

**March 14, 2016**  
**STEILACOOM PLANNING COMMISSION MINUTES**

**CALL TO ORDER:**

**Chair Cable** called the regular meeting of the Steilacoom Planning Commission to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

**Chair Cable, Vice Chair Braddock, Mr. Boyle, Mr. Hilleary, Mr. Jacobs, and Mr. Mroczek** were present. **Mr. Miner** was excused. Staff member present was Planner Fortner.

**Approval of Minutes**  
February 8, 2016

**Ms Braddock** objected to the minutes as prepared. She said the Planning Commission had not authorized a public hearing on the Land Use Civil Enforcement ordinance, as stated. The language was stricken from the minutes and the revised minutes approved.

**Public Comment**  
Non-agenda items

None

**Land Use Civil Enforcement**  
Agenda Bill 241

**Chair Cable** opened the public hearing. **Ms Braddock** questioned the need for a public hearing on this matter. Mr. Fortner said the Commission had not voted on the final version of the ordinance; and that prior votes had been on soliciting the Council's input.

Mr. Fortner gave the staff report describing the ordinance including changes to other code sections that the ordinance would affect.

**Mr. Jacobs** proposed adding an annual report by the Town Administrator to the Town Council on the numbers of enforcement actions taken. After discussion, **Mr. Jacobs** suggested amending proposed SMC §14.32.050 by adding the phrase "this information shall be compiled and reported monthly to the Town Council" to the first sentence of the section.

**Chair Cable** called for public input. Seeing none, the public hearing was closed.

**Motion to amend**  
(6-0)

**Mr. Jacobs** moved to amend the ordinance as set forth previously. **Ms. Braddock** seconded. Motion passed unanimously.

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Motion to approve  
(6-0)

**Mr. Jacobs** moved to approve the amended ordinance and recommend approval by the Town Council. **Ms. Braddock** seconded. Motion passed unanimously

Following approval, the Commission decided to send a delegation of the Chair and Vice Chair to the Council meeting to explain the ordinance.

Old Business  
Temporary Uses

Mr. Fortner said he had not worked on this ordinance since the last meeting. He distributed the information on storage containers provided by **Mr. Hilleary**. **Chair Cable** requested placing the information in ordinance form for next time.

Carbon Neutral Policy

**Ms Braddock** requested an update on the research into carbon neutral comprehensive plan policy. She relayed the information about the City of Seattle's efforts, and indicated that the first step would be to study the problem.

Mr. Fortner said he had run a search for other city efforts and had requested MRSC to run a search as well. Only Seattle has a policy in the State of Washington. **Ms Braddock** requested that Mr. Fortner provide the Seattle information to the rest of the Council.

Mr. Fortner said he will prepare a resolution for the Commission to consider. The resolution will request the Council approve the project in the Town's budget.

Salmon Safe  
Certification

**Ms Braddock** requested an update on the Salmon Safe certification. Mr. Fortner reported that the Mayor had attempted to contact the organization, but had not heard back from them. Mr. Fortner said he would prepare a resolution for this project as well.

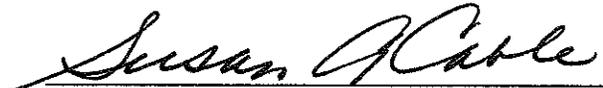
Reports

Mr. Fortner said the County had requested a hold on its request for a shoreline permit for the ferry dock. At next month's meeting, the plat of Tasanee might be ready for an informational workshop.

Adjournment

The Planning Commission adjourned at 7:35 PM

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Chair Susan Cable

  
Planner Doug Fortner