters help to bring the windows into a more cohesive design. He also noted that replacing the windows is less expensive than moving the dormer.

Ms. Saynisch noted her discomfort with the financial hardship of replacing windows. Ms. Bull agreed but noted that the importance of complete an accurate set of plans for review which would have eliminated the issue, and there is the concern of setting a precedence.

Mr. Garza moved to approve the application as submitted which includes lining up window trim with edge of shutters below to provide more cohesive window pattern, addition of a trellis to aid in symmetry of the front door, installing casement windows in both locations on the upper level, and bring the final details for the shutters back for administrative approval. Additionally, the deck will be reviewed at a later date. Second Mr. Jackson. Ms. Saynisch noted that by principal she agrees with the owners and the hardship of the window change but voted for approval to follow the design standards.

OTHER BUSINESS:

Staff reminded PRB about the Open Public Meetings Act revisions and required training every four years. It is located on the Washington State Attorney General's website. If we can get certificates from everyone by the end of March that would be great.

Acting Chair Bull asked if the Walking Tour Brochure has been put on the Town's website

ADJOURNMENT:

Ms. Saynisch moved to adjourn at 7:00pm. Second Mr. Jackson. Motion passed.

NEXT MEETING:

The next regularly scheduled Preservation and Review Board Hearing is scheduled for March 25, 2015 at 6:30pm in Town Hall.