

CALL TO ORDER:
January 28, 2015

Chair Curtis called the regular meeting of the Steilacoom Preservation and Review Board to order at 6:45 p.m. in the Town Hall.

ROLL CALL:

Present were Acting Chair Marianne Bull, Carol Saynisch, Roger Jackson, and Michael Garza. Staff in attendance was Town Historic Preservation Officer Jennifer Schreck and Doug Fortner.

APPROVAL OF MINUTES:

Ms. Saynisch moved to approve the minutes from December 17, 2014. Second Mr. Jackson. Motion passed.

PUBLIC HEARINGS:

Staff read staff report.

1914 Lafayette Street

Mr. Fortner noted that Mr. Harder would like to speak to the application.

Staff noted that the next step would be to build per board direction or apply for a change. Mr. Fortner and Ms. Schreck had many discussions with the Town Attorney. There is no formal appeal. There is an appeal to Town Council in the ordinance. The applicants can reapply with new information.

Devin Harder the general contractor, stated that last month they applied to add an 8 foot wide dormer because the homeowner couldn't visualize the project on the original set of plans. The first proposal was to bring up the front short gable to provide space for a bedroom. He tried to do what the owners requested; once the space was framed she requested adding dormers to be able to see the water. The applicants then went through application for adding dormers, with drawings and engineering.

In December during the meeting, he had a basketball game with his daughter so he was unable to attend. He sent in his customers with drawings for the new 8' dormer. They pulled the wrong drawings to review. The communication between him and the homeowners was skewed. He didn't see the outcome of the meeting until staff provided it to the contractor, two weeks later. The dormer was constructed in the wrong place. Now he knows the dormer was supposed to be centered over the picture window on the lower level.

He is going to fill out a proper application. He has a drawing of what is requested. He then showed a drawing of what the homeowner wants.

Acting Chair Bull noted that the board cannot discuss the application at this time.

Mr. Garza discussed the thoughts behind the decision made by the board.

Ms. Bull noted that the dormer does have to be centered; the windows in the dormer and the window on the main floor need to be aligned.

Mr. Harder noted that if the gable was moved it would be 9" from the edge and 6' on the other side. You won't see any other gable in any other roof space off to one side, they are always centered. It's hard to see in a two dimensional drawing. Ms. Bull noted that the challenge with drawings that are not accurate or dimensioned which makes decisions challenging.

Acting Chair Bull noted that it's too bad that the plan wasn't cohesive from the beginning, and that there was a miscommunication with the owners.

Acting Chair Bull noted that there is an ARC option that helps facilitate the design review process.

Staff summarized the process of scheduling an ARC meeting and scheduling a special hearing to review the application prior to the regularly scheduled meeting.

OTHER BUSINESS:

Mr. Fortner summarized the Open Public Meetings Act revisions and required training every four years. It is located on the Washington State Attorney General's website. He let everyone know that if we can get certificates from everyone by March that would be great.

ADJOURNMENT:

Mr. Jackson moved to adjourn at 7:00pm. Second Ms. Saynisch. Motion passed.

NEXT MEETING:

The next scheduled Preservation and Review Board Hearing is scheduled for February 18, 2015 at 6:30pm in Town Hall.