

April 5, 2016

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
April 5, 2016

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Smith** moved and **Councilmember Stovall** seconded to approve the following items on the consent calendar:

1. Minutes of March 15, 2016
2. Payroll Checks #102159 - #102166 in the amount of \$135,293.24 and approval of Payroll Checks #102197 - #102206 in the amount of \$226,714.56
3. Claims Checks #102208 - #102292 in the amount of \$265,132.74 and Manual Checks #102157 & #102207 in the amount of \$1,926.00
4. Sentinel Way, Washington State Department of Commerce (AB 2723) (Resolution #1139)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**PROCLAMATION:**

Arbor Day

**ACTION ITEMS:**  
Interlocal Agreement –  
School Resource Officer  
(AB 2724)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Smith** seconded to authorize the Mayor to sign the appropriate documents with the Steilacoom Historical School District authorizing the School Resource Officer.

Yes: All

**NEW ITEMS**  
Public Works Teamsters –  
CBA Approval (AB 2722)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to authorize the Mayor to sign the 2016-2018 Collective Bargaining Agreement with Teamsters Local Union No.117.

Yes: All

**Land Use Civil Enforcement  
(AB 2725) (Ordinance #1543)**

**Mayor Lucas** introduced AB 2725 (Ordinance #1543).

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- Shared ideas from AWC regarding the endorsement of political candidates. A question to ask is - what have they done to support small cities and towns?
- Three trees were removed on Balch Street due to tree roots damaging the roadway.
- There will be several upcoming Sound Transit 3 informational meetings in the near future. He encouraged Councilmembers to attend.
- Town Administrator Loveless has been busy working on pension funding calculations for the financial statements.
- Shared utility billing updates. More information will be given to Council to consider in May.

**Administrator**

**Town Administrator Loveless** reported the following:

- The May 17<sup>th</sup> meeting will include a presentation/training on the ABC's of boards, commissions and committees.
- Invitations have been sent for Pierce County Cooperative Power Association dinner on May 6th. Please RSVP as soon as possible.
- Spring Clean-Up is coming soon. We are in need of volunteers. Please contact Terry Huber for more information.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**West Pierce Assistant Fire Chief Tinsley** had no comment.

**Chief Rodriguez** reported the following:

- The Department has been busy with a variety of calls which has included DUI's and domestic violence.
- We had an officer respond to a reported shooting near the 7-11 right outside of Town.
- Training that has occurred includes Detective Bailey attended a one week new investigative course, Officer Hamrick and Councilmember Crumley participated in a crime prevention class in Puyallup. Last week the Department attended a CPR training class and active shooter response. PSO, Smitley is now enrolled in EMT school until June.
- Chief Rodriguez has selected Detective Yabe as our new Sergeant. Congratulations to him.
- In regards to new equipment, PSO Derig is pursuing two battering rams for forcible entry needs. Officer Hamrick is working on procuring Lidar for traffic enforcement.
- The three DUI's that the Department dealt with were very intensive, including blood draws. Good department teamwork demonstrated.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Covered the Puget Sound Regional Council's next grant opportunities and what the Town's plans are on submitting requests for funds on particular projects around Town.
- Now that Council approved AB 2723 tonight, the Sentinel Way project can now get started. Expect this project to go out to bid this next week. This project will start the day after school gets out for the summer.
- Staff met with the Engineering firm, Gray & Osborne, to discuss both the Roe Street and Lexington Street grind and overlay project design. Both design plans are moving along nicely.
- The Parks Department and the Cedar Creek Correction Facility crew have completed the Cherrydale Park play area. A bench will be added in memory of Mr. Anderson for his contribution on this project thanks to family members.
- Staff is working with an Eagle Scout on a local trail project.

**Council**

**Councilmember Stovall** reported the following:

- In regards to crosswalk and park signage, when do you expect proposals to be brought to Council for consideration? Answer: we are still waiting for a response from Gray & Osborne. Look for information during the first meeting in June.

**Councilmember Franklin** reported the following:

- He has noticed conflicting school zone signs throughout Town. How can there be more consistency? Answer: Council made decisions with Ordinance passages. Discussed the challenges with solar panels.

**Councilmember Henderson** reported the following:

- Commented that the City of DuPont has a nice format on their website, which includes law enforcement calls for service. She would like to see this feature added to our website so that residents can have an awareness of what activities our police are involved with.

**Councilmember Crumley** reported the following:

- Attended crime prevention workshop in Puyallup. He discussed what was covered and is assessing whether our Town might need to make any changes.

**Councilmember Smith** reported the following:

- Reported that the Oberlin Church is now called Steilacoom Community Church.

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**ADJOURNMENT:**

The April 5, 2016 regular meeting of the Steilacoom Town Council adjourned at 7:39 p.m.

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**Town Administrator**

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**Mayor**