

August 6, 2013

Steilacoom Town Council Minutes

CALL TO ORDER:

August 6, 2013

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Judson, Bier and Smith. Staff members in attendance were Town Administrator Loveless, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Henderson moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of July 16, 2013
2. Payroll Checks #44627 - #44644 in the amount of \$166,522.16
3. Claims Checks #72734 - #72815 in the amount of \$233,422.68 and Manual Checks #72726 - #72733 in the amount of \$8,764.11

Yes: All

AUDIENCE INPUT:

Non-Agenda Items

No comments.

PUBLIC HEARINGS:

Developer Reimbursement Agreement Ordinance (AB 2540) (Ordinance #1500)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. There were no comments.

Yes: All

Councilmember Smith moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: All

Councilmember Smith moved and **Councilmember Henderson** seconded to approve Ordinance 1500, thereby adopting a new Developer Reimbursement Agreement Ordinance to replace Chapter 13.56 SMC.

NEW ITEMS: Lafayette St. Engineering Scope of Services, Gray & Osborne Inc. (AB 2542)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Judson moved and **Councilmember Stovall** seconded to approve the attached scope of services to Gray & Osborne Inc. in an amount not to exceed \$30,250.00 and authorize the Mayor to sign the contract documents on behalf of the Town.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- The Mayor gave us a follow-up on bears that have been seen and captured here in Town.
- He did a public service announcement notifying the public of the Town's power outage on August 19th.
- Officer Rettig was involved in a car accident here in Town from a person running a stop sign. The accident caused damage to the car. Officer Rettig was fortunately not injured.
- Recently, a police pursuit occurred down one short alleyway through Town. The defendant was later arrested.
- The Mayor met with a visiting young Chinese entrepreneur, who's vision for his charity work involves providing elderly Chinese with housing and health care.
- Gave us an update on an unoccupied home at 1407 Adams Street.

Administrator

Town Administrator Loveless reported the following:

- Staff met with representatives from the Puyallup Tribe regarding the upcoming fishing season and parking at the mill site. No parking signs have been installed along with port-a-potties & dumpsters.
- Staff met with the new mill site owner to review Town requirements. The Town is requiring the owner to submit the Department of Ecology's Stormwater construction permit by August 19th.
- Recently met with school district officers to discuss the Old Pioneer School demolition plans.
- Town wide power outage is planned for August 19th from 8 am. to 4 pm. Several notices have been delivered using various organizations and media outlets.
- More discussions with CivicPlus have taken place. Another meeting is scheduled for this Friday. This project will be time intensive.
- The Town is dealing with three nuisance properties. Letters have been sent out to property owners giving timelines in which improvements are to occur.
- Stated that he is looking for Council volunteers for the Puyallup Fair on Wednesday September 11th, to manage the Pierce Conservation District booth.
- Reminded everyone that the Farmers' Market and Summer Concert are tomorrow.

Public Works

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- Regarding the School District's Pioneer School demolition, the main concern for the Town is the Sequash Street improvement project. It will take some coordination of schedules.
- The final bid opening for the Sequash Street Improvement project is set for August 13th, with a completion date of August or September 2014. This is a three million dollar project.
- The Town wide power outage was originally scheduled for August 20th but that day conflicted with the School District's Sentinel Day festivities. As a result the outage has been changed to Monday, August 19th from 8 am. to 4 pm.
- The electric work along Main Street is complete. Paving is now occurring.
- An open house will be scheduled for the Sequash Street project. The discussion will give residents and businesses an idea of what to expect during this project.
- Due to the warm weather, the parks have been very busy. The flower baskets are being watered daily to keep up with the heat.

Council

Councilmember Stovall had no comment.

Councilmember Bier reported the following:

- Asked if School District had any plans to move the bus barn that's across from Pioneer School? Answer – Yes, there are plans to move the buses to a DuPont location.

Councilmember Henderson reported the following:

- Surprised about the bear sightings in Town.

Councilmember Judson reported the following:

- He shared that he recently participated in a charity bike ride to benefit Mary Bridge Hospital. He and others rode over 165 miles and over three different mountain passes.

Councilmember Smith reported the following:

- Asked who the current Fire Marshall is in Town? Answer – Public Safety Officer, Christina Webb.
- Commented that the Town, in the past, has not had a second Council meeting in August. Asked if the August 20th meeting is cancelled? Answer - No

ADJOURNMENT:

Public Works Director Burlingame reported the following:

The August 6, 2013 regular meeting of the Steilacoom Town Council adjourned at 7:50 p.m.

STUDY SESSION:

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A study session to discuss Municipal Court options was convened at 7:56 p.m. The study session adjourned at 8:25 p.m.

EXECUTIVE SESSION:

The Mayor called the Council into Executive Session at 8:25 p.m. for approximately 45 minutes to discuss personnel matters. The Executive Session adjourned at approximately 9:05 p.m.

Town Administrator

Mayor