

March 1, 2016

Steilacoom Town Council Minutes

CALL TO ORDER:

March 1, 2016

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, and Smith. Councilmember Franklin was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Stovall moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of February 16, 2016
2. Payroll Checks #101936 - #101937 and #101940 through #101945 in the amount of \$136,158.82
3. Claims Checks #102000 - #102038 in the amount of \$79,593.77 and Manual Checks #101939, #101946 & #101948 through #101952 in the amount of \$1,834.25
4. Disclosure of Intimate Images (AB 2718) (Ordinance #1542)

Yes: All

AUDIENCE INPUT:

Non-Agenda Items

No public comments.

ACTION ITEMS:

Amendment of Zoning Ordinance Re: Day Care Operations (AB 2715) (Ordinance #1540)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Councilmember Henderson moved and **Councilmember Stovall** seconded to adopt Ordinance #1540, thereby revising the Zoning Ordinance regulations on day care operations.

Yes: All

Revisions to Critical Areas Ordinance (AB 2717) (Ordinance #1541)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Councilmember Stovall moved and **Councilmember Henderson** seconded to adopt Ordinance #1541, thereby revising the Critical Areas Ordinance.

Yes: All

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NEW ITEMS:

**Chambers St. Stormwater
Outfall, Gray & Osborne
Scope of Services (AB 2719)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Crumley** seconded to approve the attached engineering scope of services as proposed by Gray & Osborne Inc. in an amount not to exceed \$64,010.00 for the design of the Chambers Street Outfall Improvement Project and authorize the Mayor to sign the necessary contract documents on behalf of the Town.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- The Mayor shared that on Galloway Street there have been postal issues reported. The Steilacoom Post Office has been notified.
- The Mayor received the formal documentation on the Town's Comprehensive Plan. Thanked staff for all the hard work in preparing this document.
- The Mayor shared a letter from the Mayor of SeaTac regarding Sound Transit.
- The Mayor, Mark Burlingame and Josh Daniels had a great time with an electrical demonstration with students attending two Steilacoom schools.
- There has been construction taking place along the Tunnel of Trees which has been approved by the Preservation and Review Board and the Town.
- A public hearing was held last Council meeting in which billing landlords for their tenant's electric use was discussed. The Town plans to come back at a later date with possible solutions. Look for a future public hearing regarding this issue.
- Thanked Officer Feleppa for showing Council the new patrol car. Look for more of the same in the next budget cycle.

Administrator

Town Administrator Loveless had no comment.

Attorney

Attorney Hoffman had no comment.

Public Safety

Chief Rodriguez reported the following:

- 2016 work plan will be covered during the study session.
- We did have an officer involved with the Lakewood shooting. No injuries to report. He is now back to work.

West Pierce Assistant Fire Chief Tinsley shared monthly stats with the Council.

Public Works

Public Works Director Burlingame reported the following:

- Regarding Cherrydale Park, we have employed the Cedar Creek Correctional Work Crew to excavate the site, install a retaining wall, add wood chips and install the playground equipment. A fence and gate will be built around the play area making it great for two – five year olds.
- Recently met with the owner of the Chevron Station to discuss the upcoming Sentinel Way Drive project and the possible traffic impacts.
- The Sentinel Way Drive project plans are 80% complete. We will go out to bid in a month, with construction starting the day after school lets out.
- We just received a report indicating that the Roe Street project plans are 50% complete.
- The Lexington Street project is 30% complete.
- Congratulations to the crew and Mike Shaw, our mechanic, on repairing the vactor truck. It’s now up and running again.

Council

Councilmember Stovall reported the following:

- Regarding the utility billing issues that were discussed last meeting, it seems that it was not just a rental problem but much broader. He asked that the policies that are brought to Council to address this issue be comprehensive in nature.

Councilmember Henderson reported the following:

- She asked if we have an updated critical areas map on-line. Answer: We will follow-up on that question.

Councilmember Crumley had no comment.

Councilmember Smith reported the following:

- He asked why it is called the 5th Street Waterway when it goes down 4th Street. Answer: Good question. Unknown.

ADJOURNMENT:

The March 1, 2016 regular meeting of the Steilacoom Town Council adjourned at 7:28 p.m.

STUDY SESSION:

A study session to discuss the Public Safety 2016 work plan was convened at 7:29 p.m. The study session adjourned at 8:47 p.m.

Town Administrator

Mayor