

Steilacoom Civil Service Commission Minutes
October 1, 2015

<u>Call to Order:</u>	Vice-chair Diane Maus called the October 1, 2015 meeting of the Steilacoom Civil Service Commission to order at 2:08 p.m. in the Steilacoom Community Center Conference Room.
<u>Roll Call:</u>	In attendance were Vice-chair Maus, Commissioner Lynch, and Secretary Sterbick.
<u>Approval of Minutes:</u> January 8, 2015 Yes: All	Commissioner Lynch moved to approve the minutes of the January meeting with a date correction to January 8, 2015. Vice-Chair Maus seconded.
<u>Discussion:</u> November Oral Board <u>Executive Session:</u> Adjourned <u>Executive Session:</u> Reconvened Yes: All	Secretary Sterbick explained the current entry level register will expire in January. She expressed the need to conduct an oral board the first or second week in November in order to maintain an active register. Secretary Sterbick addressed source agencies for potential panelists (internal/external) for the oral board. Commissioner Lynch stated he would be interested in a report from Chief Schaub regarding panelists. He requested an executive session to discuss personnel matters. Vice-chair Maus Adjourned the Commission into executive session at 2:17 p.m. At 2:35 p.m., Vice-chair Maus reconvened the civil service meeting. Secretary Sterbick stated, in accordance with the civil service rules, the questions used in administering the oral board would be taken from a preapproved bank of questions. She informed the Commission, the rules allowed them to delegate selection of the oral board panelists to Chief Schaub. Commissioner Lynch moved to delegate panel selection for the anticipated oral board to the Public Safety Director. Vice-chair Maus seconded.
<u>Reports:</u>	None
<u>Adjournment:</u>	Vice-chair Maus adjourned the October 1, 2015 meeting of the Civil Service Commission at 2:40p.m.